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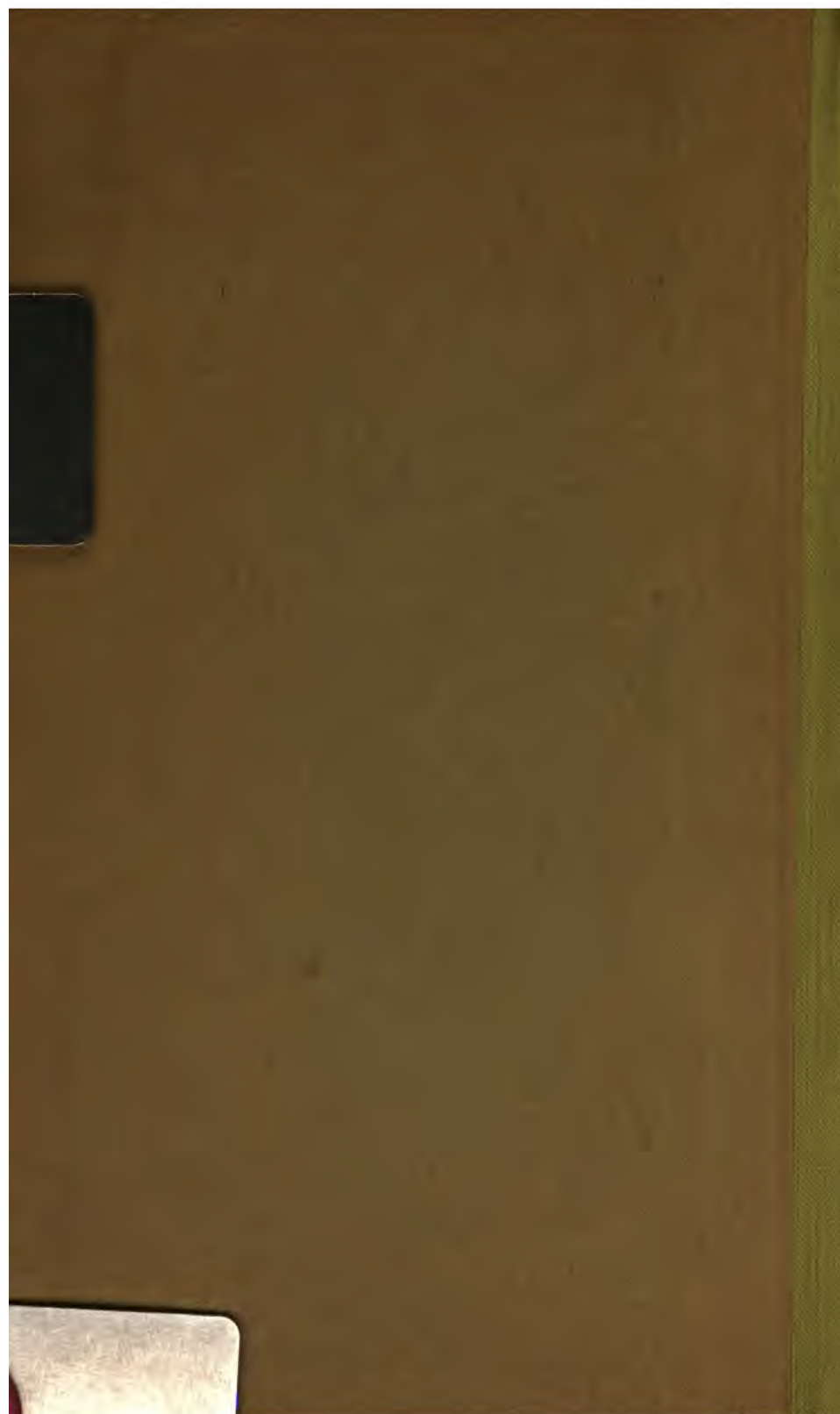
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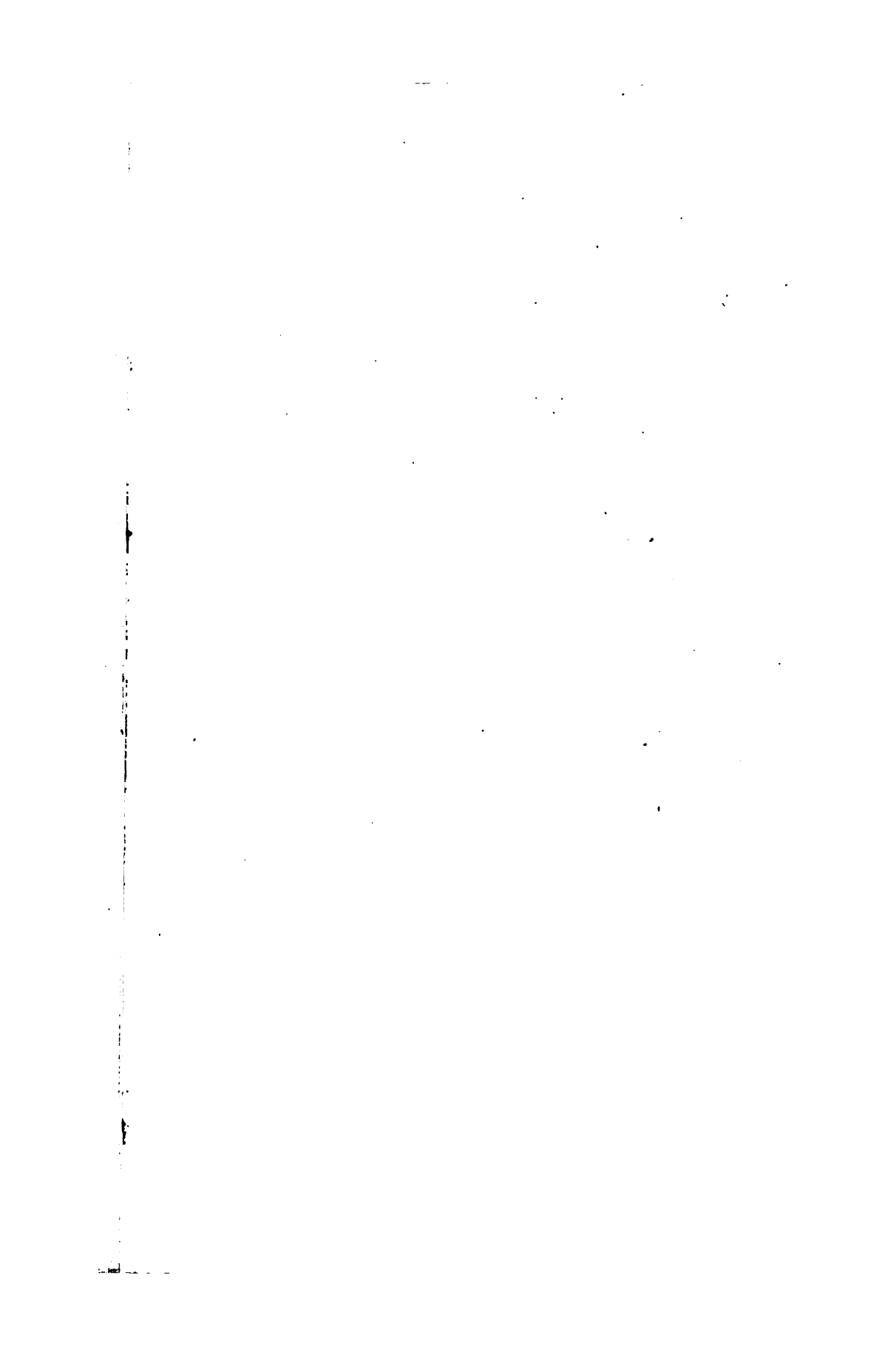


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BY-LAWS

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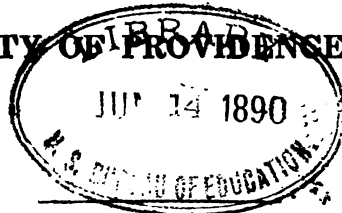
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OF

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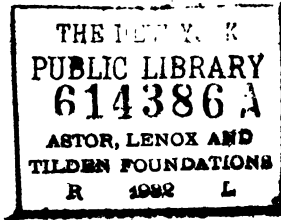
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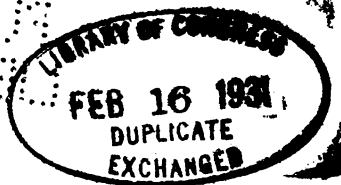
At a meeting of the School Committee of the City of Providence, held March 20, 1840, the following By-Laws and Regulations were unanimously adopted.

Witness,

EDWARD R. YOUNG, *Sec'y.*

By Treasurer

NOV 13 1925



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PUBLIC SCHOOLS.

CHAPTER I.

General Powers and Duties of the School Committee.

1. It is provided by "An Act to revise and amend the several acts relating to Public Schools," passed at the January Session of the General Assembly of the State of Rhode-Island, A. D. 1839, that "each town shall, at its annual town meeting for the choice of town officers, appoint a School Committee, to consist of not less than five, nor more than thirty persons resident in such town, to act without compensation, and to be engaged to the faithful discharge of their duties before entering upon the same."—Sec. 8. "In the city of Providence the School Committee shall be elected by the City Council, at the commencement of the municipal year, and shall report to them whenever required."—Act of October Session, 1839, Sec. 5.

2. "The School Committees shall appoint a President, or Chairman, and Secretary, from their number, and shall keep a record of all their proceedings. They shall meet at least as often as once in every three months, and a majority of the whole number shall constitute a quorum ; but any less number may adjourn a meeting, giving reasonable notice of the time and place of the adjourned meeting."—Sec. 9 of the Act first named. One third of the Committee are constituted a quorum by the Act of October

session, 1839, Sec. 1. "The President or Chairman of the School Committee, having been sworn or affirmed by a competent magistrate to the faithful discharge of his duties, may administer the same oath or affirmation to the other members."—Act of January Session, 1840, Sec. 2. "The School Committee of the city of Providence may hold their quarterly meetings in such months and on such days of the same, as said Committee may deem most convenient."—Same Act, Sec. 3.

3. "The School Committee of each town may direct the books to be used, and make all necessary rules and regulations for the good government of the Public Schools therein. They may suspend or expel any scholar for misconduct. They shall determine the places where the school-houses shall be located, or the school kept, in the different districts, having regard to the accommodation of the greatest number of the inhabitants; and, for satisfactory reasons, may alter the location of any school-house; and, in case of the death, resignation or removal of a member of the Committee, they may fill the vacancy for the remainder of the year; and, at any regular meeting, they may make, alter and repeal such by-laws and regulations for the delegating, or more conveniently discharging, any or all of the duties assigned to them, as they shall deem proper: Provided they are not repugnant to the provisions of this act, nor in violation of any law in this State."—Sec. 10.

4. "The School Committee shall appoint all instructors and instructresses, taking care that they be of good moral character, temperate, and otherwise well qualified for the office; and may dismiss said instructors or instructresses in case of inability or misconduct. Said Committee shall visit all the schools in their respective towns at least as often as once in three months during their continuance; and shall generally superintend, watch over, and provide for the well ordering and governing the same."—Sec. 11.

5. "The money which each town shall receive from the State, by virtue of this act, shall be expended among the different schools and districts, in such proportions as the School Committee shall deem most advisable."—Sec. 17.

6. "The money received by each town from the General Treasury shall be applied to pay for instruction, and not for room rent, fuel, or any other purpose whatever."—Sec. 4.

7. "The School Committee of each town may annually appropriate, out of the public school money distributed to each school district, the sum of ten dollars, for the purpose of establishing and maintaining a district school library, for the use of the children therein, under such rules and regulations as said committee may prescribe."—Act of January Session, 1840.

8. "Whenever an amount of money sufficient to pay for fuel, rent, and other incidental expenses of public schools shall not be provided by any town, by taxation or otherwise, the School Committee of such town shall have power to assess a sum sufficient to pay such expenses upon those who send scholars to the schools, in such manner as they may deem just; exempting from the assessment such as they consider unable, or too poor to pay: and, if any person shall neglect to pay such assessment within the time appointed, the School Committee may certify the name of the delinquent, and the sum for which he is deficient to the assessors of the town, who shall insert the same in the assessment of the next town tax against such person; and the collector shall collect the same, to be paid over when collected to the School Committee."—Act of June Session, 1839.

9. All moneys appropriated by the City Council, in addition to the above from the State, for the support of Public Schools, are, by the School Ordinance of the City, Section 10, passed April 9, 1838, made "subject to the

exclusive control of the School Committee, who shall have full power to cause the same, or any part thereof, to be expended in any manner which they may deem most advisable for the benefit and welfare of the schools, excepting so much thereof as shall be from time to time required for the payment of the salaries established by this ordinance, and excepting also all such appropriations as may be made for a specific purpose or purposes."

10. "The School Committee shall allow and certify all bills, for compensation and for all other expenses, before the same shall be paid by the Town Treasurer. They shall also, at the annual town meeting for choosing town officers, (and oftener if required,) render an account of all their doings for the preceding year."—Sec. 12, of act first named.

11. The School Committee are authorized to divide the City into as many school districts, as they may deem expedient, "subject to revision by the City Council;" and all divisions into districts and alterations of the same are to be recorded in the City Clerk's office."—Sections 13 and 18, and section 5 of Act of October Session, 1839.

12. "There shall be but one School kept in any school district, unless the School Committee shall otherwise order."—Sec. 15 of the Act first named.

13. "Every school district *shall* (altered to *may* by Act of October Session, 1839, Sec. 6,) "be a body corporate, by such name or designation as the School Committee shall select, so far as to prosecute and defend in all actions relating to the property or affairs of the district, and to take and hold such real estate as may be given to, or purchased by them for the purpose of supporting schools in the district."—Sec. 19.

14. "The School Committee of each town shall every year certify to the General Treasurer, that the money received from the State the previous year has been faithfully applied according to this act. No town shall receive

its proportion of the next distribution until such certificate be made.”—Sec. 6. This Section has been amended by Act of October Session, 1839, Sec. 2, so as to require a certificate “that three-fourths of the money received by the town from the State the past year, and the money received for the year preceding the past have been expended according to law.”

15. “The School Committees of the several towns, and of the City of Providence, shall on or before the first Wednesday of May, annually, make official returns, to the Secretary of the State, of all the Public Schools in such towns and city respectively, for the year preceding the date of the returns; the amount of school money received from the General Treasury; the amount of money raised by the town or city for supporting public schools; the number of districts; the number of schools in each district; the amount of money expended in each school; designating the portion paid for furniture, fuel and incidental expenses, and the portion paid for instruction only; the number of children, male and female, attending each school, and their average attendance; the time and season of keeping each school; the number, names and salary of instructors; the branches taught and books used. They shall also, the next and subsequent years, report the number of academies and private schools in their respective towns; the length of time and season of the year they are kept; the names of the instructors; the prices of tuition, and the average number of scholars attending each of them.”—Sec. 20. “In addition to the returns now required by law, the Secretary may, from time to time, require such other information as he may deem necessary.”—Act of October Session, 1839, Sec. 4.

16. “No town or city shall be entitled to any part out of the General Treasury, to the support of Public Schools, which shall have failed to make such returns for the year next preceding the time of the appropriation; and the

names of all such delinquent towns, or city, shall be by the Secretary returned to the General Treasurer, on or before the first Monday in June, annually."—Sec. 21 of the Act first named.

17. "The School Committee of any town, with the assent of the School Committee of an adjacent town, may permit such children as will be better accommodated thereby, to attend the schools in such adjacent town, and may pay such portion of the expense thereof as, considering the number of children and other circumstances, may be just and proper."—Sec. 16.

18. The School Committee of this City consists of thirty members, the whole number allowed by law, who are annually appointed in June by the City Council.

The following persons compose the School Committee for the municipal year, 1839–40.

SAMUEL W. BRIDGHAM, President.

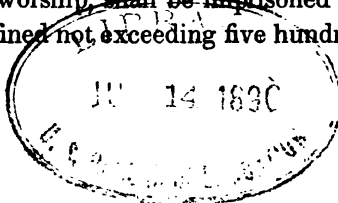
Moses B. Ives, Edward B. Hall, Thomas W. Dorr, Thomas C. Hoppin, Joseph Cady, Rufus Claggett, Richard E. Eddy, Thomas R. Holden, William C. Barker, John Ames, Amherst Everett, John L. Hughes, John F. Phillips, William G. Goddard, Mark Tucker,	John J. Stimson, James Wheaton, Phineas Potter, Erastus F. Knowlton, George W. Jackson, Alexander H. Vinton, Edward R. Young, <i>Sec'ry.</i> Edward J. Mallett, Nathaniel S. Folsom, Thomas M. Burgess, John P. Knowles, Abel Stevens, Alexis Caswell, Frederick A. Farley.
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Nathan Bishop, *Superintendent of the Public Schools.*

Penalty for interrupting or disturbing a School.

19. "If any person shall wilfully interrupt or disturb any public or private school, or any meeting lawfully and peaceably held for purposes of literary or scientific improvement, either within or without the place where such school or meeting is held, the person so offending, upon conviction before any competent magistrate or court, shall incur the penalties affixed to the interruption or disturbance of religious worship, in Chapter 6, Section 9, of the revised criminal code, enacted at the January Session, 1838."

Section 9, Chapter 6, of the Revised Criminal Code is as follows :—"Every person, who shall be convicted of wilfully interrupting or disturbing any assembly of people met for religious worship, shall be imprisoned not exceeding one year, or fined not exceeding five hundred dollars."



CHAPTER II.

By-Laws of the School Committee.

1. The school year shall begin on the first Monday after the Commencement of Brown University ; and shall be divided into four quarters, the first, second and third of which shall be each twelve weeks, and be succeeded by a vacation of one week. The fourth quarter shall be ten weeks, with a vacation until the beginning of the next school year.

2. Regular quarterly meetings of the School Committee shall be held on the last Friday in each quarter. The annual meeting shall be the regular quarterly meeting in August. Special meetings shall be called by the Secretary, at the request in writing of the President, or of any five members of the Committee.

3. In the week succeeding the annual appointment of the Committee, in June, the Secretary for the year preceding shall call a meeting of the Committee for the purpose of organization. At this meeting, the President and Secretary shall be chosen by ballot ; and the President, having been duly sworn or affirmed faithfully to discharge the duties of his office, shall administer the same oath or affirmation to the members present.

4. The President shall take the chair at the hour appointed for every meeting of the Committee ; and shall maintain the rules of order which are usually observed by deliberative bodies. In his absence the Secretary shall call to order, and a President *pro tempore* shall be elected.

5. The Secretary shall call the roll of the members at the opening of every meeting, and note all absences and excuses. He shall keep a full and fair record of all the proceedings of the Committee, and preserve on file all papers relating to the business of the same. He shall read

at the opening of every meeting, except that held for the organization of the Committee, the record of the proceedings of the previous meeting. At the meeting for organization the record shall be read as soon as the Officers and Sub-Committees are chosen. The Secretary shall send a notification of every regular or special meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting. He shall give notice to the Chairman of every Sub-Committee appointed, stating the commission and the names of the members associated with him.

6. The record of every meeting shall be made up as soon as may be after the close of the same ; and the record-books and files of papers shall be at all times open to the inspection of the members of the Committee, and of the Superintendent.

7. A Sub-Committee shall be appointed at the annual meeting to examine the records and files, and to see that they are kept in proper order.

8. Immediately after each meeting of the Committee, the Secretary shall transmit to the City Treasurer a schedule of such orders upon the Treasury as the Committee may authorize ; which schedule shall be countersigned by the Chairman of the standing Sub-Committee on Accounts, or by the President.

9. A report of the condition and expenses of the Schools during the past year, and an estimate of the necessary expenses for the year ensuing shall be presented to the City Council on the first Monday in June, annually. The report shall be accompanied with an abstract of the record of the absences of members during the year, and of their excuses, kept by the Secretary.

10. At the first meeting aforesaid, after the By-Laws have been read and adopted, the Committee shall, upon nomination of the President, elect the following Standing Sub-Committees, to hold their places during the year, viz:

An Executive Sub-Committee, a Sub-Committee on qualifications, a Sub-Committee on accounts, a Sub-Committee for each district, and a Sub-Committee for the High School.

11. The person first named on every special or standing Sub-Committee, shall be the Chairman thereof and act as such until such Special or Standing Sub-Committee shall elect a Chairman, and all Special, as well as the Standing Sub-Committees, shall expire with the year.

12. The Executive Sub-Committee shall consist of three members. They shall advise the Superintendent in the discharge of the duties of his office. They shall also direct and oversee the repairs of school-houses and estates, and supply the schools with furniture and fuel.

13. The Sub-Committee on qualifications shall consist of five members. They shall examine the qualifications of candidates for the places of Teachers, and make appointments, subject to the approval of the several Committees at their next meeting. Teachers appointed by the Sub-Committee at any time during the year, and approved by the General Committee, shall hold their places till the annual meeting. The Chairman of this Sub-Committee shall report in writing to the General Committee the names of all those who have been appointed Teachers during the recess.

14. This Sub-Committee shall, from time to time, revise the course of studies in the schools, and recommend such changes of the books used in the same as they may deem expedient.

15. The Sub-Committee on accounts shall consist of two members. They shall report their examination of accounts at each regular quarterly meeting of the General Committee. All accounts shall be presented to the Superintendent on, or before, the day preceding said meeting, and he shall make a schedule of the same for the use of the Sub-Committee. No account shall be allowed that has not been audited by the same.

16. The whole Committee shall be divided, with due regard to the number of Schools in each district, into as many Sub-Committees as there are districts, the High School being considered as a district in the division. Each member of a Sub-Committee for a district, shall visit all the Schools in the same at least once in a quarter, unless unavoidably prevented.

17. The Chairman of each Sub-Committee of a district shall, at every regular quarterly meeting of the General Committee, report any matters deemed of sufficient importance to be noted, relating to the Schools in his district during the preceding quarter.

18. The Sub-Committees of districts are empowered in their respective districts to suspend any Teacher for negligence, disobedience of the regulations, or other reasonable cause. In such case they shall give immediate notice of their proceeding to the President, and shall bring it to the attention of the Committee at their next meeting, for such further action as may be necessary.

19. When the conduct of a pupil is such, in or out of a School, that he is an unfit member of the same, or his example is injurious to the other pupils, and reformation, after he has been duly admonished, appears to be hopeless, it shall be the duty of the Sub-Committee for the district to suspend for a definite time, or to expel every such pupil from the School. During suspension, and after expulsion, such pupil shall not be admitted to any other Public School; and, after expulsion, no pupil shall be restored without the consent of the General Committee.

20. In the case, mentioned in the General Regulations, (Sec. 21,) of a pupil temporarily excluded by a Teacher, the report of the Teacher shall be forthwith taken into consideration by the Sub-Committee; and, if the decision of the Teacher be confirmed, the pupil shall be suspended for a definite time, or expelled, as the necessity of the case may require. If the temporary exclusion by the

Teacher be deemed a sufficient punishment, the Sub-Committee shall direct that the pupil be re-admitted to the School.

21. At the annual meeting in August, the appointments of all the Teachers shall expire, and an election shall then take place. The Principal of the High School and the Masters of the Grammar Schools shall be chosen by ballot; and, on motion of a member, the election of any other Teacher shall take place in the same manner.

22. The Teachers shall hold their offices for one year, commencing at the annual meeting, unless sooner removed for sufficient cause by vote of the Committee.

23. Any Teacher who wishes to withdraw from a School may do so at the end of a quarter, provided at least one month's notice of the intention be given in writing to the Superintendent. A Teacher who without the consent of the Committee, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation for the quarter, or any part thereof; and the Chairman of the Sub-Committee on qualifications shall take care that the provisions of this section be made a part of the contract with every Teacher.

24. An examination of the Grammar Schools shall take place in the forenoon of the last Friday in each quarter, by Sub-Committees appointed by the President. The High School shall also be examined by a Sub-Committee, on the day before named, in each quarter except the last. In the fourth quarter the High School shall be examined by the whole Committee on such day as they may select. An invitation to the examinations of said Schools shall be given, by the Superintendent, to each member of the City Council, and to such gentlemen of literary qualifications as the President may direct. Notice of the same shall also be published in the newspapers.

25. The examining Sub-Committees of the Grammar Schools and of the High School shall report to the Gene-

ral Committee, at their meeting in the afternoon, the number of scholars present at the examination, and the condition of the schools. The examiners of the High School at the annual visitation, shall report to the Committee on the ensuing quarter-day. The Committee shall at these meetings confer on the progress and condition of the several schools, and shall transact all such business as they may deem expedient.

OF THE SUPERINTENDENT.

26. For the more convenient discharge of the duties assigned by law to the School Committee, and to aid them in the performance of the same, the office of Superintendent of Public Schools has been created.

27. The Superintendent shall be elected by ballot at the annual meeting of the Committee ; and shall hold his office for one year, unless removed for inability, mismanagement, or other sufficient cause.

28. The Superintendent shall devote himself, exclusively to the business of his station. He shall keep regular office hours, other than the school hours, at a place provided for that purpose ; which shall also be the general repository of the books and papers belonging to the school department. He shall act under the advice and direction of the Committee ; and, under their advice and direction, shall have the superintendence of the schools, school-houses, estates, and apparatus. He shall acquaint himself with whatever principles and facts may concern the interests of popular education ; and in all matters pertaining in any way to the organization, discipline and instruction of the public schools of this city, he shall take good care of their interests and welfare, to the end that all the children in this city, who are instructed at the public schools, may obtain the best education which these schools can be made to impart.

29. The Superintendent shall at all times render such assistance to the Sub-Committees as may be required by them. He shall pay particular attention to the classification of the pupils in the several schools, and to the apportionment among the classes of the prescribed studies. He shall furnish the necessary blanks and registers to the Sub-Committees and to the Teachers. He shall also supply the Grammar Schools with copperplate slips, and furnish destitute scholars with school books, as he may deem necessary.

30. A regular examination of all the Primary Schools shall be had by the Superintendent in the last month of every quarter, public notice of the same being first given by him. He shall transfer to the Grammar Schools, at these examinations, such pupils, of the proper age, as he may find qualified to enter the same; and shall furnish the Grammar Masters with lists of the pupils so transferred, who shall enter the Grammar Schools at the beginning of the next quarter.

31. The Superintendent shall keep a record of his proceedings, always open to the members of the Committee; and at every regular quarterly meeting shall make a report in writing of the number of pupils attending the several schools during the quarter, of the number engaged in the different branches of study in the same, and containing such information relating to the condition, and plans for the improvement of the schools as he may have to communicate. Each quarterly report shall be accompanied by the communications of the Teachers, required in the General Regulations. A general report shall also be prepared by him, at the close of the school year, for publication.

32. The Superintendent, after each quarterly meeting of the Committee, shall cause to be published in the newspapers a statement of the number of scholars of each sex in all the schools during the preceding quarter.

CHAPTER III.

*Number and description of the Public Schools, and
Salaries of the Teachers.*

1. The Public Schools of this city are nineteen in number, and of the following description, viz :

Ten Primary Schools, six Grammar Schools, one High School, and two Schools for colored children, in which free instruction is given to the children of both sexes of all the inhabitants of the city, who may see fit to avail themselves of the same, subject to the Regulations herein provided.

2. Each Primary School is under the care of a Preceptress and one Assistant Teacher ; and instruction is given therein in the rudiments of an English education.

3. Each Grammar School is under the care of a Master and at least two female Assistant Teachers, or one male Assistant Teacher ; and the ordinary branches of an English education are taught therein.

4. The Teachers of the High School are a Principal and one or more Assistants ; and thorough instruction is given therein in the higher branches of an English education ; and, at the request of parents or guardians, in the preparatory branches of a classical education.

5. The Schools for colored children are each taught by a Master or Preceptress, and by one male or female Assistant, if required. The studies are the same as those pursued in the Primary and Grammar Schools.

6. The following annual salaries are allowed by the City Council to the Superintendent and Teachers of the schools respectively, in equal quarterly payments, viz :

To the Superintendent, twelve hundred and fifty dollars.

To the Principal of the High School, twelve hundred and fifty dollars.

To each male Assistant Teacher of the High School, seven hundred and fifty dollars.

To each female Assistant Teacher of the High School, five hundred dollars.

To each Master of a Grammar School, eight hundred dollars.

To each male Assistant Teacher of a Grammar School, four hundred dollars.

To each female Assistant Teacher of a Grammar School, two hundred and twenty-five dollars.

To each Preceptress of a Primary School, two hundred and fifty dollars.

To each Assistant Teacher of a Primary School, two hundred dollars.

To each Master of a School for colored children, five hundred dollars.

To each Preceptress of a School for colored children, two hundred dollars.

To each male Assistant Teacher of a School for colored children, two hundred and fifty dollars.

To each female Assistant Teacher of a School for colored children, one hundred and fifty dollars.

CHAPTER IV.

General Regulations applicable to all the Schools.

1. The Public Schools being established for the general benefit of the community, all pupils that may be received therein, under the following Regulations, shall be instructed without preference or partiality, and with strict attention to their morals and deportment as well as to their improvement in learning.

2. The good morals of the pupils being of the first importance, and essential to their progress in useful knowledge, they are strictly enjoined to avoid idleness and profanity, falsehood and deceit, and every wicked and disgraceful practice, and to conduct themselves in a sober, orderly and decent manner, both in and out of school, and to be punctual and constant in daily attendance.

3. All the schools shall be opened in the morning, and closed in the afternoon, by one of the Teachers, with reading from the Scriptures, or with prayer.

4. It shall be the duty of the Teachers, as far as practicable, to exercise a general inspection over their pupils, as well out of school as within the same, during school hours; and, in cases of difficulty in the discharge of their duties to apply to the Superintendent for advice and direction.

5. In case of the indisposition of a Teacher, notice thereof shall be given to the Superintendent; and no substitute shall be employed without his approbation.

6. The directions of the presiding Teacher of each school shall be followed by the other Teachers, in all matters relating to the same. In the absence of the presiding Teacher, the assistant who has been the longest time in the school shall assume its management; or the oldest where they are of the same standing.

7. The schools are to begin and end as follows, viz : From the commencement of the first quarter of the school year to the first Monday in June, to begin at nine o'clock, A. M., and at half past one, P. M., and end at twelve o'clock, M., and at half past four, P. M. From the first Monday in June to the end of the quarter, they shall begin at eight, A. M., and at two, P. M., and end at eleven, A. M., and at five, P. M.

8. The Teachers of the several schools shall devote themselves exclusively to the duties of their office. They shall daily and punctually attend at the hours appointed for the opening of the schools ; and during school hours shall faithfully devote themselves to the duties assigned to them. They are enjoined carefully to maintain good order and discipline, and to follow the course of instruction prescribed by the Committee, permitting no books to be used in the schools but such as the Committee shall designate. No teacher shall keep a private school, or instruct a private class.

9. It is enjoined on the Teachers strictly to observe the directions of the Committee, of the Sub-Committees and of the Superintendent.

10. The Teachers shall take care that the School-Houses, the apparatus in the same, and all the public property entrusted to their charge, be not defaced or otherwise injured by the scholars ; and it shall be the duty of the Teachers to give prompt notice to the Superintendent of any repairs or supplies that may be needed.

11. The Teachers shall carefully preserve neatness in the School-Houses, by having them properly swept and cleansed ; and they shall also give vigilant attention to the ventilation and temperature of the same, causing the rooms that have been occupied to be opened and aired each morning and afternoon at the end of school-hours. For the regulation of the temperature, a thermometer will be furnished to each school-room.

12. The Teachers shall not permit the school-rooms under their charge to be used for any purpose whatsoever other than the instruction prescribed in these Regulations, unless by order of the City Council, or of the School Committee.

13. No subscription paper for any purpose whatsoever shall be introduced into any school ; nor shall any contribution be permitted to be made in the same by the pupils.

14. No Teacher shall admit to any school, (except the High School,) a pupil that resides out of the district in which the school is established, unless by permission of the Superintendent.

15. No child shall hereafter be admitted into any of the Public Schools, without a certificate from a physician, that he or she has been vaccinated, or otherwise secured against the small pox ; but this certificate shall not be required of pupils who go from one school to another.

16. No pupil shall be permitted to take his or her place in any Primary, or Grammar School, or in the High School, after the first week of each quarter, without permission in writing from some member of the Sub-Committee for the district in which the applicant shall reside, or from some member of the Sub-Committee for the High School, or from the Superintendent. Nor shall any scholar be permitted to remain in either of said schools, unless such scholar be provided with the books of his or her class prescribed in these Regulations. The presiding Teacher shall furnish to the Superintendent the names of those scholars whose parents or guardians declare they are unable to furnish them with books ; but no books shall be supplied at the public expense, unless satisfactory proof of the inability of such parents or guardians be furnished : these books are to be considered as a part of the school property.

17. No scholar shall be permitted to remain at any quarterly examination who has not attended a school for

at least two thirds of the quarter, unless a satisfactory excuse for absence be rendered to the principal teacher.

18. No scholar who shall be absent from a quarterly examination of the school which he attends, without an excuse satisfactory to the principal teacher, or who has been excluded from such examination for the reason mentioned in the preceding section, shall be permitted to attend said school during the next quarter.

19. The pupils in the several schools shall be put into separate classes, according to their attainments; and shall be taught such portions of the prescribed studies, as, in the judgment of the presiding teachers, under the advice of the Superintendent, it may be most suitable for each class to pursue. Each pupil shall be confined to the studies of his class, unless, in particular cases, an exception shall be made by the advice or direction of the Superintendent.

20. No pupil shall be absent from a Grammar School, or from the High School, without rendering an excuse to the master or principal.

21. There shall be a recess for all the pupils not exceeding fifteen minutes in each half day; except in the Primary Schools, in which there may be two recesses in each half day, not exceeding ten minutes each, at the discretion of the preceptress. No pupil shall leave the school room without permission from a teacher.

22. For violent opposition, or gross misbehavior, a presiding teacher may exclude a pupil from School for the time; and in all cases of exclusion shall forthwith give information in writing of the cause thereof to the parent or guardian, and to the Chairman of the Sub-Committee.

23. The Masters of the Grammar Schools and the Principal of the High School shall each keep a register, in which shall be recorded the names, ages, dates of entrance and places of residence of the scholars. All absences shall be marked on the roll in the morning and afternoon of each day. Such notes shall also be made as shall exhibit

a view of the behavior of the scholars, and the progress made in their studies. An account of the same shall be ~~transmitted~~ transmitted to the parent or guardian of each scholar at least once a month, with a request that it be returned with the name of the parent or guardian written upon it, in acknowledgment of its receipt. The register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

24. It shall be the duty of the presiding teachers to report in writing to the Superintendent, from time to time, and also to the Visiting Committee, at each quarterly examination, the names of such pupils as have been distinguished during the quarter for good conduct and proficiency in their studies, and also the names of those who have been grossly negligent in attending school, or in attendance to their studies, or guilty of any violations of these regulations, or of other wilful offences.

25. The Masters of the Grammar Schools and the Principal of the High School shall severally make a report in writing to the Superintendent, one week before the termination of each quarter, stating the number of pupils then actually attending, and the average attendance during the quarter, and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the improvement of the same.

26. The teachers may occasionally, under the direction of the Superintendent, visit each other's schools, to observe the discipline and instruction of the same.

27. There shall be a public exhibition in the last week of the third quarter of each school year, in some place to be appointed by the School Committee, by so many pupils in the highest class of both sexes in each of the Grammar Schools as shall be selected, for the greatest proficiency, by the Superintendent, with the aid of the Grammar Masters. There shall also be an annual public exhibition of the

upper class of both sexes in the High School, in the last quarter of each school year, at a time to be determined by the Committee. Public notice shall be given of these exhibitions by the Secretary of the School Committee.

28. The following holidays shall be granted alike to all the schools, viz :—Every Saturday, days of public Fast, Thanksgiving day and the day following, Christmas day, and the day of the celebration of American Independence. But on no other days shall a school be dismissed without permission from the General Committee, except in cases of emergency, when the Superintendent shall have power to dismiss a school.

CHAPTER V.

Regulations of the Primary Schools.

1. No child who shall not have attained the age of four years shall be admitted as a pupil into a Primary School.

2. The branches taught in the Primary Schools shall be spelling, reading, and the elements of arithmetic and geography. It shall also be the duty of the teachers to give to their pupils oral instruction, of a familiar and colloquial kind, suited to their years, with the aid of such maps, engravings, models and other apparatus as may be furnished to them by the School Committee.

3. The books used for instruction in the Primary Schools shall be the following :

Emerson's Progressive Primer,
My First School Book,
The Young Reader,
The New National Spelling Book, by B. D. Emerson,
American Popular Lessons,
North American Arithmetic, First Part, by F. Emerson,

Peter Parley's Geography for Children.

Portions of the New Testament shall be read daily by the presiding teacher for the moral and religious instruction of the pupils.

4. The teachers are authorized to make vocal music one of the exercises of these schools.

CHAPTER VI.

Regulations of the Grammar Schools.

1. No child who shall not have attained the age of seven years shall be admitted as a pupil in a Grammar School.

2. Children who have not been regularly transferred to the Grammar Schools, in the manner before provided, are to be examined, on application, by the masters of said schools; and, if found to be not qualified in spelling and reading to join the lowest class, they shall not be permitted to enter, but may be sent to the Primary Schools.

3. New pupils shall be admitted into these schools during the first week of each quarter, and on the first Mondays of the calendar months, only; but a pupil whose residence is changed to another district, unless suspended or expelled, may pass to the Grammar School in the same at any time, if he bear with him, from the master of the school which he leaves, a certificate of good standing and character; otherwise he shall be subject to examination as before provided.

4. The branches taught in the Grammar Schools shall be spelling, reading, English grammar, writing, arithmetic, book-keeping, composition, geography, history, practical ethics, and the Constitution of the United States.

There shall also be exercises in declamation at suitable times, as may be directed by the Superintendent.

5. The books used in the Grammar Schools shall be the following :

The New National Spelling Book, by B. D. Emerson,
Parley's Common School History, as a reading book,
The National Reader,
The American First Class Book,
——— Geography and Atlas,
History of the United States, by Goodrich,
The American Expositor,
The North American Arithmetic, Parts 2d and 3d, by
F. Emerson,
——— Book-Keeping,
Bullion's Principles of English Grammar,
——— Practical Ethics,
——— On the Constitution of the United States.

Portions of the New Testament shall be read daily, for moral and religious instruction, by the higher classes of both sexes.

The Dictionary to be used in these schools shall be that of Mr. J. E. Worcester.

6. The Superintendent shall direct the use of such system or systems of penmanship in the Grammar Schools as he may deem expedient.

7. The provision in Chap. 5, Sec. 4, relating to vocal music, shall be applicable to the Grammar Schools.

8. The schools for the instruction of colored children partaking of the character both of the Primary and of the Grammar Schools, it shall be the duty of the Sub-Committees of the districts in which they are located, and of the Superintendent, to see that the regulations applicable to both kinds of schools are carried into effect in the same.

CHAPTER VII.

Regulations of the High School.

1. No child who shall not have attained the age of twelve years shall be admitted as a pupil of the High School, nor unless qualified immediately to enter upon the course of studies pursued therein; and no pupil shall remain in said school more than three years, unless by permission obtained from the General Committee.

2. No child who shall not be a pupil of a Grammar School shall be admitted to the High School, when there is a sufficient number in the Grammar Schools qualified for admission therein. But, whenever there shall not be a sufficient number of such candidates, any child, over the age of twelve years, if qualified, may be admitted, without having passed through a Grammar School.

3. The High School shall not at any time contain more than two hundred pupils, one hundred of each sex.

4. The male and female pupils of the High School shall be instructed in separate apartments, all of which shall be under the daily supervision of the Principal. No other school of any kind shall be taught in the same building with the High School.

5. There shall be three classes in the High School, a Junior, a Middle, and a First Class, the studies of each of which shall occupy one year.

6. An examination of candidates for the High School shall take place on Saturday, in the week preceding the annual meeting of the Committee in August, and the examination shall be continued, if necessary, on the Monday following. There shall be five examiners, who shall be chosen by the General Committee, from their own number or at large. The Principal shall, if required, assist in the examination.

7. The candidates must be well versed in the studies pursued by the highest class of the Grammar Schools.

The examiners shall admit those candidates who are best qualified to fill the vacancies in the High School, giving a *preference* to those who have been longest in the Grammar Schools.

8. The numbers in the three classes shall be as nearly equal as they can be made. At the commencement of the first year, one hundred pupils of each sex shall be admitted to this school, if so many are found qualified for the several classes. Afterward so many shall be admitted at the annual examination as there are vacancies in each class.

9. When vacancies shall occur during the year, pupils may be admitted to fill them, but in the first week of each quarter only ; and they must be found qualified, upon an examination by the Superintendent and the Principal, to take the advanced standing for which they apply. The rule of preference before provided, in favor of candidates from the Grammar Schools, shall be observed.

10. Absence from this school for one month, without an excuse satisfactory to the Superintendent, shall dissolve the connexion of a pupil with the school.

11. The branches taught in the High School shall be the following :—

Reading and Writing.

Ancient and Modern Geography,

Elements of History, Ancient and Modern,

History of the United States ; and the Constitution of the same,

Grammar and Rhetoric, with exercises in composition and declamation,

Logic and Intellectual Philosophy,

Moral Philosophy and Political Economy, .

Natural Theology and the Evidences of Christianity,

Arithmetic and Book-Keeping,

Algebra and Geometry,

Trigonometry, with its applications to Surveying, Navigation, Mensuration, &c.,

Natural Philosophy and Astronomy,
Animal and Vegetable Physiology, and Chemistry,
The Preparatory branches of a Classical education.
Each class in the school shall have a daily exercise in
reading from the Scriptures.

The Principal of the school will, in short and familiar
Lectures, exhibit to the pupils an outline of the Po-
litical Institutions of this State and City ; and will
also give brief illustrative Lectures on the different
branches of Natural History, Natural Philosophy and
Chemistry.

*At a meeting of the School Committee of the City of
Providence, on the 20th day of March, 1840, the fol-
lowing votes were passed :*

1. The Superintendent is directed to cause to be pub-
lished in a pamphlet form, with a table of contents and an
index, one thousand copies of the By-Laws of the School
Committee of this City and of the Regulations for the
government and instruction of the Public Schools therein,
and of the abstract of the General Powers and Duties of
the School Committee, as the same have this day been
adopted by said Committee.

2. The Superintendent is directed to furnish a copy of
these Regulations to every teacher in the Public Schools,
and to every person who shall hereafter become a teacher
in the same.

3. The General Regulations, and such others as are
applicable to their schools respectively, shall be read to the
pupils, by the presiding teachers in the Grammar Schools
and the High School, at the commencement of each
quarter.

4. That portion of the Regulations, which provides for
a change in the course of studies in the several schools,
shall not take effect till the schools are respectively
removed to the new houses in preparation for the same.

SAMUEL W. BRIDGHAM, President.

EDWARD R. YOUNG, Secretary.

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BY-LAWS

OF

THE SCHOOL COMMITTEE,

AND REGULATIONS OF

THE PUBLIC SCHOOLS,

CITY OF PROVIDENCE.

PROVIDENCE:
PRINTED BY KNOWLES AND VOSE.
1844.

[Extracts from the Laws of the State.]

"In the city of Providence the School Committee, consisting of thirty members, shall be elected by the City Council, at the commencement of the municipal year, and shall report to them whenever required."—Act of October Session, 1839, Sec. 5.

Penalty for interrupting or disturbing a School.

"If any person shall wilfully interrupt or disturb any public or private school, or any meeting lawfully and peaceably held for purposes of literary or scientific improvement, either within or without the place where such school or meeting is held, the person so offending, upon conviction before any competent magistrate or court, shall incur the penalties affixed to the interruption or disturbance of religious worship, in Chapter 6, Section 9, of the revised criminal code, enacted at the January Session, 1838."

Chapter 6, Section 9, of the Revised Criminal Code is as follows :
"Every person who shall be convicted of wilfully interrupting or disturbing any assembly of people met for religious worship, shall be imprisoned not exceeding one year, or fined not exceeding five hundred dollars."

NOTE.—The Magistrates have decided that it is a violation of this law to go into a school on account of any *real* or *supposed* ill-treatment of a child, and there use *abusive* or *other improper language* to a Teacher for the alleged offence.

The Superintendent will give due attention to all cases presented to him.

At a meeting of the School Committee of the City of Providence, held June 10, 1844, the following By-Laws and Regulations were unanimously adopted.

Witness,

EDWARD R. YOUNG, *Secretary*.

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At a meeting for the organization of the School Committee, holden
at the City Council Chamber, June 10, 1844,
Hon. THOMAS M. BURGESS, was elected President,
EDWARD R. YOUNG, Secretary,
and the following Sub-Committees were appointed for the ensuing
year, viz :

On Accounts.

Messrs. Moses B. Ives,
" Stephen T. Olney.

On Qualifications.

Messrs. William G. Goddard,
" Alexis Caswell,
" Alexander Duncan,
" William T. Dorrance,
" Thomas M. Burgess.

Executive and High School.

Messrs. John Barstow,
" John J. Stimson,
" Thomas M. Burgess.

First District. Five Schools.

Messrs. Richmond Brownell,
" Elisha Dyer, Jr.
" Amos D. Smith,
" Shubael Hutchins.

Second District. Four Schools.

Messrs. Isaac Thurber,
" Alexander Duncan,
" Edward P. Knowles,
" Stephen T. Olney.

Third District. Four Schools.

Messrs. Alexis Caswell,
" William T. Dorrance,
" John A. Wadsworth,
" Joseph G. Metcalf.

Fourth District. Three Schools.

Messrs. Edward B. Hall,
" Moses B. Ives,
" Amherst Everett,
" Gamaliel L. Dwight.

Fifth District. Four Schools.

Messrs. Edward R. Young,
" Barzillai Cranston,
" Amasa Manton,
" George H. Tillinghast,
" John R. Burrows.

Sixth District. Seven Schools.

Messrs. William G. Goddard,
" Samuel Osgood,
" Esek Aldrich,
" Robert Knight,
" John F. Phillips,
" William C. Snow.

Also, voted, 1st. That the Superintendent cause to be published in a pamphlet form, three thousand copies of the By-Laws of the School Committee of this City, and of the Regulations for the government and instruction of the Public Schools therein, as the same have this day been adopted.

2d. That the Superintendent furnish a copy of these Regulations to every teacher in the Public Schools, and to every person who shall hereafter become a teacher in the same.

3d. That the General Regulations, and such others as are applicable to their schools respectively, shall be read to the pupils, by the presiding teachers in the schools, at the commencement of each quarter,

NATHAN BISHOP, Superintendent of Public Schools—Office in the
High School—Office hours from 12 to 1 o'clock.

RULES AND REGULATIONS.

CHAPTER I.

BY-LAWS OF THE SCHOOL COMMITTEE.

SECTION I.

Art. 1. Organization.—In the week succeeding the annual appointment of the School Committee, in June, the Secretary for the year preceding, shall call a meeting of the new Committee for the purpose of organization. At this meeting, the President and Secretary shall be chosen by ballot; and the President, having been duly sworn or affirmed faithfully to discharge the duties of his office, shall administer the same oath or affirmation to the members present, and to the other members as soon as they shall meet with the Committee.

Art. 2. Appointment of Standing Sub-Committees.—After the By-Laws have been read and adopted, the Committee shall, upon nomination of the President, elect the following Standing Sub-Committees, to hold their places during the year, viz: An Executive Sub-Committee, a Sub-Committee on Qualifications, a Sub-Committee on Accounts, a Sub-Committee for the High School, and a Sub-Committee for each District; the whole Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as a District in the division.

Art. 3. Chairmen of Committees.—The person first named on every Special or Standing Sub-Committee, shall be the Chairman thereof, and act as such until such Special or Standing Sub-Committee shall elect a Chairman, and all Special, as well as the Standing Sub-Committees, shall expire with the year.

OF THE PRESIDENT.

Art. 4. President, &c., shall preside at all meetings.—The President shall take the chair at the hour appointed for every meeting of the Committee; and shall maintain the rules of order which are usually observed by deliberative bodies. In his absence the Secretary shall call to order, and a President *pro tempore* shall be elected.

Art. 5. Appointment of Examining Committees.—The President shall appoint one or more members of the Committee, and in-

form them of their appointment, to attend the quarterly examination of each Primary and each Intermediate School; and he shall also appoint the Examining Committees to attend and conduct the quarterly examinations of the Grammar Schools.

Art. 6. Annual Report to the City Council.—In case a Sub-Committee is not appointed for the purpose, the President shall cause a report of the condition and expenses of the Schools during the past year, and an estimate of the necessary expenses for the year ensuing, to be presented to the City Council on the first Monday in June, annually. The report shall be accompanied with an abstract of the record of the absences of members during the year, and of their excuses, kept by the Secretary.

OF THE SECRETARY.

Art. 7. Roll called and Records read.—The Secretary shall call the roll of the members at the opening of every meeting, and note all absences and excuses. He shall keep a full and fair record of all the proceedings of the Committee, and preserve on file all papers relating to the business of the same. He shall read at the opening of every meeting, except that held for the organization of the Committee, the record of the proceedings of the previous meeting. At the meeting for organization, the record shall be read as soon as the Officers and Sub-Committees are chosen.

Art. 8. Call of Regular and of Special Meetings.—The Secretary shall send a notification of every regular or special meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting. Special meetings shall be called by the Secretary, at the request in writing of the President, or of any five members of the Committee.

Art. 9. Chairman of every Sub-Committee to be notified, &c.—He shall give notice to the Chairman of every Sub-Committee appointed, stating the commission and the names of the members associated with him.

Art. 10. Bills and orders to be transmitted to the City Treasurer quarterly.—Immediately after each quarterly meeting of the Committee, the Secretary shall transmit to the City Treasurer a schedule of such bills and orders upon the Treasury as the Committee may have authorized; which schedule shall be countersigned by the Chairman of the standing Sub-Committee on Accounts, or by the President.

Art. 11. List of Committees, not having Reported, to be read.—The Secretary shall keep a list of all Special and Standing Committees to which any subject may have been referred, and shall read the same at each quarterly meeting until said Committees shall report on the subjects so referred.

Art. 12. *Records, &c., open to Inspection.*—The record of every meeting shall be made up as soon as may be after the close of the same; and the record-books and files of papers shall be at all times open to the inspection of the members of the Committee, and of the Superintendent.

STANDING SUB-COMMITTEES AND THEIR DUTIES.

Art. 13. *The Executive Sub-Committee.*—This Committee shall consist of three members. They shall advise the Superintendent in the discharge of the duties of his office. They shall also direct and oversee the repairs of school-houses and estates, and supply the schools with furniture and fuel.

Art. 14. *The Sub-Committee on Qualifications.*—This Committee shall consist of five members. They shall examine the qualifications of candidates for the places of Teachers, and make appointments, subject to the approval of the General Committee, at their next meeting. Teachers appointed by the Sub-Committee at any time during the year, and approved by the General Committee, shall hold their places till the annual meeting. The Chairman of this Sub-Committee shall, at each quarterly meeting, report in writing to the General Committee the names of all those who have been appointed Teachers during the recess. He shall also take care that the provisions of Section second, Art. 5, be made a part of the contract with every Teacher appointed. This Sub-Committee shall, from time to time, revise the course of studies in the schools, and recommend such changes of the books used in the same, as they may deem expedient.

Art. 15. *The Sub-Committee on Accounts.*—This Committee shall consist of two members. They shall report their examination of accounts at each regular quarterly meeting of the General Committee. All accounts shall be presented to the Superintendent two days before said meeting, and he shall make a schedule of the same for the use of the Sub-Committee. No account shall be allowed that has not been audited by this Committee. All accounts allowed and the schedule of the same collectively shall be countersigned by this Committee, or by the President.

Art. 16. *District Committees.*—The President shall divide the whole Committee with due regard to the number of Schools in each District, into as many Sub-Committees as there are Districts; the High School being considered as a District in the division.

Art. 17. *Visiting Schools.*—Each member of a Sub-Committee for a District, shall visit all the Schools in the same at least once in a quarter, unless unavoidably prevented.

Art. 18. *Chairman's Quarterly Report.*—The Chairman of each Sub-Committee of a District shall, at every regular quarterly meeting of the General Committee, report any matters deemed of sufficient importance to be noted, relating to the Schools in his District during the preceding quarter.

Art. 19. *Suspension of a Teacher.*—The Sub-Committees of Districts are empowered, in their respective Districts, to suspend any Teacher for negligence, disobedience of the regulations, or other reasonable cause. In such case they shall give immediate notice of their proceedings to the President, and shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

Art. 20. *Suspension, expulsion and restoration of pupils.*—Each District Committee shall immediately take into consideration every case reported by the Superintendent to its Chairman, of a pupil whose conduct is such, in or out of a School, that he is an unfit member of the same, or his example is injurious to the other pupils; and, if in their opinion he has been duly admonished, and reformation appears to be hopeless, it shall be the duty of the Sub-Committee for the district, to suspend for a definite time, or to expel every such pupil from the School. It shall also be their duty on application of the parent or guardian of a pupil temporarily excluded for violent opposition or gross misconduct, to give immediate attention to the case; and, if the decision of the Teacher be confirmed, the pupil shall be suspended for a definite time, or expelled, as the necessity of the case may require. If the temporary exclusion by the Teacher be deemed a sufficient punishment, the Sub-Committee shall direct that the pupil be re-admitted to the School. During suspension, and after expulsion, such pupil shall not be admitted to any other Public School; and, after expulsion, no pupil shall be restored without the consent of the General Committee.

SECTION II.

GENERAL REGULATIONS OF THE COMMITTEE.

Art. 1. *Commencement of School Year and Vacations.*—The school year shall begin on the first Monday after the Commencement of Brown University; and shall be divided into four quarters, the first quarter shall close on Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third quarters shall be each twelve weeks, and be succeeded by a vacation of one week each; and the fourth quarter shall be ten or more weeks, followed by a vacation of three weeks immediately preceding the beginning of the next school year.

Art. 2. *Quarterly and Annual Meetings.*—Regular quarterly meetings of the School Committee shall be held on the last Friday

in each quarter. The annual meeting shall be the regular quarterly meeting in August.

Art. 3. *Annual examination of the Secretary's Records, &c.*—A Sub-Committee shall be appointed at the annual meeting to examine the Secretary's records and files, to see that they are kept in proper order.

Art. 4. *Annual Election of Superintendent and Teachers.*—At the annual meeting in August, the appointments of all the Teachers shall expire, and an election shall then take place. The Superintendent and Principal of the High School, and the Masters of the Grammar Schools shall be chosen by ballot; and, on motion of a member, the election of any other Teacher shall take place in the same manner.

Art. 5. *Conditions on which Teachers may withdraw from Schools.*—Any Teacher who wishes to withdraw from a School may do so at the end of a quarter, provided at least one month's notice of the intention be given in writing to the Superintendent. A Teacher, who, without the consent of the Committee, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation for the quarter, or any part thereof.

Art. 6. *Quarterly Examinations of all the Schools.*—A quarterly examination of the Primary and the Intermediate Schools shall take place in the afternoon of the day preceding the close of each quarter, by Sub-Committees appointed by the President. An examination of the Grammar Schools shall take place in the forenoon of the last Friday in each quarter, by examining Committees appointed by the President. The High School shall be examined by the whole Committee in the afternoon of the day before named, in each quarter except the last. In the fourth quarter, the High School shall be examined by the whole Committee on such day as they may select.

Art. 7. *Reports of Examining Committees.*—The examining Sub-Committees shall report to the General Committee, at their meeting in the evening, the number of scholars present at the examinations, and the condition of the schools.

Art. 8. *Transaction of Miscellaneous Business.*—The Committee shall at these meetings confer on the progress and condition of the several schools, and shall transact all such business as they may deem expedient.

SECTION III.

OF THE SUPERINTENDENT.

Art. 1. Office of Superintendent created.—For the more convenient discharge of the duties assigned by law to the School Committee, and to aid them in the performance of the same, the office of Superintendent of Public Schools has been created.

Art. 2. Election of Superintendent.—The Superintendent shall be elected by ballot at the annual meeting of the Committee; and shall hold his office for one year, unless sooner removed, for sufficient cause, by vote of the Committee.

Art. 3. General powers and duties of the Superintendent.—He shall act under the advice and direction of the General Committee, and the Executive Committee, and, under their advice and direction, shall act as Principal of the High School, and shall have the superintendence of all the public schools, school-houses, estates, and apparatus. The Superintendent shall devote himself exclusively to the business of his station. He shall keep regular office hours,* other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the school department. He shall acquaint himself with whatever principles and facts may concern the interests of popular education; and in all matters pertaining in any way to the organization, discipline and instruction of the public schools of this city, he shall take good care of their interests and welfare, to the end that all the children in this city, who are instructed at the public schools, may obtain the best education which these schools can be made to impart.

Art. 4. Visiting Schools, &c.—He shall visit all the schools as often as his duties will permit, and shall pay particular attention to the classification of the pupils in the several schools, and to the apportionment among the classes of the prescribed studies. In passing daily from school to school he shall endeavor to transfer improvements and to remedy defects.

Art. 5. Quarterly Meetings of Teachers.—He shall call together the Teachers once at least in each quarter, to interchange their views upon the various points of instruction and discipline; in order to create harmony of action, and to cause the whole system to tend toward a uniform standard of excellence.

Art. 6. Aiding Sub-Committees and furnishing supplies for Schools.—The Superintendent shall at all times render such assist-

* The Superintendent takes particular pains to be in his office, in the High School, EVERY DAY, between 12 and 1 o'clock, for the purpose of attending to any business relating to the Public Schools.

ance to the Sub-Committees as may be required by them, and shall furnish the necessary blanks and registers to the Sub-Committees and to the Teachers. He shall also supply the Grammar Schools with copperplate slips, and furnish destitute scholars with school books, as he may deem necessary. He shall cause a thermometer to be furnished to each school room for the healthful regulation of the temperature in the same.

Art. 7. Examination and transfer of Pupils.—At the beginning of each quarter he shall examine the highest classes in the Primary and in the Intermediate Schools; and shall transfer from the Primary to the Intermediate Schools and from the Intermediate to the Grammar Schools, such pupils, of the proper age, as he may find qualified to enter the same; and shall furnish the Principal Teachers with lists of the pupils so transferred, who shall enter their respective Schools, immediately.

Art. 8. Permits granted.—The Superintendent is authorized to give permits to pupils in certain cases to enter school at any time during the quarter, and also to give permits to pupils residing in one District to attend school in another when there are good reasons for the change.

Art. 9. Attention to cases of misconduct of pupils reported.—He shall give prompt attention to every instance of the misconduct of a pupil duly reported to him by the Principal Teachers, and if, after consultation with the Teacher and due examination of the case, it shall appear that the pupil is not disposed to obey the regulations of the school, he shall report him to the chairman of the District Committee. See Sec. II. Art. 20.

Art. 10. Employment of Substitutes for Teachers—In case of the sickness of Teachers, or other necessary cause of absence, the Superintendent shall employ all substitutes during their detention from their schools, and no one shall be employed as a substitute without his approbation.

Art. 11. Quarterly and Annual Reports.—The Superintendent shall keep a record of his proceedings, always open to the members of the Committee; and at every regular quarterly meeting shall make a report in writing of the number of pupils attending the several schools during the quarter, of the number engaged in the different branches of study in the same, and containing such information relating to the condition, and plans for the improvement of the schools as he may have to communicate. A general report shall also be prepared by him, at the close of the school year, for publication.

Art. 12. The Superintendent, after each quarterly meeting of the Committee, shall cause to be published in the newspapers a statement of the number of scholars of each sex in all the schools during the preceding quarter.

CHAPTER II.

GENERAL REGULATIONS APPLICABLE TO ALL THE SCHOOLS.

SECTION I.

TEACHERS AND THEIR DUTIES.

Art. 1. *Election of Teachers and their continuance in office.*—All Teachers elected at the annual meeting, and all appointed by the Committee on qualifications, at any time during the year, and approved by the General Committee, shall hold their offices till the next annual meeting unless sooner removed for sufficient cause by vote of the Committee.

Art. 2. *Teachers to observe the Regulations, &c.*—It is enjoined on the Teachers strictly to observe these Regulations, the directions of the Committee, of the Sub-Committees and of the Superintendent.

Art. 3. *Teachers required to be at their School Rooms early.*—All the Teachers in the public schools are required to be at their respective school-houses at least *fifteen minutes* before the specified time for beginning school in the morning and in the afternoon, and to open their respective school rooms for the reception of pupils subject to all the rules of order for school hours as soon as they enter the rooms.

Art. 4. *The Principal Teacher to cause the Bell to be rung.*—The Principal Teacher in each school shall cause the bell to be rung from three to five minutes beginning precisely at *fifteen minutes* before 9 o'clock, A. M., and before 2 o'clock, P. M.; and shall also cause it to be tolled from three to five minutes ending at the appointed time for beginning school in the morning and afternoon.

Art. 5. *Opening Schools.*—All the Schools shall be opened in the morning, by one of the Teachers, with reading from the Scriptures, or with prayer.

Art. 6. *Supervision of Pupils in and out of School.*—It shall be the duty of the Teachers, as far as practicable, to exercise a careful inspection over their pupils, as well out of school as within the same, during school hours; and, in cases of difficulty in the dis-

charge of their duties to apply to the Superintendent for advice and direction.

Art. 7. *Teachers must attend to school duties punctually and regularly.*—The Teachers of the several schools shall devote themselves exclusively to the duties of their office. They shall daily and punctually attend at the hours appointed for the opening of the schools; and during school hours shall faithfully devote themselves to the duties assigned to them. They are enjoined carefully to maintain good order and discipline, and to follow the course of instruction prescribed by the Committee, permitting no books to be used in the schools but such as the Committee shall designate. No teacher shall keep a private school, or instruct a private class.

Art. 8. *Classifications of Pupils.*—The Teachers in each school shall put the pupils in the same into separate classes, according to their attainments; and shall teach them such portions of the prescribed studies, as, in their judgment, under the advice of the Superintendent, it may be most suitable for each class to pursue. Each pupil shall be confined to the studies of his class, unless, in particular cases, an exception shall be made by the advice or direction of the Superintendent.

Art. 9. *School Property to be taken care of.*—The Teachers shall take care that the School-Houses, the apparatus in the same, and all the public property entrusted to their charge, be not defaced or otherwise injured by the scholars; and it shall be the duty of the Teachers to give prompt notice to the Superintendent of any repairs or supplies that may be needed.

Art. 10. *Ventilation of School Rooms.*—The Teachers shall give vigilant attention to the ventilation and temperature of their rooms, causing those that have been occupied to be *opened and aired* each morning and afternoon at the times of recess, and at the end of school hours. They are required to take *special pains* to secure such *continual* changes of the air in the rooms as will prevent it from becoming impure and unhealthful between the times for opening and airing the rooms; and they shall carefully ascertain the temperature of their rooms by the thermometers, and use all proper means to avoid those injurious extremes of heat and cold which negligence might induce.

Art. 11. *Notice of the sickness of Teachers to be given to the Superintendent immediately.*—In case of the indisposition of a Teacher, notice thereof shall be immediately given to the Superintendent; and no substitute shall be employed without his approbation.

Art. 12. *Presiding Teacher.*—The directions of the principal Teacher of each school shall be followed by the other Teachers, in

all matters relating to the same. In the absence of the presiding Teacher, the assistant who has been the longest time in the school shall assume its management; or the oldest where they are of the same standing.

Art. 13. Recesses.—The Principal Teacher in each school shall allow a recess for all the pupils in the same not exceeding fifteen minutes in each half day; except in the Primary Schools, in which there may be two recesses in each half day, not exceeding ten minutes each, at the discretion of the preceptress.

Art. 14. Notice of the exclusion of pupils given.—For violent opposition, or gross misbehavior, a presiding teacher may exclude a pupil from school for the time; and in all cases of exclusion shall forthwith give information in writing of the cause thereof to the parent or guardian, and to the Chairman of the Sub-Committee for the District, and to the Superintendent.

Art. 15. Roll called each half day.—The presiding Teacher in each school shall enroll the names of scholars as soon as they enter the same, and have the roll called in the morning and afternoon of each day, and all absences marked.

Art. 16. Register, and the entries to be made in it.—The Principal Teacher in each school and each Teacher in the High School shall keep a register, in which shall be recorded the names, ages, dates of entrance and places of residence of the scholars; and shall make such other entries as shall exhibit a view of their absences, their behavior in school, and the progress made in their studies. An account of the same shall be transmitted to the parent or guardian of each scholar at least once a month, with a request that it be returned with the name of the parent or guardian written upon it, in acknowledgment of its receipt. The register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

Art. 17. Teachers' Reports to Visiting Committees at each quarterly examination.—It shall be the duty of the presiding teachers to report in writing to the Visiting Committee, at each quarterly examination, the names of such pupils as have been distinguished during the quarter for good conduct and proficiency in their studies, and also the names of those who have been grossly negligent in attending school, or inattentive to their studies, or guilty of any violations of these regulations, or of other wilful offences.

Art. 18. Teachers' quarterly reports to the Superintendent.—The principal Teacher in each school and each Teacher in the High School shall severally make a report in writing to the Superintendent, one week before the termination of each quarter, stating the number of pupils admitted, the number actually attending, and the

average attendance during the quarter, and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the improvement of the same.

Art. 19. The teachers may occasionally, under the direction of the Superintendent, visit each other's schools, to observe the discipline and instruction of the same.

Art. 20. The Teachers shall not permit the school-rooms under their charge to be used for any purpose whatsoever other than the instruction prescribed in these Regulations, unless by order of the City Council, or of the School Committee.

Art. 21. No Teacher shall allow a subscription paper for any purpose whatsoever to be introduced into a public school ; nor shall any contribution be permitted to be made in the same by the pupils.

Art. 22. No Teacher shall admit to any school, (except the High School,) a pupil that resides out of the district in which the school is established, unless by permission of the Superintendent.

Art. 23. Making Fires.—The principal Teacher in each school house shall for the compensation allowed by the Committee, employ some suitable person to make fires in the same when necessary, and shall see that this important work is properly and economically done.

Art. 24. Sweeping and Cleaning.—The principal Teacher in each school shall hire some person, for the allowed compensation, to sweep the room and its entries daily, and dust the blinds, seats, desks and other furniture in the same, and to clean the same once a quarter, and shall see that this work is neatly and properly done.

Art. 25. Teachers' Reports of absence and lateness.—The principal Teacher in each school shall state in his or her quarterly report to the Superintendent, the number of times each Teacher in said school has been absent or late during the quarter, with the reasons for such absence or lateness.

Art. 26. Indigent pupils furnished with books.—The presiding Teacher shall furnish to the Superintendent the names of those scholars whose parents or guardians declare they are unable to furnish them with books ; but no books shall be supplied at the public expense, unless satisfactory proof of the inability of such parents or guardians be furnished : these books are to be considered as a part of the school property.

Art. 27. Books belonging to the Public Schools.—The Principal Teacher in each school shall enter upon the catalogue kept in the Register, the name of every book placed in his or her room for

the use of the teachers, or to be lent to indigent pupils, and shall, in each quarterly report to the Superintendent state the number and condition of said books.

SECTION II.

OF SCHOLARS.

Art. 1. Object of the Schools.—The Public Schools being established for the general benefit of the community, all pupils that may be received therein, under the following Regulations, shall be instructed without preference or partiality, and with strict attention to their morals and deportment as well as to their improvement in learning.

Art. 2. Conduct of the pupils.—Good morals being of the first importance, and essential to their progress in useful knowledge, the pupils are strictly enjoined to avoid idleness and profanity, falsehood and deceit, and every wicked and disgraceful practice, and to conduct themselves in a sober, orderly and decent manner, both in and out of school, and to be punctual and constant in daily attendance.

Art. 3. Pupils liable to pay for all damage they do to school property.—Every pupil who shall, *accidentally or otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

Art. 4. Use of bad language, &c. prohibited.—Every pupil who shall, any where on, or around the school premises, use or write any profane or unchaste language, or shall draw any obscene pictures or representations, or cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property whatsoever belonging to the school estate, shall be punished in proportion to the nature and extent of the offence; and shall be liable to the action of the civil law.

Art. 5. Cleanliness of Pupils.—No scholar who comes to school without proper attention having been given to the *cleanliness* of his person and of his dress, or whose clothes are not properly repaired, shall be permitted to remain in school.

Art. 6. Times for admission of pupils.—During the first week in each quarter, and on the first Monday in the second and third school months, any child, living in the city, and in *all respects qualified*, may enter any Primary, Intermediate or Grammar School, by applying to the Teachers at the school house.

But no pupil shall be permitted to take a place in any public

school at any other time without a written permit obtained from the Superintendent.

Art. 7. Scholars required to remain in school till the hour of closing.—No scholar shall be permitted to leave school before its close for the purpose of attending to any music lessons or writing lessons, or for any other purpose whatsoever, except in case of sickness or some pressing emergency.

Art. 8. Absence from School and the consequences.—No pupil shall be absent from any public school without rendering an excuse for the same to the principal Teacher.

Any pupil who shall be absent from school a single half day without rendering a satisfactory excuse to the principal teacher for such absence, shall be liable to be punished for a misdemeanor.

Any pupil who shall be absent from school five half days in four successive weeks, without rendering a satisfactory excuse to the principal Teacher, may be excluded from school for the next two school months.

Every excuse shall be received by the teachers as satisfactory in which it shall be stated that the pupil has been absent for reasons satisfactory to the parent or guardian.

No pupil shall leave the school room in school hours, without permission from a teacher.

No scholar who shall be absent from a quarterly examination of the school which he attends, without an excuse satisfactory to the principal teacher, shall be permitted to attend said school during the next quarter.

No scholar shall be permitted to remain in any public school unless such scholar be provided with the books of his or her class prescribed in these Regulations.

CHAPTER III.

OF SCHOOLS.

Art. 1. Number and description of the Public Schools.—The Public Schools of this city are twenty-nine in number, and of the following description, viz :

Fifteen Primary Schools, designed for children from four to six or seven years of age.

Five Intermediate Schools, designed for children between six and eight or nine years old.

Six Grammar Schools, designed for children from eight or nine to twelve or fourteen years of age.

One High School, designed for Scholars from twelve years old and upwards, and

One Primary and one Grammar School for colored children.

In the above Schools free instruction is given to the children of both sexes of all the inhabitants of the city, who may see fit to avail themselves of the same, subject to the Regulations herein provided.

Art. 2. School Hours.—All the public schools shall begin their morning session at 9 o'clock, A. M., and close at 12 M. throughout the year. They shall begin their afternoon session at 2 o'clock, P. M., and close at 5 o'clock. P. M., except in the "*short days*," when they shall continue as long as the light permits. *Exception.*—The girls department in the High School is permitted to have one session of six hours, daily, with suitable times for recesses.

Art. 3. Holidays for all the Schools.—The following holidays shall be granted alike to all the schools, viz :—Every Saturday, days of public Fast, Thanksgiving day and the day following, Christmas day, and the day of the celebration of American Independence.

Art. 4. Schools not to be dismissed without permission.—But on no other days shall a school be dismissed without permission from the General Committee, except in cases of emergency, when the Superintendent shall have power to dismiss a school.

SECTION I.

PRIMARY SCHOOLS.

Art. 1. Number of Teachers and admission of pupils.—Each Primary School is under the care of a Preceptress and one Assistant Teacher.

No child who shall not have attained the age of four years shall be admitted as a pupil into a Primary School.

Art. 2. Branches taught.—The branches taught in these Schools are the elements of *Reading, Spelling, Arithmetic and Geography*. The teachers in these schools also give their pupils much useful oral instruction of a familiar kind, suited to their age.

Art. 3. Books used.—The books used for instruction in the Primary Schools shall be the following :

Emerson's Progressive Primer,
My first School Book,
The Young Reader,
Common School Speller,
American Popular Lessons,
North American Arithmetic, First Part,
Mitchell's Primary School Geography.

The Dictionary to be used by the Teachers in these schools shall be that of Mr. J. E. Worcester.

Art. 4. Daily reading of the Scriptures.—Portions of the Scriptures shall be read daily in these schools by the presiding teacher, for the moral and religious instruction of the pupils.

Art. 5. Vocal Music.—The teachers are required to make vocal music one of the exercises of these schools.

SECTION II.

INTERMEDIATE SCHOOLS.

Art. 1. Number of Teachers and course of studies.—Each Intermediate School is under the management and instruction of two female Teachers, a Preceptress and an Assistant. The pupils in these Schools advance progressively from the lessons in the Primary Schools to more difficult lessons in *Reading, Spelling, Arithmetic and Geography*, and begin to take lessons in *Writing*.

Art. 2. Admission of Pupils.—No child shall be admitted as a pupil into an Intermediate School unless transferred by the Superintendent, or upon examination by the Teacher he or she shall be found qualified to join the lowest class therein.

Art. 3. Books used.—The books used for instruction in the Intermediate Schools shall be the following :

American Popular Lessons,
Gradual Reader,
Common School Speller,
North American Arithmetic, 2d part,
Mitchell's Primary School Geography,
Common School History.

Worcester's Dictionary shall be used in these schools.

Art. 4. Penmanship—Reading the Bible, and Vocal Music.—The Superintendent shall direct the use of such system or systems of penmanship in the Intermediate Schools as he may deem expedient.

Portions of the Scriptures shall be read daily in these schools, by the presiding teacher, for the moral and religious instruction of the pupils.

The teachers are required to make vocal music one of the exercises of these schools.

SECTION III.

GRAMMAR SCHOOLS.

Art. 1. Number of Teachers.—Each Grammar School is under the care of a Master and two female Assistant Teachers.

Art. 2. Admission of Pupils.—Children who have not been regularly transferred to the Grammar Schools, by the Superintendent, shall be examined, on application for admission, by the Masters of said schools; and, if found to be qualified to join the lowest class, they shall be permitted to enter, but if not qualified they may be sent to an Intermediate School.

No new pupil shall be admitted into these schools except during the first week of each quarter, and on the first Mondays of the second and third school months, without a permit from the Superintendent; but a pupil whose residence is changed to another district, may pass to the Grammar School in the same at any time, if he bear with him, from the master of the school which he leaves, a certificate of good standing and character; otherwise he shall be subject to the regulation for admission, before provided.

Art. 3. *Studies pursued.*—In these Schools the scholars use a new set of text books which present more enlarged and accurate views of the several branches they have already begun to study, and in these books, with such additional remarks and illustrations as the Teachers throw around the various topics of study, the pupils continue their exercises in *Reading, Writing, Arithmetic* and *Geography*, and commence *English Grammar*, the *History of the United States* and *General History*.

Art. 4. *Books used.*—The books used in the Grammar Schools shall be the following :

The Common School Speller,
Common School History, as a reading book,
The National Reader,
The American First Class Book,
Mitchell's Geography and Atlas,
Goodrich's History of the United States,
The North American Arithmetic, Parts 2d and 3d,
Farnum's English Grammar,
Wayland's Practical Ethics, Abridged,
Worcester's Dictionary shall be used in these schools.

Art. 5. *Reading the Bible—Penmanship—Declamation, and Vocal Music.*—Portions of the Scriptures shall be read daily, for moral and religious instruction, by the higher classes of both sexes.

The Superintendent shall direct the use of such system or systems of penmanship in the Grammar Schools as he may deem expedient.

There shall also be exercises in declamation at suitable times, as may be directed by the Superintendent.

The teachers are required to make vocal music one of the exercises of these schools.

SECTION IV.

HIGH SCHOOL.

Art. 1. *Number of Teachers.*—The High School is under the government of a Principal, and three male and three female Teachers, and thorough instruction is given therein in the higher branches of an English education; and, at the request of parents or guardians, in the preparatory branches of a classical education.

Art. 2. Pupils admissible to the High School.—No child shall be admitted as a pupil of the High School, who is not qualified immediately to enter upon the course of studies pursued therein.

No child who shall not be a pupil of a Grammar School shall be admitted to the High School, when there is a sufficient number in the Grammar Schools qualified for admission therein. But, whenever there shall not be a sufficient number of such candidates, any child, living in the city, if qualified, may be admitted, without having passed through a Grammar School.

Art. 3. Pupils may remain three years.—No pupil shall remain in said school more than three years, unless by permission obtained from the General Committee.

Art. 4. Male and Female departments, separate.—The male and female pupils of the High School shall be instructed in separate apartments, all of which shall be under the daily supervision of the Principal. No other school of any kind shall be taught in the same building with the High School.

Art. 5. Number of Classes.—There shall be three classes in each department in the High School, a Junior, a Middle, and a Senior Class, the studies of each of which shall occupy one year. The numbers in the classes shall be as nearly equal as they can be made.

Art. 6. Examination of candidates for admission.—An examination of candidates for the High School shall take place on Saturday, in the week preceding the annual meeting of the Committee in August, and the examination shall be continued, if necessary, on the Monday following. There shall be five examiners, who shall be chosen by the General Committee, from their own number or at large. The Principal shall, if required, assist in the examination.

Art. 7. Qualifications for admission—ground of preference in admission.—The candidates must be well versed in the studies pursued by the highest class of the Grammar Schools. The examiners shall admit those candidates who are best qualified to fill the vacancies in the High School, giving a *preference* to those who have been longest in the Grammar Schools.

Art. 8. Examinations and admissions to fill vacancies.—When vacancies shall occur during the year, pupils may be admitted to fill them, but in the first week of each quarter only; and they must be found qualified, upon an examination by the Superintendent or the Principal, to take the advanced standing for which they apply. The rule of preference before provided, in favor of candidates from the Grammar Schools, shall be observed.

Art. 9. One month's unnecessary absence dissolves a pupil's connexion.—Absence from this school for one month, without an

excuse satisfactory to the Superintendent, shall dissolve the connexion of a pupil with the school.

Art. 10. *Branches Taught.*—The branches taught in the High School shall be the following: Reading and Writing; Ancient and Modern Geography; Elements of History, Ancient and Modern; History of the United States, and the Constitution of the same; Grammar and Rhetoric, with exercises in composition and declamation; Logic and Intellectual Philosophy; Moral Philosophy and Political Economy; Natural Theology and the Evidences of Christianity; Arithmetic and Book-Keeping; Algebra and Geometry; Trigonometry, with its applications to Surveying, Navigation, Mensuration, &c.; Natural Philosophy and Astronomy; Animal and Vegetable Physiology, and Chemistry; The Preparatory branches of a Classical education.

Each class in the school shall have a daily exercise in reading from the Scriptures.

Art. 11. *Lectures to be given.*—The Principal of this school will give brief illustrative Lectures on the different branches of Natural History, Natural Philosophy and Chemistry; and also in short and familiar Lectures, exhibit to the pupils an outline of the Political Institutions of this State and City.

Worcester's Dictionary shall be used in this school.

Art. 12. *Vocal Music.*—The teachers are required to make vocal music one of the exercises of these schools.

Art. 13. *Annual Exhibition.*—There shall be an annual public exhibition by the pupils in the High School, at a time to be determined by the Committee. The Superintendent shall give public notice of these exhibitions.

SECTION V.

COLORED SCHOOLS.

Art. 1. *The Primary Schools.*—This school is under the care and instruction of a Preceptress, and an Assistant when necessary. All the Regulations pertaining to the other Primary Schools apply to this. The course of study and the books used are the same.

Art. 2. *The Grammar School.*—This school is under the instruction and government of a Master, and a female Assistant when necessary. The course of study and the text books in this school are the same as in the other Grammar Schools, and Regulations applicable to them apply to this school.

NOTE.—The City Council annually employ Physicians to attend, at appointed times, a public Vaccination at each school room, when all pupils, and others who choose to come are vaccinated at public expense.

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BY-LAWS

OF

THE SCHOOL COMMITTEE,

AND REGULATIONS OF

THE PUBLIC SCHOOLS,

IN THE

CITY OF PROVIDENCE.

PROVIDENCE:
PRINTED BY JOSEPH KNOWLES.
1848.



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Penalty for interrupting or disturbing a School.

[Extract from the Laws of the State.]

“Every person who shall be convicted of wilfully interrupting or disturbing any town or ward meeting, any assembly of people met for religious worship, or any public or private school, or any meeting lawfully or peaceably held for purposes of literary or scientific improvement, either within or without the place where such meeting or school is held, shall be imprisoned not exceeding one year, or fined not exceeding five hundred dollars.”—*Revised Statutes, Page 395, Sec. 93.*

NOTE.—The Magistrates have decided that it is a violation of this law to go into a school on account of any *real* or *supposed* ill-treatment of a child, and there use *abusive* or *other improper language* to a Teacher for the alleged offence.

The Superintendent will give immediate attention to all cases presented to him.

At a meeting of the School Committee of the City of Providence, held Nov. 24, 1848, the following By-Laws and Regulations were unanimously adopted.

Witness,

EDWARD R. YOUNG, *Secretary.*

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RULES AND REGULATIONS.

BY-LAWS OF THE SCHOOL COMMITTEE.

Art. 1. Organization.—In the week succeeding the annual appointment* of the School Committee, in June, the Secretary for the year preceding, shall call a meeting of the new Committee for the purpose of organization. At this meeting the President and Secretary shall be chosen by ballot; and the President, having been duly sworn or affirmed faithfully to discharge the duties of his office, shall administer the same oath or affirmation to the members present, and to the other members as soon as they shall meet with the Committee.

Art. 2. Appointment of Standing Sub-Committees.—After the By-Laws have been read and adopted, the Committee shall, upon the nomination of the President, or of any other member of the Committee, elect the following Standing Sub-Committee, to hold their places during the year, viz:—An Executive Sub-Committee, a Sub-Committee on Qualifications, a Sub-Committee on Accounts, a Sub-Committee for the High School, and a Sub-Committee for each District; the whole School Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as a District in the division.

Art. 3. Chairmen of Sub-Committees.—The person first named on every Special or Standing Sub-Committee, shall be the Chairman thereof, and act as such until such Special or Standing Sub-Committee shall elect a Chairman; and all Special, as well as the Standing Sub-Committees, shall expire with the year.

* In the city of Providence, the School Committee, consisting of thirty members, shall be elected by the City Council, at the commencement of the municipal year, and shall report to them whenever required.—*State Law, October Session, 1839, Sec. 5.*

OF THE PRESIDENT.

Art. 4. *His Duties, &c.*—The President shall take the chair at the hour appointed for every meeting of the Committee ; and shall maintain the rules of order which are usually observed by deliberative bodies. In his absence the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected by nomination, or, at the request of any member, by ballot.

Art. 5. *Appointment of Examining Committees.*—The President shall appoint one or more members of the Committee, and request the Secretary to inform them of their appointment, to attend the quarterly examination of each Primary and each Intermediate School ; and he shall also appoint the Examining Committees to attend and conduct the quarterly examinations of the Grammar Schools, and of the different classes in the High School.

Art. 6. *Annual Report to the City Council.*—In case a Sub-Committee is not appointed for the purpose, the President shall cause a Report of the condition and expenses of the Schools during the past year, and an estimate of the necessary expenses for the year ensuing, to be presented to the City Council on the first Monday in June annually. The Report shall be accompanied with an abstract of the record of the absences of members during the year, and of their excuses, as kept by the Secretary.

OF THE SECRETARY.

Art. 7. *Roll called and Records read.*—The Secretary shall call the roll of the members at the opening of every meeting, and mark all absences and excuses. He shall keep a full and fair record of all the proceedings of the Committee, and preserve on file all papers relating to the business of the same. He shall read at the opening of every meeting, except that held for the organization of the Committee, the records of the proceedings of the previous meeting. At the meeting for organization, the records shall be read as soon as the Officers and Sub-Committees are chosen.

Art. 8. *Call of Regular and of Special Meetings.*—The Secretary shall send a notification of every regular or special meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting. Special meetings shall be called by the Secretary, at the request in writing of the President, or of any five members of the Committee.

Art. 9. *Chairman of every Sub-Committee to be notified, &c.*—He shall give notice to the Chairman of every Sub-Committee appointed, stating the commission and the names of the members associated with him.

Art. 10. *Bills and Orders to be transmitted to the City Treasurer quarterly.*—Immediately after each quarterly meeting of the

Committee, the Secretary shall transmit to the City Treasurer such bills with orders upon the Treasury as the Committee may have allowed, together with a schedule of the bills.

Art. 11. List of Committees, not having reported, to be read.—The Secretary shall keep a list of all Special and Standing Committees to which any subject may have been referred, and shall read the same at each quarterly meeting until said Committees shall report on the subjects so referred, or be discharged.

Art. 12. Records, &c., open to Inspection.—The record of every meeting shall be made up as soon as may be after the close of the same; and the record-books and files of papers shall be at all times open to the inspection of the members of the Committee, and of the Superintendent.

OF STANDING SUB-COMMITTEES AND THEIR DUTIES.

Art. 13. The Executive Sub-Committee.—This Committee shall consist of three members. They shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them. They shall direct or authorize him to purchase all necessary furniture and fuel for the use of the schools, and to cause all needed repairs to be made in a proper manner.

Art. 14. The Sub-Committee on Qualifications.—This Committee shall consist of five members. They shall examine candidates for the places of Teachers, and make appointments, on trial, subject to the approval of the General Committee. The Chairman of this Sub-Committee shall, at each quarterly meeting, report in writing to the General Committee the names of all persons who have been appointed during the recess, and have been successful in teaching. During the third quarter in each year they shall examine the list of Teachers in the schools, and make out a Report containing the names of those who ought, in the opinion of said Committee, to be nominated for re-election at the annual meeting, and they shall give at least one quarter's notice to those who have not been successful Teachers, that they will not be nominated for re-election. This Sub-Committee shall, from time to time, revise the course of studies in the schools, and recommend such changes of the books used in the same, as they may deem expedient.

Art. 15. The Sub-Committee on Accounts.—This Committee shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent. They shall report their examination of accounts at each regular quarterly meeting of the General Committee, who shall allow no account which has not been audited by this Sub-Committee. All bills allowed and the schedule of the same collectively shall be countersigned by this Committee, or by the President.



Art. 16. District Committees.—It shall be the duty of every District Committee to exercise a general supervision over all the schools in the District, and of each member to visit all the schools in the same at least once in a quarter, unless unavoidably prevented.

Art. 17. Chairman's Quarterly Report.—The Chairman of each Sub-Committee for a District shall at every regular quarterly meeting of the General Committee, report any matters deemed of sufficient importance to be noted, relating to the schools in his District during the preceding quarter.

Art. 18. Suspension of a Teacher.—These Sub-Committees are empowered, in their respective Districts, to suspend any Teacher for negligence, disobedience of the School Regulations, or other reasonable cause. In such case they shall give immediate notice of their proceedings to the President, and shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

Art. 19. Exclusion and Expulsion of Pupils.—Each District Committee shall immediately take into consideration every case reported by the Superintendent to its Chairman, of a pupil whose conduct is such, either in or out of a school, that he is an unfit member of the same, or whose example is injurious to the other pupils; (See Articles 29 and 49,) and, if in their opinion he has been duly admonished, and reformation appears to be hopeless, it shall be the duty of the Sub-Committee to exclude, for a definite time, or to expel, every such pupil from the school.

Art. 20. Restoration of Excluded or Expelled Pupils.—It shall also be their duty on application of the parent or guardian of a pupil temporarily excluded by a principal Teacher, for any gross misconduct, to give immediate attention to the case; (See Art. 49,) and, if the decision of the Teacher be confirmed, the pupil shall be excluded for a definite time, or expelled, as the necessity of the case may require. If the temporary exclusion by the Teacher be deemed a sufficient punishment, the Sub-Committee shall direct that the pupil be re-admitted to the school. During the exclusion, and after expulsion, such pupil shall not be admitted to any other Public School; and, after expulsion, no pupil shall be restored without the consent of the General Committee.

GENERAL REGULATIONS OF THE COMMITTEE.

Art. 21. Commencement of School Year and Vacations.—The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four quarters; the first quarter shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third quarters shall be each twelve weeks, and each be followed by a vacation of one week; and the fourth quarter shall be so many

weeks as to make in all forty-five school weeks in each year, and shall be followed by a vacation at the beginning of the next school year.

Art. 22. Quarterly Meetings.—Regular quarterly meetings of the School Committee shall be held on the first Friday of each quarter, when they shall confer on the progress and condition of the several schools, and shall transact all such business relating to them as they may deem expedient.

Art. 23. Quarterly Examinations of all the Schools.—The examining Committees (see Art. 5.) shall attend the Quarterly Examination of the Primary and the Intermediate Sections of the afternoon of the day preceding the close of each quarter. The General Committee shall meet at 8½ o'clock on the forenoon of the last Friday in each quarter, and act on the bills for the Teachers' salaries, and then the examining Committees shall proceed to the examination of the Grammar Schools. The High School shall be examined by the General Committee, divided into six examining Committees in the afternoon of the same day, unless otherwise ordered.

These examining Committees shall report to the General Committee, at the quarterly meeting, the number of scholars present at the examinations, and the condition of the schools.

Art. 24. Annual Meeting, Election of Teachers, &c.—The Annual Meeting shall be the regular quarterly meeting in August. At this meeting the appointment of the Superintendent and that of every Teacher shall expire, and a new election shall then take place. The Chairman of the Sub-Committee on Qualifications shall, at this meeting, present a Report containing the names of those persons who, in the opinion of said Committee, ought to be re-elected. When this Report has been read to the General Committee the persons therein recommended shall be considered candidates regularly nominated for their respective offices. An election may then take place without ballot. But on motion of any member, the election of Superintendent, or of any Teacher, shall take place by ballot.

Art. 25. Teachers' Continuance in office and their Resignation. The Superintendent and Teachers elected at the annual meeting, and all appointed by the Committee on Qualifications, at any time during the year, and approved by the General Committee, shall hold their offices till the next annual meeting, unless sooner removed for sufficient cause by vote of the Committee. But any Teacher who may wish to resign his or her office, may do so at the end of a quarter, provided at least one month's notice of the intention be given in writing to the Superintendent. A Teacher, who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he or she may be entitled at the time of leaving, or such part thereof as said Committee may specify.

Art. 26. Annual Examination of the Secretary's Records, &c. At the annual meeting a Sub-Committee shall be appointed to examine the Secretary's records and files, to see whether they are kept in proper order, and shall report at the next meeting.

OF THE SUPERINTENDENT.

Art. 27. Design of the Office.—For the more convenient discharge of the duties assigned by law to the School Committee, and to aid them in the performance of the same, the office of Superintendent of Public Schools has been created. The Superintendent shall devote himself exclusively to the business of his station.

Art. 28. General powers and duties of the Superintendent.—He shall act under the advice and direction of the General Committee, and of the Executive Committee, and, under their advice and direction, shall have the superintendence of all the Public Schools, school-houses, estates, and apparatus. It shall be his duty to exercise a personal supervision over all the schools, to visit each of them as often as his other duties will reasonably permit, and carefully examine its progress and condition ; to pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes. In passing daily from school to school he shall endeavor to transfer improvements and to remedy defects. He shall also advise and direct the Teachers, in relation to the course of instruction and discipline in their respective schools, and see that the prescribed studies are carefully pursued, and that the best methods of discipline are maintained in a proper manner ; for which purpose, he may exercise the full power and authority of the School Committee in enforcing and carrying into full effect all their rules, regulations and orders in relation to discipline and instruction in the schools. He shall exert his personal influence with Teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible. He shall continually endeavor to raise the character of every school to the standard of the best schools of the same description ; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the Public Schools in this City.

Art. 29. Bad Conduct of Pupils, &c.—Whenever the principal Teacher in any school shall report to the Superintendent the name of a pupil whose conduct is considered such, either in or out of a school, that he is an unfit member of the same or whose example is injurious to the other pupils, he shall examine the case without delay, and if, in his opinion, the pupil has been duly admonished, and reformation appears to be hopeless, he shall suspend every such pupil *temporarily*, and shall report the case immediately to the Chairman of the District Committee for their action. (See Arts. 19, 49.)

Art. 30. Aiding Sub-Committees, &c.—The Superintendent shall at all times render such assistance to the Sub-Committees as may be required by them. All bills for the expenses of the School Department must be presented to him, and he shall, *before* the last Wednesday in each quarter, examine them and make a schedule of the same for the use of the Sub-Committee on Accounts, and shall call their attention to all bills and items, that in his opinion, need a special examination.

Art. 31. Office Hours, Supplies, Repairs, &c.—He shall keep regular office-hours,* other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the School Department. He shall purchase and have charge of the text books provided for indigent children, and of the distribution thereof. He shall furnish to the order of the Teachers all necessary blanks, Registers, and blank-books, and text books, for their own use and the use of indigent pupils. He shall cause a thermometer to be placed in each school room for the healthful regulation of the temperature in the same, and shall furnish all necessary school furniture, apparatus and fuel, and see that all needful repairs are properly made.

Art. 32. Quarterly Meetings of Teachers.—He shall call together the Teachers once at least in each quarter, to interchange their views upon the various points of instruction and discipline; in order to create harmony of action, and to cause the whole system to tend toward a uniform standard of excellence, to the end that all the children in this City, who are instructed in the Public Schools, may obtain the best education which these schools can be made to impart.

Art. 33. Permits Granted.—The Superintendent is authorized to give permits to pupils in certain cases to enter school at any time during the quarter, and also to give permits to pupils residing in one District to attend school in another when there are good and satisfactory reasons for the change. (See Art. 63.)

Art. 34. Systems of Penmanship, &c.—The Superintendent with the advice of the Committee on Qualifications, shall direct the use of such system or systems of penmanship in the Intermediate and Grammar Schools and in the High School as he may deem expedient.

Art. 35. Employment of Substitutes as Teachers.—In case of the sickness of Teachers, or other necessary cause of absence, the Superintendent shall see that suitable substitutes are employed during the detention from their schools, and no one shall be employed

* The Superintendent takes particular pains to be in his office, in the High School' EVERY DAY, between 12 and 1 o'clock, for the purpose of attending to any business relating to the Public Schools.

as a substitute without his approbation. When a vacancy in the place of a Teacher shall occur during the quarter, the Superintendent is authorized to make a temporary appointment to fill the vacancy till the close of said quarter. (See Art. 52.)

Art. 36. Quarterly and Annual Reports.—The Superintendent shall at every regular quarterly meeting make a Report in writing of the number of pupils attending the several schools during the quarter, of the number engaged in the different branches of study in the same, and containing such information relating to the condition of the schools, and such plans for the improvement of the same as he may have to communicate. A general Report shall also be prepared by him, at the close of the school year, for publication.

Art. 37. Transfers of Pupils.—Whenever at the beginning of a quarter, or other time, there may be vacancies in any school of a higher grade than the Primary, and transfers appear to the Superintendent to be necessary to promote the general welfare of the schools, he shall cause the most advanced class in the next lower grade of schools, or so many of them as may be candidates for the vacancies, to be examined, and a selection to be made of such a number of those found best prepared for promotion as will fill the vacancies in the higher school; thus causing all necessary transfers of pupils from the Primary to the Intermediate Schools, and from those to the Grammar Schools, and from them to the High School. (See Art. 68.)

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RULES AND REGULATIONS.

BY-LAWS OF THE SCHOOL COMMITTEE.

Art. 1. *Organization.*—In the week succeeding the annual appointment* of the School Committee, in June, the Secretary for the year preceding, shall call a meeting of the new Committee for the purpose of organization. At this meeting the President and Secretary shall be chosen by ballot; and the President, having been duly sworn or affirmed faithfully to discharge the duties of his office, shall administer the same oath or affirmation to the members present, and to the other members as soon as they shall meet with the Committee.

Art. 2. *Appointment of Standing Sub-Committees.*—After the By-Laws have been read and adopted, the Committee shall, upon the nomination of the President, or of any other member of the Committee, elect the following Standing Sub-Committee, to hold their places during the year, viz :—An Executive Sub-Committee, a Sub-Committee on Qualifications, a Sub-Committee on Accounts, a Sub-Committee for the High School, and a Sub-Committee for each District; the whole School Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as a District in the division.

Art. 3. *Chairmen of Sub-Committees.*—The person first named on every Special or Standing Sub-Committee, shall be the Chairman thereof, and act as such until such Special or Standing Sub-Committee shall elect a Chairman; and all Special, as well as the Standing Sub-Committees, shall expire with the year.

* In the city of Providence, the School Committee, consisting of thirty members, shall be elected by the City Council, at the commencement of the municipal year, and shall report to them whenever required.—*State Law, October Session, 1839, Sec. 5.*

OF THE PRESIDENT.

Art. 4. *His Duties, &c.*—The President shall take the chair at the hour appointed for every meeting of the Committee ; and shall maintain the rules of order which are usually observed by deliberative bodies. In his absence the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected by nomination, or, at the request of any member, by ballot.

Art. 5. *Appointment of Examining Committees.*—The President shall appoint one or more members of the Committee, and request the Secretary to inform them of their appointment, to attend the quarterly examination of each Primary and each Intermediate School ; and he shall also appoint the Examining Committees to attend and conduct the quarterly examinations of the Grammar Schools, and of the different classes in the High School.

Art. 6. *Annual Report to the City Council.*—In case a Sub-Committee is not appointed for the purpose, the President shall cause a Report of the condition and expenses of the Schools during the past year, and an estimate of the necessary expenses for the year ensuing, to be presented to the City Council on the first Monday in June annually. The Report shall be accompanied with an abstract of the record of the absences of members during the year, and of their excuses, as kept by the Secretary.

OF THE SECRETARY.

Art. 7. *Roll called and Records read.*—The Secretary shall call the roll of the members at the opening of every meeting, and mark all absences and excuses. He shall keep a full and fair record of all the proceedings of the Committee, and preserve on file all papers relating to the business of the same. He shall read at the opening of every meeting, except that held for the organization of the Committee, the records of the proceedings of the previous meeting. At the meeting for organization, the records shall be read as soon as the Officers and Sub-Committees are chosen.

Art. 8. *Call of Regular and of Special Meetings.*—The Secretary shall send a notification of every regular or special meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting. Special meetings shall be called by the Secretary, at the request in writing of the President, or of any five members of the Committee.

Art. 9. *Chairman of every Sub-Committee to be notified, &c.*—He shall give notice to the Chairman of every Sub-Committee appointed, stating the commission and the names of the members associated with him.

Art. 10. *Bills and Orders to be transmitted to the City Treasurer quarterly.*—Immediately after each quarterly meeting of the

Committee, the Secretary shall transmit to the City Treasurer such bills with orders upon the Treasury as the Committee may have allowed, together with a schedule of the bills.

Art. 11. List of Committees, not having reported, to be read.—The Secretary shall keep a list of all Special and Standing Committees to which any subject may have been referred, and shall read the same at each quarterly meeting until said Committees shall report on the subjects so referred, or be discharged.

Art. 12. Records, &c., open to Inspection.—The record of every meeting shall be made up as soon as may be after the close of the same; and the record-books and files of papers shall be at all times open to the inspection of the members of the Committee, and of the Superintendent.

OF STANDING SUB-COMMITTEES AND THEIR DUTIES.

Art. 13. The Executive Sub-Committee.—This Committee shall consist of three members. They shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them. They shall direct or authorize him to purchase all necessary furniture and fuel for the use of the schools, and to cause all needed repairs to be made in a proper manner.

Art. 14. The Sub-Committee on Qualifications.—This Committee shall consist of five members. They shall examine candidates for the places of Teachers, and make appointments, on trial, subject to the approval of the General Committee. The Chairman of this Sub-Committee shall, at each quarterly meeting, report in writing to the General Committee the names of all persons who have been appointed during the recess, and have been successful in teaching. During the third quarter in each year they shall examine the list of Teachers in the schools, and make out a Report containing the names of those who ought, in the opinion of said Committee, to be nominated for re-election at the annual meeting, and they shall give at least one quarter's notice to those who have not been successful Teachers, that they will not be nominated for re-election. This Sub-Committee shall, from time to time, revise the course of studies in the schools, and recommend such changes of the books used in the same, as they may deem expedient.

Art. 15. The Sub-Committee on Accounts.—This Committee shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent. They shall report their examination of accounts at each regular quarterly meeting of the General Committee, who shall allow no account which has not been audited by this Sub-Committee. All bills allowed and the schedule of the same collectively shall be countersigned by this Committee, or by the President.

Art. 16. District Committees.—It shall be the duty of every District Committee to exercise a general supervision over all the schools in the District, and of each member to visit all the schools in the same at least once in a quarter, unless unavoidably prevented.

Art. 17. Chairman's Quarterly Report.—The Chairman of each Sub-Committee for a District shall at every regular quarterly meeting of the General Committee, report any matters deemed of sufficient importance to be noted, relating to the schools in his District during the preceding quarter.

Art. 18. Suspension of a Teacher.—These Sub-Committees are empowered, in their respective Districts, to suspend any Teacher for negligence, disobedience of the School Regulations, or other reasonable cause. In such case they shall give immediate notice of their proceedings to the President, and shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

Art. 19. Exclusion and Expulsion of Pupils.—Each District Committee shall immediately take into consideration every case reported by the Superintendent to its Chairman, of a pupil whose conduct is such, either in or out of a school, that he is an unfit member of the same, or whose example is injurious to the other pupils; (See Articles 29 and 49,) and, if in their opinion he has been duly admonished, and reformation appears to be hopeless, it shall be the duty of the Sub-Committee to exclude, for a definite time, or to expel, every such pupil from the school.

Art. 20. Restoration of Excluded or Expelled Pupils.—It shall also be their duty on application of the parent or guardian of a pupil temporarily excluded by a principal Teacher, for any gross misconduct, to give immediate attention to the case; (See Art. 49,) and, if the decision of the Teacher be confirmed, the pupil shall be excluded for a definite time, or expelled, as the necessity of the case may require. If the temporary exclusion by the Teacher be deemed a sufficient punishment, the Sub-Committee shall direct that the pupil be re-admitted to the school. During the exclusion, and after expulsion, such pupil shall not be admitted to any other Public School; and, after expulsion, no pupil shall be restored without the consent of the General Committee.

GENERAL REGULATIONS OF THE COMMITTEE.

Art. 21. Commencement of School Year and Vacations.—The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four quarters; the first quarter shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third quarters shall be each twelve weeks, and each be followed by a vacation of one week; and the fourth quarter shall be so many

weeks as to make in all forty-five school weeks in each year, and shall be followed by a vacation till the beginning of the next school year.

Art. 22. Quarterly Meetings.—Regular quarterly meetings of the School Committee shall be held on the last Friday in each quarter, when they shall confer on the progress and condition of the several schools, and shall transact all such business relating to them as they may deem expedient.

Art. 23. Quarterly Examinations of all the Schools.—The examining Committees (see Art. 5,) shall attend the Quarterly Examination of the Primary and the Intermediate Schools on the afternoon of the day preceding the close of each quarter. The General Committee shall meet at 8½ o'clock, in the forenoon of the last Friday in each quarter, and act on the bills for the Teachers' salaries, and then the examining Committees shall proceed to the examination of the Grammar Schools. The High School shall be examined by the General Committee, divided into six examining Committees in the afternoon of the same day, unless otherwise ordered.

These examining Committees shall report to the General Committee, at the quarterly meeting, the number of scholars present at the examinations, and the condition of the schools.

Art. 24. Annual Meeting, Election of Teachers, &c.—The Annual Meeting shall be the regular quarterly meeting in August. At this meeting the appointment of the Superintendent and that of every Teacher shall expire, and a new election shall then take place. The Chairman of the Sub-Committee on Qualifications shall, at this meeting, present a Report containing the names of those persons who, in the opinion of said Committee, ought to be re-elected. When this Report has been read to the General Committee the persons therein recommended shall be considered candidates regularly nominated for their respective offices. An election may then take place without ballot. But on motion of any member, the election of Superintendent, or of any Teacher, shall take place by ballot.

Art. 25. Teachers' Continuance in office and their Resignation. The Superintendent and Teachers elected at the annual meeting, and all appointed by the Committee on Qualifications, at any time during the year, and approved by the General Committee, shall hold their offices till the next annual meeting, unless sooner removed for sufficient cause by vote of the Committee. But any Teacher who may wish to resign his or her office, may do so at the end of a quarter, provided at least one month's notice of the intention be given in writing to the Superintendent. A Teacher, who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he or she may be entitled at the time of leaving; or such part thereof as said Committee may specify.

Art. 26. *Annual Examination of the Secretary's Records, &c.* At the annual meeting a Sub-Committee shall be appointed to examine the Secretary's records and files, to see whether they are kept in proper order, and shall report at the next meeting.

OF THE SUPERINTENDENT.

Art. 27. *Design of the Office.*—For the more convenient discharge of the duties assigned by law to the School Committee, and to aid them in the performance of the same, the office of Superintendent of Public Schools has been created. The Superintendent shall devote himself exclusively to the business of his station.

Art. 28. *General powers and duties of the Superintendent.*—He shall act under the advice and direction of the General Committee, and of the Executive Committee, and, under their advice and direction, shall have the superintendence of all the Public Schools, school-houses, estates, and apparatus. It shall be his duty to exercise a personal supervision over all the schools, to visit each of them as often as his other duties will reasonably permit, and carefully examine its progress and condition; to pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes. In passing daily from school to school he shall endeavor to transfer improvements and to remedy defects. He shall also advise and direct the Teachers, in relation to the course of instruction and discipline in their respective schools, and see that the prescribed studies are carefully pursued, and that the best methods of discipline are maintained in a proper manner; for which purpose, he may exercise the full power and authority of the School Committee in enforcing and carrying into full effect all their rules, regulations and orders in relation to discipline and instruction in the schools. He shall exert his personal influence with Teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible. He shall continually endeavor to raise the character of every school to the standard of the best schools of the same description; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the Public Schools in this City.

Art. 29. *Bad Conduct of Pupils, &c.*—Whenever the principal Teacher in any school shall report to the Superintendent the name of a pupil whose conduct is considered such, either in or out of a school, that he is an unfit member of the same or whose example is injurious to the other pupils, he shall examine the case without delay, and if, in his opinion, the pupil has been duly admonished, and reformation appears to be hopeless, he shall suspend every such pupil *temporarily*, and shall report the case immediately to the Chairman of the District Committee for their action. (See Arts. 19, 49.)

Art. 30. Aiding Sub-Committees, &c.—The Superintendent shall at all times render such assistance to the Sub-Committees as may be required by them. All bills for the expenses of the School Department must be presented to him, and he shall, *before* the last Wednesday in each quarter, examine them and make a schedule of the same for the use of the Sub-Committee on Accounts, and shall call their attention to all bills and items, that in his opinion, need a special examination.

Art. 31. Office Hours, Supplies, Repairs, &c.—He shall keep regular office-hours,* other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the School Department. He shall purchase and have charge of the text books provided for indigent children, and of the distribution thereof. He shall furnish to the order of the Teachers all necessary blanks, Registers, and blank-books, and text books, for their own use and the use of indigent pupils. He shall cause a thermometer to be placed in each school room for the healthful regulation of the temperature in the same, and shall furnish all necessary school furniture, apparatus and fuel, and see that all needful repairs are properly made.

Art. 32. Quarterly Meetings of Teachers.—He shall call together the Teachers once at least in each quarter, to interchange their views upon the various points of instruction and discipline; in order to create harmony of action, and to cause the whole system to tend toward a uniform standard of excellence, to the end that all the children in this City, who are instructed in the Public Schools, may obtain the best education which these schools can be made to impart.

Art. 33. Permits Granted.—The Superintendent is authorized to give permits to pupils in certain cases to enter school at any time during the quarter, and also to give permits to pupils residing in one District to attend school in another when there are good and satisfactory reasons for the change. (See Art. 63.)

Art. 34. Systems of Penmanship, &c.—The Superintendent with the advice of the Committee on Qualifications, shall direct the use of such system or systems of penmanship in the Intermediate and Grammar Schools and in the High School as he may deem expedient.

Art. 35. Employment of Substitutes as Teachers.—In case of the sickness of Teachers, or other necessary cause of absence, the Superintendent shall see that suitable substitutes are employed during the detention from their schools, and no one shall be employed

* The Superintendent takes particular pains to be in his office, in the High School, EVERY DAY, between 12 and 1 o'clock, for the purpose of attending to any business relating to the Public Schools.

as a substitute without his approbation. When a vacancy in the place of a Teacher shall occur during the quarter, the Superintendent is authorized to make a temporary appointment to fill the vacancy till the close of said quarter. (See Art. 52.)

Art. 36. *Quarterly and Annual Reports.*—The Superintendent shall at every regular quarterly meeting make a Report in writing of the number of pupils attending the several schools during the quarter, of the number engaged in the different branches of study in the same, and containing such information relating to the condition of the schools, and such plans for the improvement of the same as he may have to communicate. A general Report shall also be prepared by him, at the close of the school year, for publication.

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Art. 45. *Classifications of Pupils.*—The Teachers in each school shall put the pupils in the same into separate classes, according to their attainments; and shall teach them such portions of the prescribed studies, as, in their judgment, under the advice of the Superintendent, it may be most suitable for each class to pursue. Each pupil shall be confined to the studies of his class, unless, in particular cases, an exception shall be made by the advice or direction of the Superintendent.

Art. 46. *Supervision of Pupils.*—All Teachers are required to exercise a careful supervision over their pupils during school hours, both while in the school room and while out at recess, in order to prevent all improper conduct on the school premises.

Art. 47. *Extension of Jurisdiction, &c.*—The principal Teachers are authorized, when they think the proper management of their schools requires it, to extend their discipline to cases of the misconduct of their pupils while going to, or returning from school.

Art. 48. *Discretion and Advice in Discipline.*—It is strictly enjoined upon all Teachers in the schools to avoid all appearances of *indiscreet haste* in all cases of their school discipline, and in the more difficult cases that may occur in the discharge of their duties to apply to the Superintendent for advice and direction.

Art. 49. *Pupils reported to Superintendent, or excluded.*—Whenever a principal Teacher shall deem any *particular* or *habitual* misconduct of a pupil such, that his example is injurious to other pupils, he may report him to the Superintendent, (See Arts. 19, 29,) and for violent opposition, or gross misconduct, he may exclude a pupil from school for the time; and in all cases of exclusion shall forthwith give information in writing of the cause thereof to the parent or guardian, and to the Superintendent.

Art. 50. *Assistant Teachers, &c.*—In all matters relating to the government, instruction, and management of a school, the Assistants shall obey the directions of the Principal. In the absence of the principal Teacher, the Assistant who has been the longest time in the school shall assume its management; or the oldest where they are of the same standing.

Art. 51.—*Care of School Property, Supplies, &c.*—All Teachers are required to take daily care that the School Houses, the furniture and apparatus in the same, as well as the out-buildings, fences and all the property belonging to the school estates, be not unnecessarily defaced or injured in any manner by the scholars, and also required to give prompt notice in writing to the Superintendent, of all repairs and supplies that may be needed.

Art. 52. *Absence of Teachers, Substitutes, &c.*—Every Teacher who, on account of personal sickness or other cause, may be obliged to be absent from school more than *one day* at any time, shall give immediate notice thereof to the Superintendent, stating how long he or she will *probably* be detained from school, and also naming, if possible, some suitable person who may be employed as a substitute. All substitutes must be employed at the expense of the absent Teacher, and none without the approbation of the Superintendent. (See Art. 35.)

Art. 53. *Ventilation of School Rooms.*—The Teachers shall give vigilant attention to the ventilation and temperature of their rooms, causing those that have been occupied to be *opened* and *aired* each morning and afternoon at the times of recess, and at the end of each session. They are required to take *special pains* to secure such *continual* changes of the air in the rooms as will prevent it from becoming impure and unhealthful between the times for opening and airing the rooms; and they shall carefully ascertain the temperature of their rooms by the thermometers, and use all proper means to avoid those injurious extremes of heat and cold which negligence might induce.

Art. 54. *Register, and the entries to be made in it.*—The Principal Teacher in each school and each Teacher in the High School shall record in their respective Registers the names, ages, and dates of entrance of the scholars; and shall make such other entries as shall exhibit a correct view of their absences, their conduct in school and the progress made in their studies. A Report of the same shall be transmitted to the parent or guardian of each scholar, except those in the Primary Schools, at least once a month, with a request that it be returned with the name of the parent or guardian written upon it, in acknowledgement of its receipt. The Register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

Art. 55. *Roll called each half day.*—The principal Teacher in each school shall enroll the names of scholars as soon as they enter the same, and have the roll called in the morning and afternoon of each day, and all absences carefully marked, in order that the average attendance given in the quarterly Report to the Superintendent may be correct.

Art. 56. *Teachers' quarterly Reports to the Superintendent.*—The principal Teacher in each school and each Teacher in the High School shall severally make a Report in writing to the Superintendent, one week before the termination of each quarter, stating the number of pupils admitted, the average number belonging to the school during the quarter, and the average attendance, and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which

they may have to offer for the improvement of the same. They shall append to each Report the number of times each Teacher in said school has been absent or late during the quarter, with the reasons for such absence or lateness.

Art. 57. Books belonging to the Public Schools.—The principal Teacher in each school shall enter upon the catalogue, kept in the Register, the name of every book placed in "the Library of Reference Books," in his or her room for the use of the teachers, and scholars, and also that of every text book to be lent to indigent pupils, and shall in each quarterly Report to the Superintendent state the number and condition of said books.

Art. 58. Teachers' Reports to Examining Committees.—The principal Teacher in each school, and each Teacher in the High School, shall make out for the use of the Examining Committee at each quarterly examination, a *written plan* or order of *their school exercises* for the quarter, giving a correct representation of *all the classes* in their respective schools; and also of the portions of the text books that each class has studied during the quarter, stating which have been daily exercises—and how often each other exercise, whether confined to a class, or more general, has received attention.

The said Teachers may, if they think best, report in writing to the Examining Committee, the names of such pupils as have been distinguished during the quarter for good conduct and for proficiency in their studies, and also the names of those who have been grossly negligent in attending school, or inattentive to their studies, or guilty of any violations of these regulations, or of other wilful offences.

Art. 59. Recesses.—The Principal Teacher in each school shall allow a recess for all the pupils in the same *not exceeding fifteen minutes* in each half day; except in the Primary Schools, in which there may be, at the discretion of the Principal, two recesses in each half day, not exceeding ten minutes each.

Art. 60. Making Fires, Sweeping and Cleaning.—The principal Teacher in each school room shall for the compensation allowed by the Committee, employ some suitable person to make fires in the same when necessary, and shall see that this important work is properly and economically done, and also shall hire some competent person, for the allowed compensation, to sweep the room and its entries *daily*, and dust the blinds, seats, desks and other furniture in the same, and to clean the same from time to time during the quarter, and shall see that this work is neatly and properly done.

Art. 61. School Rooms not to be used.—The Teachers shall not permit the school rooms under their charge to be used for any purpose whatsoever other than the instructions prescribed in these Regulations, unless by order of the City Council, or of the School Committee.

Art. 62. *Subscription papers &c.*—No Teacher shall allow a subscription paper for any purpose whatever to be introduced into a public school; nor shall any contribution be permitted to be made in the same by the pupils.

Art. 63. *Pupils not to be admitted.*—No Teacher shall admit as a pupil into any Public School a child whose *residence is out of the city*, or who may be *boarding* here, or staying here with friends, *chiefly* for the purpose of attending a public school. Nor shall any Teacher admit into his or her school, as a pupil, any child that resides out of the district for which said school is established, unless by a *written* permission given by the Superintendent.

Art. 64. *Teachers to visit other Schools.*—Every Teacher is requested to *spend one half day* in each quarter, in visiting one or more schools of the same grade as that in which he or she may be engaged, for the purpose of observing the discipline and modes of instruction in the same.

Art. 65. *All scholars must have Books, &c.*—The principal Teacher of a school shall not permit a scholar to remain in the same more than one week, unless such scholar be furnished with the books of his or her class prescribed in these Regulations.

Art. 66. *Books for indigent children.*—If the parents or guardians of any pupils in a school shall inform the Principal that they are unable to furnish their children with the required school books, and shall also present *satisfactory proof* of their inability or poverty, the Principal shall send a written order to the Superintendent, specifying the books needed. These books shall belong to the school and be only lent to indigent pupils to be returned to the principal Teacher at or before the close of every quarter or whenever the pupil may leave the school.

Art. 67. *Duties and Powers of Assistants.*—All Assistant Teachers shall apply to the Principal for advice and direction in all instances of unusual difficulty in the government of their pupils, the management of their classes or in any other school duties.—They shall at all times render a prompt and energetic co-operation with the Principal in carrying into effect all the school Regulations and also such rules for the proper management of the scholars as may have been adopted. They shall report to the Principal the names of all scholars who may have been guilty of any gross misconduct while under their care, and in no case shall they inflict corporeal punishment on a pupil without the approbation of the Principal, nor shall they expel or exclude or even dismiss for a short time a disobedient pupil, but shall refer all cases requiring such measures to the Principal who is responsible for the proper discipline of the school.

Art. 68. *Examination and Promotion of Pupils.*—The principal Teachers in each grade of schools except the Primary, shall, in

the beginning of the first week in each quarter, examine, under the direction of the Superintendent the candidates for promotion to the next higher grade, and under his advise shall select so many of those who may be best qualified for promotion as the true interests of the schools concerned may require, and admit them to their respective schools. (See Article 37.)

OF SCHOLARS.

Art. 69. Object of the Schools.—The Public Schools being established for the general benefit of the community, all children of the inhabitants of the city, and others who may be admitted thereto, under the school Regulations, shall receive free instruction without preference or partiality, and with strict attention to their morals, deportment and manners, as well as to their improvement in learning. (See Art. 44.)

Art. 70. Times for admission of Pupils.—During the first week in each quarter, and on the first Monday in every calendar month, any child, living in the city, and in *all respects qualified*, may enter any Primary, Intermediate or Grammar School, by applying to the Teachers at the school house.

Art. 71. Punctual and regular attendance.—All scholars are required to be in their respective school rooms a few minutes *before* 9 o'clock in the morning, and *before* two o'clock in the afternoon, and to be *regular* in their daily attendance, and obedient to their Teachers, and to obey the School Regulations.

Art. 72. Scholars required to remain in school till the hour of closing.—No scholar shall be permitted to leave school before its close for the purpose of attending to any music lessons or writing lessons, or for any other cause whatsoever, except that of sickness or some pressing emergency. No pupil shall leave the school room in school hours, or the yard at recess, without permission from a teacher.

Whenever any scholar shall leave in school hours, whether sent for or called for by parents or others, said pupil shall be marked as absent for that half day. But if a child is *really* sick and obliged to leave school before the close of the session, it shall not be marked as an absence.

Art. 73. Conduct of the pupils.—Good morals being of the first importance, and essential to their progress in useful knowledge, the pupils are strictly enjoined to avoid idleness and profanity, falsehood and deceit, and every wicked and disgraceful practice, and to conduct themselves in a sober, orderly and decent manner, both in and out of school, and while going to and returning from the same.

Art. 74. Cleanliness of pupils.—Scholars are required to come to school with clean hands and face and clothes, and hair properly

combed. No child who comes to school without proper attention having been given to the *cleanliness* of his person and of his dress, or whose clothes are not properly repaired, shall be permitted to remain in school, but shall be sent home to be put in proper order for school.

Art. 75. Pupils liable to pay for all damage done to school property.—Every pupil who shall, *accidentally* or *otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

Art. 76. Use of bad language, &c. prohibited.—Every pupil who shall, any where on, or around the school premises, use or write any profane or unchaste language, or shall draw any obscene pictures or representations, or cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property whatsoever belonging to the school estate, shall be punished in proportion to the nature and extent of the offence; and shall be liable to the action of the civil law.

Art. 77. Rules relating to absence.—Every pupil in any Public School, who shall be absent from the same one half day or more, shall, on his return to school, bring to the principal Teacher an excuse from the parents or guardians, stating how many half days the child has been absent from school, at their *request*, or with their *consent*, or at least with their *knowledge*. Any pupil who, having been absent, shall neglect, decline or fail to bring such an excuse, shall be liable to be punished for a misdemeanor.

Any pupil who shall be absent from any school (except the High School,) five half days in four successive weeks, without rendering a satisfactory excuse to the principal Teacher, may be excluded from school for the next two school months.

Every excuse shall be received by the teachers as satisfactory in which it shall be stated that the pupil has been absent for reasons satisfactory to the parent or guardian.

Any scholar who shall be absent from a quarterly examination of the school which he or she attends, shall not be permitted to attend said school during the next quarter, unless satisfactory proof be presented to the principal Teacher, that the child was not absent for the purpose of avoiding the examination.

OF SCHOOLS.

Art. 78. Number and description of the Public Schools.—There are, at present, established in the City, forty Public Schools, in which eighty-eight Teachers—twelve males and seventy-six females—are engaged in the instruction and government of about six thousand pupils.

These Schools shall be divided into four grades, viz:

1st. Primary Schools,	3d. Grammar Schools,
2d. Intermediate do.	4th. High School.

PRIMARY SCHOOLS—FIRST GRADE.

Art. 79. There are now established in the city *twenty Primary Schools*. These schools are designed for pupils from four years of age to seven, according to their advancement in learning. Each school shall be under the immediate government and instruction of two female teachers, a Principal and an Assistant. The Teachers in these schools are required to give their pupils daily moral instruction, of a familiar kind, suited to their age, and also daily exercises in Vocal music, besides teaching the elements of *Reading, Spelling* and *Arithmetic*.

Art. 80. Admission of Pupils.—The Teachers are strictly forbidden to admit as a pupil into a Primary School any child that has not attained the age of four years.

Art. 81. Text Books.—The books used for instruction in the Primary Schools shall be the following :

Emerson's Primer.

Palmer's Moral Instructor, Part I.

Bumstead's First School Book.

" Second Reader.

Davies' Table Book or Primary Arithmetic.

Worcester's Comprehensive Dictionary, to be used by the Teachers.

Portions of the Scriptures shall be read daily in these schools by the presiding Teacher, for the moral and religious instruction of the pupils.

INTERMEDIATE SCHOOLS—SECOND GRADE.

Art. 82. There are at present *twelve Intermediate Schools* established for children from six or eight to nine or ten years of age. Each of these schools shall be under the instruction and management of two female Teachers, a Principal and an Assistant, who are also required to give their pupils moral instruction daily, and also daily exercises in Singing under the advice of the Teacher of Vocal Music. The scholars in these schools shall advance progressively to more difficult lessons in *Reading, Spelling* and *Arithmetic*, and begin to take lessons in *Writing* and *Geography*.

Art. 83. Admission of pupils.—No child shall be admitted as a pupil into an Intermediate School unless regularly transferred, or found, upon an examination by the Teacher to be qualified to join the lowest class therein.

Art. 84. Text Books.—The books used for instruction in the Intermediate Schools shall be the following :

Tower's Gradual Reader.

Palmer's Moral Instructor, Part II.
 Davies' First Lessons in Arithmetic.
 Fowle's Common School Speller.
 Bumstead's Third Reader.
 Mitchell's Primary School Geography.
 Johnson & White's Music Book.
 The Columbian Penman and Writing Book.
 Worcester's Comprehensive Dictionary.

Portions of the Scriptures shall be read daily in these schools, by the presiding Teacher, for the moral and religious instruction of the pupils.

GRAMMAR SCHOOLS—THIRD GRADE.

Art. 85. There are now established in the city *Seven Grammar Schools* for the instruction of scholars from nine or ten years old to twelve or fourteen. Each Grammar school, except the one for colored children, shall be under the government and instruction of a Master and two or three female Assistants. Instruction in *Vocal Music* shall be given in these schools by a professional Teacher, employed specially for that purpose.

Art. 86. Admission of Pupils.—No child shall be admitted as a pupil into a Grammar School unless regularly transferred, or found upon an examination by the Master, to be qualified to join the lowest class therein.

Art. 87. Branches Taught. In these schools the scholars shall use text books which present more enlarged views of the several branches they have already begun to study, and with such remarks and illustrations as the Teachers throw around the various topics of study, the pupils shall continue their exercises in *Reading, Writing, Arithmetic* and *Geography*, and commence *English Grammar*, with frequent exercises in *Writing Sentences* and the *History of the United States* and *General History*.

Art. 88. Text Books.—The books used in the Grammar Schools shall be the following:

Palmer's Moral Instructor, Part III.
 Goodrich's Common School History.
 Pierpont's National Reader.
 Pierpont's American First Class Book.
 Smith's Quarto Geography.
 Davies's School Arithmetic.
 Wilson's History of the United States.
 Farnum's English Grammar.
 Gallaudet & Hooker's Illustrated Definer.
 Wayland's Moral Science (abridgement.)
 Fowle's Common School Speller.
 Worcester's Comprehensive Dictionary.
 Johnson & White's Music Book.
 The Columbian Penman and Writing Book.
 Farnum's Practical Penman and Writing Book.

Portions of the Scriptures shall be read weekly, by all the classes of both sexes, for moral and religious instruction.

There shall also be exercises in declamation at suitable times, as may be directed by the Superintendent.

HIGH SCHOOL—FOURTH GRADE.

Art. 89. Number of Teachers.—The High School, consisting of two separate Departments—one for Boys and one for Girls, shall be under the government of a Principal, and three male and three female Teachers, and thorough instruction shall be given therein in the higher branches of an English education; and, at the request of parents or guardians, instruction shall be given in the preparatory branches of a Classical Education, in the Boys' Department.

Art. 90. Pupils admissible to the High School.—No child shall be admitted as a pupil to the High School, who is not qualified immediately to enter upon the course of studies pursued therein.

No child who shall not be a pupil of a Grammar School shall be admitted to the High School, when there is a sufficient number in the Grammar Schools qualified for admission therein. But, whenever there shall not be a sufficient number of such candidates, any child, living in the city, if qualified, may be admitted, without having passed through a Grammar School.

Art. 91. Qualifications for admission—ground of preference in admission.—The candidates must be well versed in the studies pursued by the highest classes in the Grammar Schools. The Teachers who, under the advice and direction of the Principal, shall be the examiners, shall admit those candidates who are best qualified to fill the vacancies in the High School, giving a *preference*, other qualifications being equal, to those who have been longest in the Grammar Schools.

Art. 92. Examinations and admissions to fill vacancies.—Whenever vacancies shall occur during the year, pupils may be admitted to fill them in the first week of each quarter; and they must be found qualified, upon examination, to take the advanced standing for which they apply. The rule of preference before provided, in favor of candidates from the Grammar Schools, shall be observed.

Art. 93. Rules relating to absence from the High School.—Whenever any pupil in this school shall have been absent from the same *five days*, his or her Teacher shall immediately report the case and send the pupil to the Principal, and if said absence was in his opinion *unavoidable*, he shall give the pupil a permit to continue in school; but if all or any part of said absence was in his opinion *unnecessary*, then he shall send the pupil having been thus absent to the Committee on the High School, who shall hear the reasons for the absence, and grant or refuse a permit to continue in school, as they may think best.

Art. 94. *Number of Classes.*—There shall be three classes in each department in the High School, a Junior, a Middle, and a Senior Class, the studies of each class shall occupy one year. The numbers in the classes shall be as nearly equal as may be convenient, and no pupil shall remain in the school more than three years without permission from the School Committee.

Art. 95. *Branches Taught.*—The branches taught in the High School shall be the following : Reading and Writing ; Ancient and Modern Geography ; Elements of History, Ancient and Modern ; History of the United States, and the Constitution of the same ; Grammar and Rhetoric, with exercises in composition and declamation ; Logic and Intellectual Philosophy ; Moral Philosophy and Political Economy ; Natural Theology and the Evidences of Christianity ; Arithmetic and Book-Keeping ; Algebra and Geometry ; Trigonometry, with its applications to Surveying, Navigation, Mensuration, &c. ; Natural Philosophy and Astronomy ; Animal and Vegetable Physiology, and Chemistry ; and Linear and Practical Drawing ; the Preparatory branches of a Classical education.

Each class in the school shall have a weekly exercise in reading from the Scriptures, for moral and religious instruction.

Art. 96. *Lectures to be given.*—The Principal of this school shall give brief illustrative Lectures on the different branches of Natural Science ; and also in familiar Lectures, exhibit to the pupils an outline of the Political organization of this State and of this City and of the United States.

COLORED SCHOOLS.

Art. 97. *The two Primary Schools.*—These schools shall be under the care and instruction of a Principal, and an Assistant when necessary. All the Regulations pertaining to the other Primary Schools apply to these. The course of study and the books used shall be the same.

Art. 98. *The Grammar School.*—This school shall be under the instruction and government of a Master, and a female Assistant when necessary. The course of study and the text books used in this shall be the same as in the other Grammar Schools, and the Regulations applicable to them shall also apply to this.

Art. 99. *Holidays for all the Schools.*—The following holidays shall be granted alike to all the Public Schools, viz :—Every Saturday, days of Public Fast, Christmas day, and the day of the celebration of American Independence.

Art. 100. *Schools not to be dismissed without permission.*—On no other day shall a school be dismissed without permission from the the General Committee, except in cases of emergency, when the Superintendent shall have power to dismiss a school.

At a meeting for the organization of the School Committee, holden
at the City Council Chamber, June 9, 1848,

Hon. THOMAS M. BURGESS, was elected President,

EDWARD R. YOUNG, Secretary,

and the following Sub-Committees were appointed for the ensuing
year, viz :

On Accounts.

Messrs. Moses B. Ives,
" Stephen T. Olney.

On Qualifications.

Messrs. Thomas M. Burgess,
" Alexis Caswell,
" Alexander Duncan,
" Samuel Osgood,
" William J. Breed.

Executive Committee.

Messrs. John J. Stimson,
" Thomas M. Burgess,
" Amos D. Smith.

Committee on High School.

Messrs. Edward B. Hall,
" Thomas M. Burgess,
" Alexis Caswell,
" William Gammell.

First District. Six Schools.

Messrs. Isaac Thurber,
" Edward P. Knowles,
" Francis E. Hoppin,
" S. Augustus Arnold.

Second District. Five Schools.

Messrs. John J. Stimson,
" Stephen T. Olney,
" Thomas C. Hartshorn,
" Samuel W. Peckham.

Third District. Six Schools.

Messrs. George H. Tillinghast,
" Amos D. Smith,
" Shubael Hutchins,
" William C. Snow.

Fourth District. Six Schools.

Messrs. John A. Wadsworth,
" Essek Aldrich,
" Amasa Manton,
" James N. Granger.

Fifth District. Eight Schools.

Messrs. Moses B. Ives,
" Edward R. Young,
" Alexander Duncan,
" Richmond Brownell,
" John P. K. Henshaw.

Sixth District. Eight Schools.

Messrs. Amherst Everett,
" Eliaha Dyer, Jr.
" Samuel Osgood,
" Gamaliel L. Dwight,
" William J. Breed.

NATHAN BISHOP, Superintendent of Public Schools.

Office in the High School House, Benefit-street.

BY-LAWS
OF THE
SCHOOL COMMITTEE,
AND
REGULATIONS
OF THE
PUBLIC SCHOOLS,
IN THE
CITY OF PROVIDENCE.

PROVIDENCE:
KNOWLES, ANTHONY & CO., PRINTERS.
1853.

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PENALTY FOR INTERRUPTING OR DISTURBING A SCHOOL.

[Extract from the Laws of the State.]

“ Every person who shall be convicted of wilfully interrupting or disturbing any town or ward meeting, any assembly of people met for religious worship, or any public or private school, or any meeting lawfully or peaceably held for purposes of literary or scientific improvement, either within or without the place where such meeting or school is held, shall be imprisoned not exceeding one year, or fined not exceeding five hundred dollars.”—*Revised Statutes, Page 395, Sec. 93.*

NOTE.—The Magistrates have decided that it is a violation of this law to go into a school on account of any *real or supposed* ill-treatment of a child, and there use *abusive or other improper language* to a Teacher for the alleged offence.

☞ The Superintendent will give immediate attention to all cases presented to him.

At a meeting of the School Committee of the City of Providence, held November 19, 1852, the following By-Laws and Regulations were unanimously adopted.

Witness,
EDWARD R. YOUNG, *Secretary.*

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RULES AND REGULATIONS.

BY-LAWS OF THE SCHOOL COMMITTEE.

ARTICLE. 1. *Organization.*—In the week succeeding the annual appointment* of the School Committee in June, the Secretary for the year preceding, shall call a meeting of the new Committee for the purpose of organization. At this meeting the President and Secretary shall be chosen by ballot; and the President, having been duly sworn or affirmed faithfully to discharge the duties of his office, shall administer the same oath or affirmation to the members present, and to the other members as soon as they shall meet with the Committee.

ART. 2. *Appointment of Standing Sub-Committees.*—After the By-Laws have been read and adopted, the Committee shall, upon the nomination of the President, or of any other member of the Committee, elect the following Standing Sub-Committee, to hold their places during the year, viz :—An Executive Sub-Committee, a Sub-Committee on Qualifications, a Sub-Committee on Accounts, a Sub-Committee for the High School, and a Sub-Committee for each District; the whole School Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as a District in the division.

ART. 3. *Chairman of Sub-Committees.*—The person first named on every Special or Standing Sub-Committee, shall be the Chairman thereof, and act as such until such Special or Standing Sub-Committee shall elect a Chairman; and all Special as well as the Standing Sub-Committees, shall expire with the year.

* In the City of Providence, the School Committee, consisting of thirty members, shall be elected by the City Council, at the commencement of the municipal year, and shall report to them whenever required.—*State Law, October Session, 1839, Sec. 5.*

soever other than the instructions prescribed in these Regulations, unless by order of the City Council, or of the School Committee.

ART. 62. *Subscription papers, &c.*—No Teacher shall allow a subscription paper for any purpose whatever to be introduced into a public school; nor shall any contribution be permitted to be made in the same by the pupils.

ART. 63. *Pupils not to be admitted.*—No Teacher shall admit as a pupil into any Public School a child whose *residence is out of the city*, or who may be *boarding* here, or staying here with [friends, *chiefly* for the purpose of attending a public school. Nor shall any Teacher admit into his or her school, as a pupil, any child that resides out of the district for which said school is established, unless by a *written* permission given by the Superintendent.

ART. 62. *Teachers to visit other Schools.*—Every Teacher is requested to *spend one half day* in each quarter, in visiting one or more schools of the same grade as that in which he or she may be engaged, for the purpose of observing the discipline and modes of instruction in the same.

ART. 65. *All scholars must have Books, &c.*—The principal Teacher of a school shall not permit a scholar to remain in the same more than one week, unless such scholar be furnished with the books of his or her class prescribed in these Regulations.

ART. 66. *Books for indigent children.*—If the parents or guardians of any pupils in a school shall inform the Principal that they are unable to furnish their children with the required school books, and shall also present *satisfactory proof* of their inability or poverty, the Principal shall send a written order to the Superintendent, specifying the books needed. These books shall belong to the school, and be only lent to indigent pupils to be returned to the principal Teacher at or before the close of every quarter or whenever the pupil may leave the school.

ART. 67. *Duties and Powers of Assistants.*—All Assistant Teachers shall apply to the Principal for advice and direction in all instances of unusual difficulty in the government of their pupils, the management of their classes, or in any other school duties. They shall at all times render a prompt and energetic coöperation with the Principal in carrying into effect all the school Regulations, and also such rules for the proper management of the scholars as may have been adopted. They shall report to the Principal the names of all scholars who may have been guilty of any gross misconduct while under their care, and in no case shall they inflict corporeal punishment on a pupil without the approbation of the Principal, nor shall they expel or exclude or even dismiss for a short time a disobedient pupil, but shall refer all cases requiring such measures to the Principal who is responsible for the proper discipline of the school.

ART. 68. *Examination and Promotion of Pupils.*—The principal Teachers in each grade of schools except the Primary, shall, in the beginning of the first week in each quarter, examine, under the direction of

the Superintendent the candidates for promotion to the next higher grade, and under his advise shall select so many of those who may be best qualified for promotion as the true interests of the schools concerned may require, and admit them to their respective schools. (See Art. 37.)

OF SCHOLARS.

ART. 69. *Object of the Schools.*—The Public Schools being established for the general benefit of the community, all children of the inhabitants of the city, and others who may be admitted thereto, under the school Regulations, shall receive free instruction without preference or partiality, and with strict attention to their morals, deportment and manners, as well as to their improvement in learning. (See Art. 44.)

ART. 70. *Times for admission of Pupils.*—During the first week in each quarter, and on the first Monday in every calendar month, any child, living in the city, and in *all respects qualified*, may enter any Primary, Intermediate or Grammar School, by applying to the Teachers at the school house.

ART. 71. *Punctual and regular attendance.*—All scholars are required to be in their respective school rooms a few minutes *before* 9 o'clock in the morning, and *before* two o'clock in the afternoon, and to be *regular* in their daily attendance, and obedient to their Teachers, and to the School Regulations.

ART. 72. *Scholars required to remain in school till the hour of closing.* No scholar shall be permitted to leave school before its close for the purpose of attending to any music lessons or writing lessons, or for any other cause whatsoever, except that of sickness or some pressing emergency. No pupil shall leave the school room in school hours, or the yard at recess, without permission from a Teacher.

Whenever any scholar shall leave in school hours, whether sent for or called for by parents or others, said pupil shall be marked as absent for that half day. But if a child is *really* sick and obliged to leave school before the close of the session, it shall not be marked as an absence.

ART. 73. *Conduct of the pupils.*—Good morals being of the first importance, and essential to their progress in useful knowledge, the pupils are strictly enjoined to avoid idleness and profanity, falsehood and deceit, and every wicked and disgraceful practice, and to conduct themselves in a sober, orderly and decent manner, both in and out of school, and while going to and returning from the same.

ART. 74. *Cleanliness of pupils.*—Scholars are required to come to school with clean hands and face and clothes, and hair properly combed. No child who comes to school without proper attention having been given to the *cleanliness* of his person and of his dress, or whose clothes are not properly repaired, shall be permitted to remain in school, but shall be sent home to be put in proper order for school.

ART. 75. Pupils liable to pay for all damage done to school property. Every pupil who shall, *accidentally or otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

ART. 76. Use of bad language, &c., prohibited.—Every pupil who shall, any where on, or around the school premises, use or write any profane or unchaste language, or shall draw any obscene pictures or representations, or cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property whatsoever belonging to the school estate, shall be punished in proportion to the nature and extent of the offence ; and shall be liable to the action of the civil law.

ART. 77. Rules relating to absence.—Every pupil in any Public School, who shall be absent from the same one half day or more, shall, on his return to school, bring to the principal Teacher an excuse from the parents or guardians, stating how many half days the child has been absent from school, at their *request*, or with their *consent*, or at least with their *knowledge*. Any pupil who, having been absent, shall neglect, decline or fail to bring such an excuse, shall be liable to be punished for a misdemeanor.

Any pupil who shall be absent from any school (except the High School,) five half days in four successive weeks, without rendering a satisfactory excuse to the principal Teacher, may be excluded from school for the next two school months.

Every excuse shall be received by the Teachers as satisfactory in which it shall be stated that the pupil has been absent for reasons satisfactory to the parent or guardian.

Any scholar who shall be absent from a quarterly examination of the school which he or she attends, shall not be permitted to attend said school during the next quarter, unless satisfactory proof be presented to the principal Teacher, that the child was not absent for the purpose of avoiding the examination.

OF SCHOOLS.

ART. 78. Description of the Public Schools.—These Schools shall be divided into four grades, viz :

1st. Primary Schools,		3d. Grammar Schools,
2d. Intermediate do.		4th. High School.

PRIMARY SCHOOLS—FIRST GRADE.

ART. 79. There are now established in the city *twenty Primary Schools*. These schools are designed for pupils from five years of age to seven, according to their advancement in learning. Each school shall be

under the immediate government and instruction of two female teachers, a Principal and an Assistant. The Teachers in these schools are required to give their pupils daily moral instruction, of a familiar kind, suited to their age, and also daily exercises in Vocal music, besides teaching the elements of *Reading, Spelling, and Arithmetic.*

ART. 80. Admission of Pupils.—The Teachers are strictly forbidden to admit as a pupil into a Primary School any child that has not attained the age of five years.

ART. 81. Text Books.—The books used for instruction in the Primary Schools shall be the following :

Emerson's Primer.

Palmer's Moral Instructor, Part I.

Bumstead's First School Book.

“ Second Reader.

Greenleaf's Primary Arithmetic.

Worcester's Comprehensive Dictionary, to be used by the Teachers.

Portions of the Scriptures shall be read daily in these schools by the presiding Teacher, for the moral and religious instruction of the pupils.

INTERMEDIATE SCHOOLS—SECOND GRADE.

ART. 82. There are at present *twelve Intermediate Schools* established for children from six or eight to nine or ten years of age. Each of these schools shall be under the instruction and management of two female Teachers, a Principal and an Assistant, who are also required to give their pupils moral instruction daily, and also daily exercises in Singing under the advice of the Teacher of Vocal Music. The scholars in these schools shall advance progressively to more difficult lessons in *Reading, Spelling, and Arithmetic*, and begin to take lessons in *Writing and Geography.*

ART. 83. Admission of Pupils.—No child shall be admitted as a pupil into an Intermediate School unless regularly transferred, or found, upon an examination by the Teacher to be qualified to join the lowest class therein.

ART. 84. Text Books.—The books used for instruction in the Intermediate Schools shall be the following :

Tower's Gradual Reader.

Palmer's Moral Instructor, Part II.

Greenleaf's Primary Arithmetic.

Swan's Primary Spelling Book.

Bumstead's Third Reader.

Mitchell's Primary School Geography.

Johnson & White's Music Book.

The Columbian Penman and Writing Book.

Worcester's Comprehensive Dictionary, for the Teacher, and Primary Dictionary for the pupils.

Portions of the Scriptures shall be read daily in these schools, by the presiding Teacher, for the moral and religious instruction of the pupils.

GRAMMAR SCHOOLS—THIRD GRADE.

ART. 85. There are now established in the city *Seven Grammar Schools* for the instruction of scholars from nine or ten years old to twelve or fourteen. Each Grammar school, except the one for colored children, shall be under the government and instruction of a Master and two or three female Assistants. Instruction in *Vocal Music* shall be given in these schools by a professional Teacher, employed specially for that purpose.

ART. 86. *Admission of Pupils.*—No child shall be admitted as a pupil into a Grammar School unless regularly transferred, or found upon an examination by the Master, to be qualified to join the lowest class therein

ART. 87. *Branches Taught.*—In these schools the scholars shall use text books which present more enlarged views of the several branches they have already begun to study, and with such remarks and illustrations as the Teachers throw around the various topics of study, the pupils shall continue their exercises in *Reading, Writing, Arithmetic, and Geography*, and commence *English Grammar*, with frequent exercises in *Writing Sentences* and the *History of the United States* and *General History*.

ART. 88. *Text Books.*—The books used in the Grammar Schools shall be the following :

Denman's Third Reader.

Goodrich's Common School History.

The North American Reader, Part II.

Swan's District School Reader.

Swan's Instructive Reader.

Smith's Quarto Geography.

Greenleaf's Common School Arithmetic.

Greene's First Lessons in Grammar.

Wayland's Moral Science (abridgement.)

Worcester's Comprehensive Dictionary.

Johnson & White's Music Book.

The Columbian Penman and Writing Book.

Farnum's Practical Penman and Writing Book.

Portions of the Scriptures shall be read weekly, by all the classes of both sexes, for moral and religious instruction.

There shall also be exercises in declamation at suitable times, as may be directed by the Superintendent.

HIGH SCHOOL—FOURTH GRADE.

ART. 89. *Number of Teachers.*—The High School, consisting of two separate Departments—one for Boys and one for Girls, shall be under the government of a Principal, and three male and three female Teachers, and thorough instruction shall be given therein in the higher branches of an English education ; and, at the request of parents or guardians, instruction shall be given in the preparatory branches of a Classical Education, in the Boys' Department.

ART. 90. *Pupils admissible to the High School.*—No child shall be admitted as a pupil to the High School, who is not qualified immediately to enter upon the course of studies pursued therein.

No child who shall not be a pupil of a Grammar School shall be admitted to the High School, when there is a sufficient number in the Grammar Schools qualified for admission therein. But, whenever there shall not be a sufficient number of such candidates, any child, living in the city, if qualified, may be admitted, without having passed through a Grammar School.

ART. 91. *Qualifications for admission—ground of preference in admission.*—The candidates must be well versed in the studies pursued by the highest classes in the Grammar Schools. The Teachers who, under the advice and direction of the Principal, shall be the examiners, shall admit those candidates who are best qualified to fill the vacancies in the High School, giving a *preference*, other qualifications being equal, to those who have been longest in the Grammar Schools.

ART. 92. *Examinations and admissions to fill vacancies.*—Whenever vacancies shall occur during the year, pupils may be admitted to fill them in the first week of each quarter; and they must be found qualified, upon examination, to take the advanced standing for which they apply. The rule of preference before provided, in favor of candidates from the Grammar Schools, shall be observed.

ART. 93. *Rules relating to absence from the High School.*—Whenever any pupil in this school shall have been absent from the same *three days*, his or her Teacher shall immediately report the case, and send the pupil to the Principal, and if said absence was in his opinion *unavoidable*, he shall give the pupil a permit to continue in school; but if all or any part of said absence was in his opinion *unnecessary*, then he shall send the pupil having been thus absent to the Committee on the High School, who shall hear the reasons for the absence, and grant or refuse a permit to continue in school, as they may think best.

ART. 94. *Number of Classes.*—There shall be three classes in each department in the High School, a Junior, a Middle, and a Senior Class, the studies of each class shall occupy one year. The numbers in the classes shall be as nearly equal as may be convenient, and no pupil shall remain in the school more than three years without permission from the School Committee.

ART. 95. *Branches Taught.*—The branches taught in the High School shall be the following:—Reading and Writing; Ancient and Modern Geography; Elements of History, Ancient and Modern; History of the United States, and the Constitution of the same; Grammar and Rhetoric, with exercises in Composition and Declamation; Logic and Intellectual Philosophy; Moral Philosophy and Political Economy; Natural Theology and the Evidences of Christianity; Arithmetic and Book-Keeping; Algebra and Geometry; Trigonometry, with its applications to Surveying, Navigation, Mensuration, &c.; Natural Philosophy and Astronomy; Animal and Vegetable Physiology, and Chemistry; and Linear and Practical Drawing; the Preparatory branches of a Classical education.

necessary transfers of pupils from the Primary to the Intermediate Schools, and from those to the Grammar Schools, and from them to the High School. (See Art. 68.)

ART. 38. *Principal of the High School.*—The Superintendent shall also act for the present as Principal of the High School, and see that the course of studies prescribed for that school is so arranged that each class shall pursue those branches which are best adapted to the age, the attainments, and objects of the pupils.

He shall see that all necessary rules and regulations for the proper internal management of the High School are adopted and made known to all the Teachers, who are required to act with a careful and energetic co-operation with him, in order to increase the facilities for learning, and to raise the standard of scholarship and of moral character among the pupils. (See Art. 67.)

OF TEACHERS AND THEIR DUTIES.

ART. 39. *Teachers to know and to observe the Regulations, &c.*—All teachers in the Public Schools are *required* to make themselves familiar with the provisions of these Regulations, and especially that portion of them relating to their school duties. They are also required to take special pains to observe and carry into full effect all Rules, Regulations and directions of the School Committee and of the Superintendent in relation to the instruction and discipline of their respective schools; and to attend punctually and regularly all the quarterly meetings held by the Superintendent, and also all the meetings of the Teachers' Institute, when the same is held in this city during the winter vacation.

ART. 40. *School Hours.*—All the Public Schools shall begin their morning session at 9 o'clock, A. M., and close at 12 M. throughout the year. They shall begin their afternoon session at 2 o'clock, P. M., and close at 5 o'clock, P. M., except in the "*short days*," when they shall continue as long as the light permits. *Exceptions.*—The girls department in the High School is permitted to have one session of six hours, daily, with suitable times for recesses. The schools for colored children are permitted to have the same arrangements for the *winter* quarter only.

ART. 41. *Teachers required to be at their School Rooms early.*—All the Teachers in the Public Schools are required to be at their respective school-houses at least *fifteen minutes* before the specified time for beginning school in the morning and in the afternoon, and to open their respective school rooms for the reception of both boys and girls subject to all the rules of order for school hours as soon as they enter the rooms; and it shall be the duty of the Principal Teacher to report to the Superintendent the habitual tardiness of any Assistant,

ART. 42. *The Principal Teacher to cause the Bell to be rung.*—The Principal Teacher of the school of highest grade in each school house shall cause the bell to be rung from three to five minutes, beginning precisely at *fifteen minutes* before 9 o'clock, A. M., and before 2 o'clock, P. M.; and shall also cause it to be tolled from three to five minutes

ending at the appointed time for beginning school in the morning and afternoon.

ART. 43. *Opening Schools.*—All the schools shall be opened every morning, by one of the Teachers, with reading from the Scriptures, as a devotional exercise, and with prayer at the option of the presiding Teacher.

ART. 44. *Teachers must attend to their school duties carefully and regularly.*—The Teachers of the several schools shall devote themselves exclusively to the duties of their office. They shall daily examine the lessons of their various classes, and shall prepare themselves, with care, to instruct all their pupils without partiality in those branches of school studies which their respective classes may be pursuing. In all their intercourse with their scholars they are required to strive to impress on all their minds, both by precepts and examples, the great importance of continued efforts for improvement in morals, in manners and deportment, as well as in useful learning. They are required carefully to maintain good order and discipline, and to follow the course of instruction prescribed by the Committee, permitting no books to be used in the schools but such as the Committee shall designate. No teacher shall keep a private school, nor instruct a private class.

ART. 45. *Classifications of Pupils.*—The Teachers in each school shall put the pupils in the same into separate classes, according to their attainments; and shall teach them such portions of the prescribed studies, as, in their judgment, under the advice of the Superintendent, it may be most suitable for each class to pursue. Each pupil shall be confined to the studies of his class, unless, in particular cases, an exception shall be made by the advice or direction of the Superintendent.

ART. 46. *Supervision of Pupils.*—All Teachers are required to exert a careful supervision over their pupils during school hours, both while in the school room and while out at recess, in order to prevent all improper conduct on the school premises.

ART. 47. *Extension of Jurisdiction, &c.*—The Principal Teachers are authorized, when they think the proper management of their schools requires it, to extend their discipline to cases of the misconduct of their pupils while going to, or returning from school.

ART. 48. *Discretion and Advice in Discipline.*—It is strictly enjoined upon all Teachers in the schools to avoid all appearances of *indiscreet haste* in all cases of their school discipline, and in the more difficult cases that may occur in the discharge of their duties to apply to the Superintendent for advice and direction.

ART. 49. *Pupils reported to Superintendent, or excluded.*—Whenever a principal Teacher shall deem any *particular* or *habitual* misconduct of a pupil such, that his example is injurious to other pupils, he may report him to the Superintendent, (See Arts. 19, 29,) and for violent opposition, or gross misconduct, he may exclude a pupil from school for the time;

and in all cases of exclusion shall forthwith give information in writing of the cause thereof to the parent or guardian, and to the Superintendent.

ART. 50. *Assistant Teachers, &c.*—In all matters relating to the government, instruction, and management of a school, the Assistants shall obey the directions of the Principal. In the absence of the principal Teacher, the Assistant who has been the longest time in the school shall assume its management; or the oldest where they are of the same standing.

ART. 51. *Care of School Property, Supplies, &c.*—All Teachers are required to take daily care that the School Houses, the furniture and apparatus in the same, as well as the out-buildings, fences, and all the property belonging to the school estates, be not unnecessarily defaced or injured in any manner by the scholars, and also required to give prompt notice in writing to the Superintendent, of all repairs and supplies that may be needed.

ART. 52. *Absence of Teachers, Substitutes, &c.*—Every Teacher who, on account of personal sickness or other cause, may be obliged to be absent from school more than *one day* at any time, shall give immediate notice thereof to the Superintendent, stating how long he or she will *probably* be detained from school, and also naming, if possible, some suitable person who may be employed as a substitute. All substitutes must be employed at the expense of the absent Teacher, and none without the approbation of the Superintendent. (See Art. 35.)

ART. 53. *Ventilation of School Rooms.*—The Teachers shall carefully ascertain the temperature of their rooms by the thermometers, and use all proper means to avoid those injurious extremes of heat and cold which negligence might induce.

ART. 54. *Register, and the entries to be made in it.*—The Principal Teacher in each school, and each Teacher in the High School, shall record in their respective Registers the names, ages, and dates of entrance of the scholars; and shall make such other entries as shall exhibit a correct view of their absences, their conduct in school, and the progress made in their studies. A Report of the same shall be transmitted to the parent or guardian of each scholar, except those in the Primary Schools, at least once a month, with a request that it be returned with the name of the parent or guardian written upon it, in acknowledgement of its receipt. The Register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

ART. 55. *Roll called each half day.*—The principal Teacher in each school shall enroll the names of scholars as soon as they enter the same, and have the roll called in the morning and afternoon of each day, and all absences carefully marked, in order that the average attendance given in the quarterly Report to the Superintendent may be correct.

ART. 56. *Teachers' quarterly Reports to the Superintendent.*—The principal Teacher in each school, and each Teacher in the High School,

shall severally make a Report in writing to the Superintendent, one week before the termination of each quarter, stating the number of pupils admitted, the average number belonging to the school during the quarter, and the average attendance, and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the improvement of the same. They shall append to each Report the number of times each Teacher in said school has been absent or late during the quarter, with the reasons for such absence or lateness.

ART. 57. *Books belonging to the Public Schools.*—The principal Teacher in each school shall enter upon the catalogue, kept in the Register, the name of every book placed in "the Library of Reference Books," in his or her room for the use of the teachers, and scholars, and also that of every text book to be lent to indigent pupils, and shall in each quarterly Report to the Superintendent state the number and condition of said books.

ART. 58. *Teachers' Reports to Examining Committees.*—The principal Teacher in each school, and each Teacher in the High School, shall make out for the use of the Examining Committee at each quarterly examination, a *written plan* or order of *their school exercises* for the quarter, giving a correct representation of *all the classes* in their respective schools; and also of the portions of the text books that each class has studied during the quarter, stating which have been daily exercises—and how often each other exercise, whether confined to a class, or more general, has received attention.

The said Teachers may, if they think best, report in writing to the Examining Committee, the names of such pupils as have been distinguished during the quarter for good conduct and for proficiency in their studies, and also the names of those who have been grossly negligent in attending school, or inattentive to their studies, or guilty of any violations of these regulations, or of other wilful offences.

ART. 59. *Recesses.*—The principal Teacher in each school shall allow a recess for all the pupils in the same *not exceeding fifteen minutes* in each half day; except in the Primary Schools, in which there may be, at the discretion of the Principal, two recesses in each half day, not exceeding ten minutes each.

ART. 60. *Making Fires, Sweeping and Cleaning.*—The principal Teacher in each school room shall for the compensation allowed by the Committee, employ some suitable person to make fires in the same when necessary, and shall see that this important work is properly and economically done, and also shall hire some competent person, for the allowed compensation, to sweep the room and its entries *daily*, and dust the blinds, seats, desks and other furniture in the same, and to clean the same from time to time during the quarter, and shall see that this work is neatly and properly done.

ART. 61. *School Rooms not to be used.*—The Teachers shall not permit the school rooms under their charge to be used for any purpose what-

soever other than the instructions prescribed in these Regulations, unless by order of the City Council, or of the School Committee.

ART. 62. *Subscription papers, &c.*—No Teacher shall allow a subscription paper for any purpose whatever to be introduced into a public school; nor shall any contribution be permitted to be made in the same by the pupils.

ART. 63. *Pupils not to be admitted.*—No Teacher shall admit as a pupil into any Public School a child whose *residence is out of the city*, or who may be *boarding* here, or staying here with [friends, *chiefly* for the purpose of attending a public school. Nor shall any Teacher admit into his or her school, as a pupil, any child that resides out of the district for which said school is established, unless by a *written* permission given by the Superintendent.

ART. 62. *Teachers to visit other Schools.*—Every Teacher is requested to *spend one half day* in each quarter, in visiting one or more schools of the same grade as that in which he or she may be engaged, for the purpose of observing the discipline and modes of instruction in the same.

ART. 65. *All scholars must have Books, &c.*—The principal Teacher of a school shall not permit a scholar to remain in the same more than one week, unless such scholar be furnished with the books of his or her class prescribed in these Regulations.

ART. 66. *Books for indigent children.*—If the parents or guardians of any pupils in a school shall inform the Principal that they are unable to furnish their children with the required school books, and shall also present *satisfactory proof* of their inability or poverty, the Principal shall send a written order to the Superintendent, specifying the books needed. These books shall belong to the school, and be only lent to indigent pupils to be returned to the principal Teacher at or before the close of every quarter or whenever the pupil may leave the school.

ART. 67. *Duties and Powers of Assistants.*—All Assistant Teachers shall apply to the Principal for advice and direction in all instances of unusual difficulty in the government of their pupils, the management of their classes, or in any other school duties. They shall at all times render a prompt and energetic coöperation with the Principal in carrying into effect all the school Regulations, and also such rules for the proper management of the scholars as may have been adopted. They shall report to the Principal the names of all scholars who may have been guilty of any gross misconduct while under their care, and in no case shall they inflict corporeal punishment on a pupil without the approbation of the Principal, nor shall they expel or exclude or even dismiss for a short time a disobedient pupil, but shall refer all cases requiring such measures to the Principal who is responsible for the proper discipline of the school.

ART. 68. *Examination and Promotion of Pupils.*—The principal Teachers in each grade of schools except the Primary, shall, in the beginning of the first week in each quarter, examine, under the direction of

the Superintendent the candidates for promotion to the next higher grade, and under his advise shall select so many of those who may be best qualified for promotion as the true interests of the schools concerned may require, and admit them to their respective schools. (See Art. 37.)

OF SCHOLARS.

ART. 69. *Object of the Schools.*—The Public Schools being established for the general benefit of the community, all children of the inhabitants of the city, and others who may be admitted thereto, under the school Regulations, shall receive free instruction without preference or partiality, and with strict attention to their morals, deportment and manners, as well as to their improvement in learning. (See Art. 44.)

ART. 70. *Times for admission of Pupils.*—During the first week in each quarter, and on the first Monday in every calendar month, any child, living in the city, and in *all respects qualified*, may enter any Primary, Intermediate or Grammar School, by applying to the Teachers at the school house.

ART. 71. *Punctual and regular attendance.*—All scholars are required to be in their respective school rooms a few minutes *before* 9 o'clock in the morning, and *before* two o'clock in the afternoon, and to be *regular* in their daily attendance, and obedient to their Teachers, and to the School Regulations.

ART. 72. *Scholars required to remain in school till the hour of closing.* No scholar shall be permitted to leave school before its close for the purpose of attending to any music lessons or writing lessons, or for any other cause whatsoever, except that of sickness or some pressing emergency. No pupil shall leave the school room in school hours, or the yard at recess, without permission from a Teacher.

Whenever any scholar shall leave in school hours, whether sent for or called for by parents or others, said pupil shall be marked as absent for that half day. But if a child is *really* sick and obliged to leave school before the close of the session, it shall not be marked as an absence.

ART. 73. *Conduct of the pupils.*—Good morals being of the first importance, and essential to their progress in useful knowledge, the pupils are strictly enjoined to avoid idleness and profanity, falsehood and deceit, and every wicked and disgraceful practice, and to conduct themselves in a sober, orderly and decent manner, both in and out of school, and while going to and returning from the same.

ART. 74. *Cleanliness of pupils.*—Scholars are required to come to school with clean hands and face and clothes, and hair properly combed. No child who comes to school without proper attention having been given to the *cleanliness* of his person and of his dress, or whose clothes are not properly repaired, shall be permitted to remain in school, but shall be sent home to be put in proper order for school.

ART. 75. Pupils liable to pay for all damage done to school property. Every pupil who shall, *accidentally or otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

ART. 76. Use of bad language, &c., prohibited.—Every pupil who shall, any where on, or around the school premises, use or write any profane or unchaste language, or shall draw any obscene pictures or representations, or cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property whatsoever belonging to the school estate, shall be punished in proportion to the nature and extent of the offence ; and shall be liable to the action of the civil law.

ART. 77. Rules relating to absence.—Every pupil in any Public School, who shall be absent from the same one half day or more, shall, on his return to school, bring to the principal Teacher an excuse from the parents or guardians, stating how many half days the child has been absent from school, at their *request*, or with their *consent*, or at least with their *knowledge*. Any pupil who, having been absent, shall neglect, decline or fail to bring such an excuse, shall be liable to be punished for a misdemeanor.

Any pupil who shall be absent from any school (except the High School,) five half days in four successive weeks, without rendering a satisfactory excuse to the principal Teacher, may be excluded from school for the next two school months.

Every excuse shall be received by the Teachers as satisfactory in which it shall be stated that the pupil has been absent for reasons satisfactory to the parent or guardian.

Any scholar who shall be absent from a quarterly examination of the school which he or she attends, shall not be permitted to attend said school during the next quarter, unless satisfactory proof be presented to the principal Teacher, that the child was not absent for the purpose of avoiding the examination.

OF SCHOOLS.

ART. 78. Description of the Public Schools.—These Schools shall be divided into four grades, viz :

1st. Primary Schools,		3d. Grammar Schools,
2d. Intermediate do.		4th. High School.

PRIMARY SCHOOLS—FIRST GRADE.

ART. 79. There are now established in the city *twenty Primary Schools*. These schools are designed for pupils from five years of age to seven, according to their advancement in learning. Each school shall be

under the immediate government and instruction of two female teachers, a Principal and an Assistant. The Teachers in these schools are required to give their pupils daily moral instruction, of a familiar kind, suited to their age, and also daily exercises in Vocal music, besides teaching the elements of *Reading, Spelling, and Arithmetic.*

ART. 80. Admission of Pupils.—The Teachers are strictly forbidden to admit as a pupil into a Primary School any child that has not attained the age of five years.

ART. 81. Text Books.—The books used for instruction in the Primary Schools shall be the following :

Emerson's Primer.

Palmer's Moral Instructor, Part I.

Bumstead's First School Book.

“ Second Reader.

Greenleaf's Primary Arithmetic.

Worcester's Comprehensive Dictionary, to be used by the Teachers.

Portions of the Scriptures shall be read daily in these schools by the presiding Teacher, for the moral and religious instruction of the pupils.

INTERMEDIATE SCHOOLS—SECOND GRADE.

ART. 82. There are at present *twelve Intermediate Schools* established for children from six or eight to nine or ten years of age. Each of these schools shall be under the instruction and management of two female Teachers, a Principal and an Assistant, who are also required to give their pupils moral instruction daily, and also daily exercises in Singing under the advice of the Teacher of Vocal Music. The scholars in these schools shall advance progressively to more difficult lessons in *Reading, Spelling, and Arithmetic*, and begin to take lessons in *Writing and Geography.*

ART. 83. Admission of Pupils.—No child shall be admitted as a pupil into an Intermediate School unless regularly transferred, or found, upon an examination by the Teacher to be qualified to join the lowest class therein.

ART. 84. Text Books.—The books used for instruction in the Intermediate Schools shall be the following :

Tower's Gradual Reader.

Palmer's Moral Instructor, Part II.

Greenleaf's Primary Arithmetic.

Swan's Primary Spelling Book.

Bumstead's Third Reader.

Mitchell's Primary School Geography.

Johnson & White's Music Book.

The Columbian Penman and Writing Book.

Worcester's Comprehensive Dictionary, for the Teacher, and Primary Dictionary for the pupils.

Portions of the Scriptures shall be read daily in these schools, by the presiding Teacher, for the moral and religious instruction of the pupils.

GRAMMAR SCHOOLS—THIRD GRADE.

ART. 85. There are now established in the city *Seven Grammar Schools* for the instruction of scholars from nine or ten years old to twelve or fourteen. Each Grammar school, except the one for colored children, shall be under the government and instruction of a Master and two or three female Assistants. Instruction in *Vocal Music* shall be given in these schools by a professional Teacher, employed specially for that purpose.

ART. 86. *Admission of Pupils.*—No child shall be admitted as a pupil into a Grammar School unless regularly transferred, or found upon an examination by the Master, to be qualified to join the lowest class therein

ART. 87. *Branches Taught.*—In these schools the scholars shall use text books which present more enlarged views of the several branches they have already begun to study, and with such remarks and illustrations as the Teachers throw around the various topics of study, the pupils shall continue their exercises in *Reading, Writing, Arithmetic, and Geography*, and commence *English Grammar*, with frequent exercises in *Writing Sentences* and the *History of the United States* and *General History*.

ART. 88. *Text Books.*—The books used in the Grammar Schools shall be the following :

Denman's Third Reader.
 Goodrich's Common School History.
 The North American Reader, Part II.
 Swan's District School Reader.
 Swan's Instructive Reader.
 Smith's Quarto Geography.
 Greenleaf's Common School Arithmetic.
 Greene's First Lessons in Grammar.
 Wayland's Moral Science (abridgement.)
 Worcester's Comprehensive Dictionary.
 Johnson & White's Music Book.
 The Columbian Penman and Writing Book.
 Farnum's Practical Penman and Writing Book.

Portions of the Scriptures shall be read weekly, by all the classes of both sexes, for moral and religious instruction.

There shall also be exercises in declamation at suitable times, as may be directed by the Superintendent.

HIGH SCHOOL—FOURTH GRADE.

ART. 89. *Number of Teachers.*—The High School, consisting of two separate Departments—one for Boys and one for Girls, shall be under the government of a Principal, and three male and three female Teachers, and thorough instruction shall be given therein in the higher branches of an English education ; and, at the request of parents or guardians, instruction shall be given in the preparatory branches of a Classical Education, in the Boys' Department.

ART. 90. *Pupils admissible to the High School.*—No child shall be admitted as a pupil to the High School, who is not qualified immediately to enter upon the course of studies pursued therein.

No child who shall not be a pupil of a Grammar School shall be admitted to the High School, when there is a sufficient number in the Grammar Schools qualified for admission therein. But, whenever there shall not be a sufficient number of such candidates, any child, living in the city, if qualified, may be admitted, without having passed through a Grammar School.

ART. 91. *Qualifications for admission—ground of preference in admission.*—The candidates must be well versed in the studies pursued by the highest classes in the Grammar Schools. The Teachers who, under the advice and direction of the Principal, shall be the examiners, shall admit those candidates who are best qualified to fill the vacancies in the High School, giving a *preference*, other qualifications being equal, to those who have been longest in the Grammar Schools.

ART. 92. *Examinations and admissions to fill vacancies.*—Whenever vacancies shall occur during the year, pupils may be admitted to fill them in the first week of each quarter; and they must be found qualified, upon examination, to take the advanced standing for which they apply. The rule of preference before provided, in favor of candidates from the Grammar Schools, shall be observed.

ART. 93. *Rules relating to absence from the High School.*—Whenever any pupil in this school shall have been absent from the same *three days*, his or her Teacher shall immediately report the case, and send the pupil to the Principal, and if said absence was in his opinion *unavoidable*, he shall give the pupil a permit to continue in school; but if all or any part of said absence was in his opinion *unnecessary*, then he shall send the pupil having been thus absent to the Committee on the High School, who shall hear the reasons for the absence, and grant or refuse a permit to continue in school, as they may think best.

ART. 94. *Number of Classes.*—There shall be three classes in each department in the High School, a Junior, a Middle, and a Senior Class, the studies of each class shall occupy one year. The numbers in the classes shall be as nearly equal as may be convenient, and no pupil shall remain in the school more than three years without permission from the School Committee.

ART. 95. *Branches Taught.*—The branches taught in the High School shall be the following:—Reading and Writing; Ancient and Modern Geography; Elements of History, Ancient and Modern; History of the United States, and the Constitution of the same; Grammar and Rhetoric, with exercises in Composition and Declamation; Logic and Intellectual Philosophy; Moral Philosophy and Political Economy; Natural Theology and the Evidences of Christianity; Arithmetic and Book-Keeping; Algebra and Geometry; Trigonometry, with its applications to Surveying, Navigation, Mensuration, &c.; Natural Philosophy and Astronomy; Animal and Vegetable Physiology, and Chemistry; and Linear and Practical Drawing; the Preparatory branches of a Classical education.

Each class in the school shall have a weekly exercise in reading from the Scriptures, for moral and religious instruction.

ART. 96. *Lectures to be given.*—The Principal of this school shall give brief illustrative Lectures on the different branches of Natural Science; and also in familiar Lectures, exhibit to the pupils an outline of the Political organization of this State and of this City, and of the United States.

COLORED SCHOOLS.

ART. 97. *The two Primary Schools.*—These Schools shall be under the care and instruction of a Principal, and an Assistant when necessary. All the Regulations pertaining to the other Primary Schools apply to these. The course of study and the books used shall be the same.

ART. 98. *The Grammar School.*—This school shall be under the instruction and government of a Master, and a female Assistant when necessary. The course of study and the text books used in this shall be the same as in the other Grammar Schools, and the Regulations applicable to them shall also apply to this.

ART. 99. *Holidays for all the Schools.*—The following holidays shall be granted alike to all the public Schools, viz :—Every Saturday, days of Public Fast, Christmas day, New Years' day, and the day of the celebration of American Independence.

ART. 100. *Schools not to be dismissed without permission.*—On no other day shall a school be dismissed without permission from the General Committee, except in cases of emergency, when the Superintendent shall have power to dismiss a school.

ORGANIZATION OF SCHOOL COMMITTEE.

At a meeting for the organization of the School Committee, holden at the City Council Chamber, June 16, 1852,

HON. AMOS C. BARSTOW, was elected President,

EDWARD R. YOUNG, Secretary,

and the following SUB-COMMITTEES were appointed for the ensuing year, viz.:

Executive Committee.
Messrs. Amos C. Barstow,
Amos D. Smith,
John J. Stimson.

On Accounts.
Messrs. Moses B. Ives,
Jabez C. Knight.

On Qualifications.
Messrs. Amos C. Barstow,
Richmond Brownell,
Thomas Burgess,
William Gammell,
William J. Breed.

On High School.
Messrs. Amos C. Barstow,
William Gammell,
Thomas M. Burgess,
Samuel G. Arnold.

First District. Seven Schools.
Messrs. Moses B. Ives,
Edward R. Young,
George H. Tillinghast,
Amos D. Smith,
Edwin M. Stone.

Second District. Five Schools.
Messrs. Edward B. Hall,
James M. Granger,
Owen Mason,
Seth Padelford.

Third District. Seven Schools.
Messrs. Amherst Everett,
Gamaliel L. Dwight,
William W. Hoppin,
Edward Walcott.

Fourth District. Nine Schools.
Messrs. John J. Stimson,
Edward P. Knowles,
John P. K. Henshaw,
S. Augustus Arnold,
George I. Chace.

Fifth District. Eight Schools.
Messrs. Elisha Dyer, Jr.,
William C. Snow,
Jabez C. Knight,
Amos C. Barstow.

Sixth District. Nine Schools.
Messrs. Richmond Brownell,
Esek Aldrich,
Thomas C. Hartshorn,
William J. Breed,
Robert W. Potter.

SAMUEL S. GREENE, Superintendent of Public Schools.

Office in High School House, Benefit-street.

BY-LAWS

OF THE

SCHOOL COMMITTEE

AND

REGULATIONS OF THE PUBLIC SCHOOLS

IN THE

CITY OF PROVIDENCE;

TOGETHER WITH THE

ACTS OF THE GENERAL ASSEMBLY AND ORDINANCE
OF THE CITY RELATING TO THE SCHOOLS.

PROVIDENCE:
KNOWLES, ANTHONY & CO., CITY PRINTERS,
1855,



CITY OF PROVIDENCE.

The By-Laws of the School Committee and Regulations of the Public Schools as revised by the undersigned, a Committee appointed for that purpose—together with the Laws of the State and Ordinance of the City relating to Public Schools—are herein published under our direction, by order of the School Committee.

THOMAS A. DOYLE,
S. AUGUSTUS ARNOLD,
GEORGE F. WILSON,
SAMUEL W. PECKHAM,
EDWIN A. EATON.

July 5, 1855.

LAWS OF THE STATE
RELATING TO THE
PUBLIC SCHOOLS
OF THE CITY OF
PROVIDENCE.

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L A W S.

AN ACT IN ADDITION TO AN ACT ENTITLED "AN ACT TO
ENLARGE AND EXPLAIN THE POWERS OF THE TOWN-
MEETINGS AND TOWN-COUNCIL OF THE TOWN OF PROVID-
DENCE."

Freemen in town-meeting may assess tax for maintaining free school.

SECTION 1. *Be it enacted by the General Assembly,* School tax
may be as-
sessed and
collected. *and by the authority thereof it is enacted,* That the free-
men of the town of Providence, in town-meeting legally
assembled, shall have the power of assessing and collect-
ing taxes from time to time, in the same manner as other
town taxes are assessed and collected; and of appro-
priating the same to establish and maintain free schools
therein, and to defray the expenses incident thereto.

EXTRACTS FROM "AN ACT TO REVISE AND AMEND THE LAWS June, 1851.
REGULATING PUBLIC SCHOOLS."

- | | |
|--|--|
| 2. Annual appropriation of \$35,000
for public schools, to be dis-
tributed in proportion to the
number of children under 15. | 80. City of Providence not em-
braced in this act, except that
School Committee shall make
annual report to commissioner. |
|--|--|

It is enacted by the General Assembly as follows:

SECTION 2. The sum of thirty-five thousand dollars
shall annually be paid out of the income of the school

\$35,000 to be distributed among the towns for public schools.

fund, deposits of surplus revenue, and other money in the general treasury, for the support of public schools in the several towns, upon the order of the commissioner. He shall annually, in May, apportion said sum among the several towns, in proportion to the number of children under the age of fifteen years, according to the then last United States census, and shall draw orders on the general treasurer for their proportion in favor of such towns as shall comply with the terms of this act, on or before the first day of July annually.

City of Providence to make report.

SEC. 80. In the construction of this act, the word town shall include the city of Providence only so far as to entitle said city to a distributive share of the public money, upon making a report to the commissioner in the same manner as the school committees of other towns are required to do. The public schools in said city shall continue as heretofore, to be governed according to such ordinances and regulations as the proper city authorities may from time to time adopt.

To govern their schools by their own ordinances.

January, 1854. AN ACT TO INCREASE THE APPROPRIATION FOR THE SUPPORT OF PUBLIC SCHOOLS.

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|--|--|
| <ol style="list-style-type: none"> 1. 50,000 dollars annually paid out of Treasury for support of public schools. 2. 35,000 dollars to be apportioned according to number of children in the towns—15,000 according to number of school districts. | <ol style="list-style-type: none"> 3. Towns to divide their proportion of 15,000 equally among districts. 4. 500 dollars annually paid for lectures in school districts. 5. 1000 dollars annually paid in aid of Normal school. |
|--|--|

It is enacted by the General Assembly as follows:

Annual appropriation of \$50,000 for schools.

SECTION 1. The sum of fifty thousand dollars shall be hereafter annually paid out of the general treasury for the support of public schools, at the same time, manner, and on the same conditions, as now provided by law,

SEC. 2. Of said amount, the sum of thirty-five thousand dollars shall be apportioned by the commissioner of public schools annually, among the several towns, in proportion to the number of children under the age of fifteen years, according to the United States' census then last preceding; and the sum of fifteen thousand dollars shall be apportioned among the several towns in proportion to the number of school districts in each town, corporate or otherwise; and the proportion of each town shall be paid upon the order of the commissioner in the same manner as now provided.

Mode of apportionment among towns.

SEC. 3. The proportion of the aforesaid sum of fifteen thousand dollars, which shall be received by any town, shall be by the school committee of such town, equally divided among all the districts in said town, in all cases where the town is divided into school districts having the management of their own concerns.

\$15,000 to be equally divided among school districts

SEC. 4. The sum of five hundred dollars is hereby annually appropriated to be paid to the order of the commissioner of public schools, to be expended in providing suitable lectures and addresses in the several school districts upon the subject of education and the best modes of teaching and improving the schools; and the commissioner shall annually report to the General Assembly the mode of expending said appropriation.

\$500 for lectures in school districts.

SEC. 5. The sum of one thousand dollars is hereby annually appropriated to be expended under the direction of the commissioner of public schools, in aiding in the support of a normal school, or institution for the training and qualifying teachers for the common schools. Said sum shall be paid to the order of said commissioner, and he shall annually report to the General Assembly the expenditure thereof.

\$1000 in aid of normal school.

AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE.

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|--|---|
| 1. School Committee to consist of forty-four members—time and mode of election—term of office. | 2. Acts inconsistent herewith repealed. |
|--|---|

It is enacted by the General Assembly as follows:

School Committee to consist of forty-four.

Three to be elected in each ward—April 1855.

School Committee to decide term of service.

After 1855 one to be elected in each ward.

City Council to elect twenty members annually.

Members ex-officio.

City Council to fill vacancies.

SECTION 1. The school committee of the city of Providence shall consist of forty-four members, to be chosen as follows: The electors of each ward, qualified to vote for general officers, shall, at the annual election in April, 1855, by a majority of the votes cast, elect three of the residents of said ward as members of the school committee, one of whom shall hold his office for the term of three years, one for the term of two years, and one for the term of one year; and the term of service of each member so elected, shall be determined by the school committee elected under the provisions of this act, and until others are duly qualified to act in their places.—

At the annual election in April in each and every year thereafter the electors of each of the aforesaid wards, in manner aforesaid, shall elect one of the residents of said ward as a member of the school committee, who shall hold his office for the term of three years, and until others are duly qualified to act in their places. The city council shall, in the month of April in each year, elect from the citizens at large twenty persons as members of said committee, who shall hold their office for the term of one year, and until others are duly qualified to act in their places. The mayor, the president of the common council, and the chairman of the committee on education of the city council for the time being, shall be *ex-officio* members of said committee. The city council shall be empowered and required, from time to time, to fill all vacancies that may occur in said committee: *Provided, however,* that the present school committee

shall hold their office until the election in April, 1855, with full power to act in all cases the same as if this act had not been passed.

SEC. 2. All acts and parts of acts inconsistent herewith are hereby repealed.

“EXTRACT FROM AN ACT CONCERNING CRIMES AND
PUNISHMENTS.”

93. Disturbing public meetings, &c., punished with imprisonment not more than one year, or fine not more than five hundred dollars.

SECTION 93. Every person who shall be convicted of wilfully interrupting or disturbing any town or ward meeting, any assembly of people met for religious worship, or any public or private school, or any meeting lawfully or peaceably held for purposes of literary or scientific improvement, either within or without the place where such meeting or school is held, shall be imprisoned not exceeding one year, or fined not exceeding five hundred dollars. Punishment
for disturbing
public meet-
ings.

NOTE.—The Courts have decided that it is a violation of this law to go into a school on account of any *real* or *supposed* ill-treatment of a child, and there use *abusive* or *other improper language* to a Teacher for the alleged offence.

CITY ORDINANCE

RELATING TO THE

PUBLIC SCHOOLS.

ORDINANCE.

AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS.

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| 1. Descriptions of public schools. | and teachers—compensation— |
| 2. Schools for colored children. | duties of superintendent. |
| 3. Evening schools may be established. | 6. Powers and duties of school |
| 4. Children of all inhabitants entitled to free instruction. | committee—control of school |
| 5. Appointment of superintendent | moneys—establishment of districts—repairs of school houses |
| | —text books—annual report. |

It is ordained by the City Council of the city of Providence, as follows :

SECTION 1. The public schools in this city shall be of the following descriptions: one high school, and such number of grammar schools, intermediate schools, and primary schools, as may be established by the city council. Grades of public schools.

SEC. 2. There shall be three public schools maintained exclusively for the instruction of colored children, the grades thereof to be determined from time to time by the school committee. Schools for colored children.

SEC. 3. The school committee are hereby authorized to locate, control, and regulate such number of public evening schools, not exceeding four, as they may deem advisable. Evening schools.

SEC. 4. Free instruction shall be given in the public schools to the children of all the inhabitants of said city who shall see fit to avail themselves of the benefits thereof, the pupils to be subject to such rules and regulations as the school committee may from time to time prescribe. Children of all inhabitants to be instructed.

School committee to appoint superintendent and teachers and fix compensation.

School committee to appoint superintendent and teachers and fix compensation.

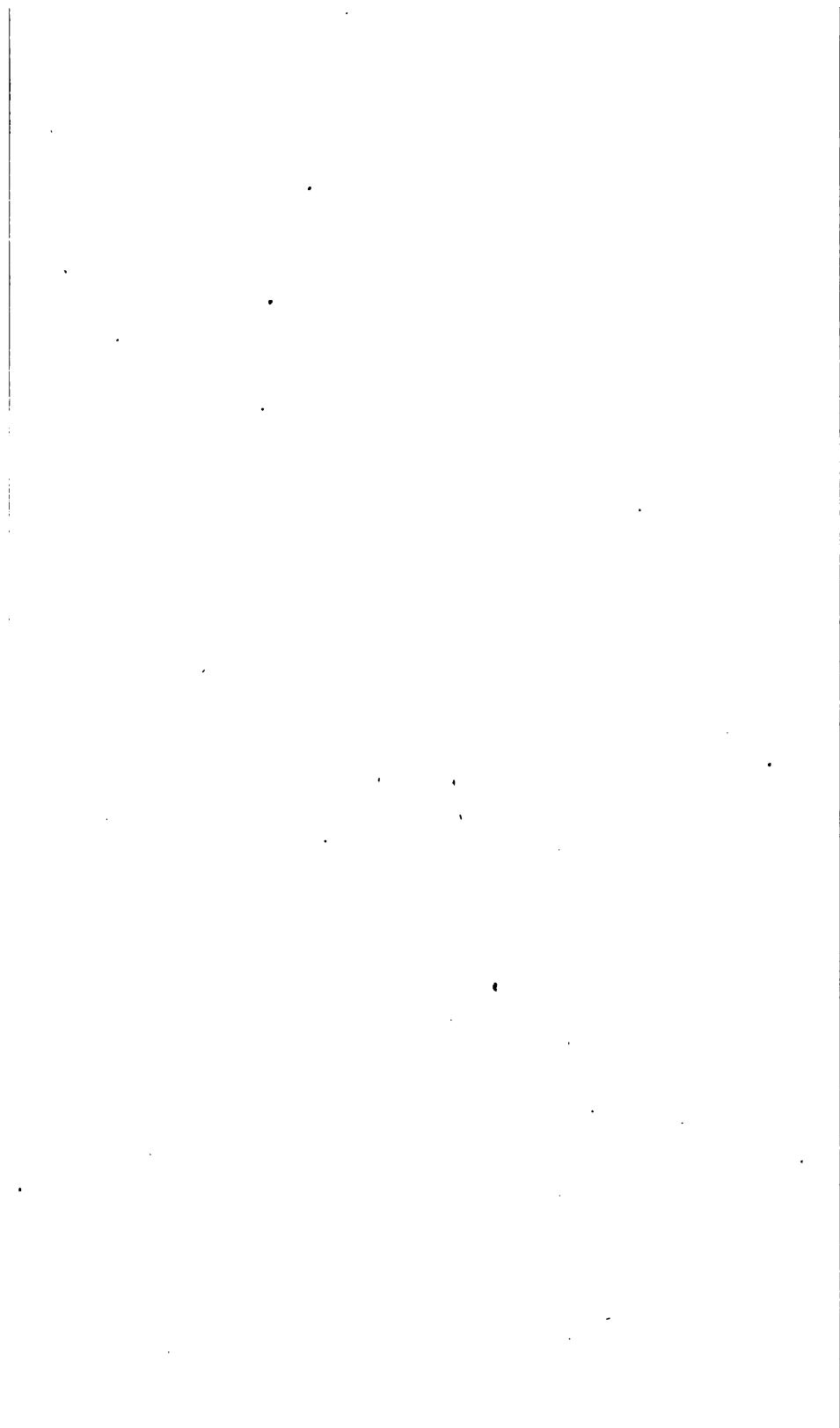
Duty of superintendent.

Sec. 5. The school committee shall appoint annually a superintendent of the public schools, and such teachers as they may deem expedient, who shall perform such duties as said committee may from time to time prescribe. The superintendent of public schools and the teachers therein, shall receive such compensation for their services, respectively, as the school committee shall from time to time determine; *provided*, such compensation shall not exceed the rate fixed by resolution of the city council. The superintendent shall keep regular office hours other than the school hours, and it shall be his special duty to occupy his time during school hours in visiting the several public schools.

Powers and duties of school committee.

Sec. 6. All moneys appropriated for the support of public schools shall be subject to the exclusive control of the school committee, who shall have full power to cause the same or any part thereof to be expended in any manner which they may deem most advisable for the benefit and welfare of the schools; excepting so much thereof as will be from time to time required for the payment of the salaries of the superintendent and teachers; and excepting also, all such appropriations as may be made for any specific purpose or purposes. Said committee shall also have full power and authority to establish and alter, from time to time, as they may deem expedient, the bounds of the several school districts, in order to provide suitable locations for such new schools as may hereafter be established by the city council, or to make more equal apportionment of pupils to the several schools. It shall be their duty to see that the school houses and estates are kept in proper repair; to select and designate the best text books; and to provide all such apparatus, and all other means of instruction for all the schools, as may be necessary for keeping the same in efficient operation, and for enabling the pupils to receive all the advantages therefrom which it is the intention of this ordinance to provide and secure. Said

committee shall have and exercise a general discretionary power in all matters and things relating to the public schools, which are not specially provided for by this ordinance, or by the laws of this State, and may make regulations not repugnant to said laws, or to the ordinances of this city, and shall annually on the first Monday in June, report to the city council upon the condition of the public schools.



BY-LAWS
OF THE
SCHOOL COMMITTEE,
AND
RULES AND REGULATIONS
OF THE
PUBLIC SCHOOLS.

BY-LAWS AND REGULATIONS.

ARTICLE I.

ORGANIZATION.

SECTION 1. In the week succeeding the annual election of members of the School Committee by the City Council in the month of April, the Secretary for the year preceding shall call a meeting of the new Committee for the purpose of organization. The members present at this meeting, and the other members as soon as they shall meet with the Committee, shall be duly sworn or affirmed faithfully to discharge the duties of their office.

Secretary of preceding year to call meeting of new committee.

Members to be sworn or affirmed.

SEC. 2. At this meeting a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz: an Executive Committee, a Committee on Qualifications, a Committee on Accounts, a Committee on the High School, and a Committee for each District; the whole School Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as one District. In the election of officers a ballot shall be had upon the request of any member.

Officers and standing committees to be elected.

Ballot on request of one member.

Chairman of special or standing committee. SEC. 3. The person first named on any special or Standing Committee shall be the chairman thereof, and shall act as such until such committee shall elect a chairman.

ARTICLE II.

THE PRESIDENT.

To maintain order. SECTION 1. The President shall take the chair at the hour appointed for the meeting of the Committee, and shall maintain the standing rules of order of the Committee. In his absence the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected.

When absent President pro tempore to be elected.

To appoint examining committees. SEC. 2. He shall appoint one or more members of the Committee to attend and conduct the quarterly examination of each Primary, Intermediate and Grammar School, and of the different classes in the High School.

To make report to City Council. SEC. 3. He shall cause to be presented to the City Council on the first Monday in June annually, a Report of the condition of the Public Schools during the preceding year.

To call special meetings. SEC. 4. He may, whenever he shall deem it expedient, call a special meeting of the Committee.

ARTICLE III.

THE SECRETARY.

To keep record and preserve papers. SECTION 1. The Secretary shall keep a full and fair record of all the proceedings, and of the members present at every meeting, and shall preserve on file all papers relating to the business of the Committee.

To send notice of meetings. SEC. 2. He shall send a notice of every meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting, and shall also send a notice to the chairman of every Committee appointed, stating the commission and the members associated with him.

To notify chairman of committees.

SEC. 3. He shall transmit to the City Treasurer all bills as soon as they are allowed by the Committee, together with a schedule thereof and orders upon the Treasurer for the several amounts.

To draw orders upon City Treasurer.

SEC. 4. He shall make up the record of every meeting as soon as may be after the close of the same; and the record books and files of papers shall be at all times open to the inspection of the members of the Committee and of the Superintendent.

To make up record.

Books and papers open to committee and superintendent

SEC. 5. He shall at the request of five members call a special meeting of the Committee.

To call special meetings.

ARTICLE IV.

STANDING COMMITTEES.

SECTION 1. The Executive Committee shall consist of five members, who shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them; and shall direct or authorize him to purchase all necessary furniture and fuel for the use of the schools; and they shall examine any of the school-houses and grounds on notice of the Superintendent or a member of the District Committee, and cause all needed repairs and ventilation to be made in a proper manner.

EXECUTIVE COMMITTEE.
To consist of five.

To advise Superintendent.

To purchase furniture and fuel.

To examine school houses and grounds.

To make repairs and ventilation.

SEC. 2. The Committee on Qualifications shall consist of five members, who shall examine candidates for the places of teachers, and make appointments, on trial, subject to the approval of the General Committee.

COMMITTEE ON QUALIFICATIONS.
To consist of five.

To examine teachers.

SEC. 3. They shall at each quarterly meeting, report in writing to the General Committee the names of all persons who have been appointed during recess and have been successful in teaching; and shall, during the term next preceding the quarterly meeting in August, examine the list of teachers and report at that meeting the names of those who in their opinion ought to be

To report names of teachers appointed and successful.

To examine list of teachers.

To give notice to unsuccessful teachers. réelected; and they shall give at least one month's notice to those who have not been successful teachers, that they will not be nominated for réelection.

To revise course of studies and recommend books. SEC. 4. They shall, from time to time, revise the course of studies in the schools, and recommend to the General Committee such books to be used in the schools as they may deem expedient.

COMMITTEE ON ACCOUNTS
To consist of two.
To audit and certify all accounts.
To report at each quarterly meeting. SEC. 5. The Committee on Accounts shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent, and if found correct and satisfactory, shall audit and certify the same; and they shall report their examination of accounts at each regular quarterly meeting of the General Committee, who shall allow no account which has not been so audited and certified.

DISTRICT COMMITTEES.
To have supervision of schools and to report.
To visit schools. SEC. 6. The District Committees shall exercise a general supervision over all the schools in their respective districts, and shall report in writing, at each quarterly meeting, the condition of the several schools, buildings and grounds; and each member shall visit all the schools in his district at least once in each term.

To consider cases of discipline.
To restore or suspend pupils SEC. 7. They shall also take into consideration every case of discipline reported to them by the Superintendent, or which shall be presented to them by appeal from his decision, and in such cases they are authorized to restore a pupil, or suspend or expel him from school as the necessity of the case may require.

Pupils suspended or expelled not to be restored except— SEC. 8. During suspension, and after expulsion, such pupil shall not be admitted to any other public school; and after expulsion no pupil shall be restored without the consent of the General Committee.

To suspend teachers. SEC. 9. They are empowered in their respective districts to authorize and direct, in writing, the Superintendent to suspend any teacher for negligence, disobedience of the school regulations, or for other reasonable cause, and in case of the suspension of a Teacher by the Superintendent, as provided in section 2 of

Article VIII, they shall examine the case and restore the Teacher or confirm the suspension, as they shall deem expedient; and in all cases of the suspension of a Teacher, they shall give immediate notice of their proceedings to the President, who shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

May restore teachers.

To give notice to President.

ARTICLE V.

COMMENCEMENT OF SCHOOL YEAR AND VACATIONS.

SECTION 1. The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four terms; the first term shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third terms shall be each twelve weeks, and each be followed by a vacation of one week; and the fourth term shall be so many weeks as to make in all forty-four school weeks in each year, and shall be followed by a vacation till the beginning of the next school year.

School year to begin—

Length of terms and vacations.

ARTICLE VI.

QUARTERLY MEETINGS AND EXAMINATIONS.

SECTION 1. Regular quarterly meetings of the School Committee shall be held on the last Friday in each term, at 8 o'clock A. M., and an adjournment of the meeting shall be held on the evening of the same day.

Meetings on last Friday in term.

Adjournment.

SEC. 2. The quarterly examination of the Primary and Intermediate Schools shall take place on the afternoon of the last Thursday in each term, of the Grammar Schools on the forenoon of the last Friday in each term, and of the High School on the afternoon of the same day.

Examinations when to take place.

SEC. 3. The Examining Committees shall report to the General Committee, at the quarterly meeting, the number of scholars present at the Examination, and the condition of the schools.

Examining committees to report.

ARTICLE VII.

APPOINTMENT AND RESIGNATION OF TEACHERS.

Teachers and
superintend-
ent when
elected.

SECTION 1. At the regular quarterly meeting in August, the appointment of the Superintendent and that of every Teacher shall expire, and a new election shall then take place.

Candidates.

SEC. 2. The persons recommended by the Committee on Qualifications shall be considered candidates regularly nominated for their respective offices.

Ballot.

SEC. 3. On request of a member, the election of Superintendent, or of any teacher, shall take place by ballot.

Teachers to
give notice of
intention to
resign.

SEC. 4. Any Teacher who may wish to resign his office, may do so at the end of a term, provided at least one month's notice of the intention be given in writing to the Superintendent.

Teacher leav-
ing without
notice to for-
feit pay.

SEC. 5. A Teacher, who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he may be entitled at the time of leaving, or such part thereof as said Committee may specify.

ARTICLE VIII.

THE SUPERINTENDENT.

To act under
advice of—

To visit
schools.

To classify
pupils.
To apportion
studies.
To alter
districts.

SECTION 1. The Superintendent shall act under the advice and direction of the General Committee, and of the Executive Committee, and shall have the superintendence of all the Public Schools, school-houses, estates and apparatus: and shall visit each school as often as his other duties will reasonably permit, and carefully examine its progress and condition; he shall pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes, and shall make such alterations of the districts, as will equalize the attendance.

SEC. 2. He shall also advise and direct the Teachers, in relation to the course of instruction and discipline in their respective schools, and see that the prescribed studies are carefully pursued, and that no books are used except such as are adopted by the General Committee, and that the best methods of discipline are maintained in a proper manner; for which purpose, he may exercise the full power and authority of the School Committee in enforcing and carrying into full effect all their rules, regulations and orders in relation to discipline and instruction in the schools; and in case of the refusal of any Teacher to obey his written instructions he shall have power to suspend said Teacher, and shall forthwith report the suspension to the chairman of the District Committee.

To advise and direct teachers.

To enforce rules and regulations.

To suspend teachers.

SEC. 3. He shall examine into all cases of discipline reported to him by the Teachers or by the parent or guardian of a pupil, and shall take such action in the matter as he shall deem expedient, and if on examination he shall suspend or exclude a pupil from school, he shall report the same forthwith to the chairman of the District Committee.

To examine cases of discipline.

SEC. 4. He shall exert his personal influence with Teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible; and shall continually endeavor to raise the character of every school to the standard of the best schools of the same description; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the Public Schools in this city; and shall at all times render such assistance to the several Committees as may be required by them.

To secure attendance of pupils.

To assist committees.

SEC. 5. All bills for the expenses of the School Department must be presented to him, and he shall, *before* the last Wednesday in each quarter, examine and cer-

To examine and certify bills.

To make
schedule.

tify his approval or disapproval of them, and make a schedule of the same for the use of the Committee on Accounts.

To keep office
hours.

SEC. 6. He shall keep regular office hours, other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the School Department.

To purchase
text books.

To furnish
blanks.

SEC. 7. He shall purchase and have charge of the text books provided for indigent children, and of the distribution thereof: and shall furnish to the order of the Teachers all necessary blanks, registers, and blank books, and text books, for their own use and the use of indigent pupils.

To provide
thermometers.

SEC. 8. He shall cause a thermometer to be placed in each school room for the healthful regulation of the temperature in the same.

To employ
substitutes for
absent teachers.

SEC. 9. He shall in case of the sickness of Teachers, or other necessary cause of absence, see that suitable substitutes are employed, and no one shall be employed as a substitute without his approbation, and all substitutes shall be employed at the expense of the absent Teacher.

To make quar-
terly report.

SEC. 10. He shall, at every regular quarterly meeting, report in writing the number of pupils attending the several schools during the term, and such information relating to the condition of the schools, and such plans for the improvement of the same as he may have to communicate.

To hold teach-
er's meetings.]

SEC. 11. He shall call together the Teachers once at least in each term, in order that they may interchange their views on the various points of instruction and discipline.

To give per-
mits to pupils.

SEC. 12. He may give permits to pupils to enter school at any time during the term, and also to pupils residing in one district to attend school in another, when there are good and satisfactory reasons for the change.

SEC. 13. He shall, under the advice and direction of the Committee on Qualifications, once in six months, or oftener if deemed necessary, examine or cause to be examined the most advanced classes of the several schools, or so many of them as may be candidates for the vacancies in the next higher grade of schools, and make a selection of such as are best prepared for promotion, and cause the proper transfers to be made; and no pupil shall be transferred from one school to another without the consent of the Superintendent, and in making transfers preference shall be given to age, when other qualifications are equal.

To examine candidates for promotion and make transfers

SEC. 14. He shall be principal of the High School until a principal is elected.

To be principal of High school

ARTICLE IX.

TEACHERS AND THEIR DUTIES.

SECTION 1. All Teachers in the public schools are required to observe and carry into full effect all rules, regulations and directions of the School Committee and of the Superintendent, in relation to the instruction and discipline of their respective schools; and to attend punctually and regularly all the quarterly meetings held by the Superintendent.

To observe and enforce rules.

To attend teacher's meetings.

SEC. 2. They shall be at their respective school houses at least *fifteen* minutes before the specified time for beginning school, and open the rooms for the admission of the scholars; and shall cause the bell to be rung fifteen minutes previous to the time appointed for beginning school; and they shall open the morning session of each school with reading from the Bible as a devotional exercise, or with prayer, at the option of the presiding Teacher.

To open school.

To cause bell to be rung.

To read from Bible.

SEC. 3. They shall devote themselves exclusively to the duties of their office, and no Teacher shall keep a private school or instruct a private class.

To be devoted to their office.

SEC. 4. They shall thoroughly prepare themselves

To prepare
themselves in
studies.

To oversee
conduct of
pupils.

daily in all the studies pursued in their several classes ; and shall exert a careful supervision over their pupils while in the school room and at recess, in order to prevent all improper conduct on the school premises, and they shall, when deemed necessary, extend their supervision to pupils going to and returning from school.

To visit other
schools.

SEC. 5. They may spend one half day in each quarter in visiting one or more schools of the same grade as that in which they are engaged, for the purpose of observing the discipline and modes of instruction in the same.

To have care of
school property.

SEC. 6. They shall take daily care that the school houses, the furniture and apparatus in the same, as well as the out-buildings, fences, and all the property belonging to the school estates, and books of reference, and those loaned to indigent scholars, be not defaced or injured by the scholars, and they shall give prompt notice in writing to the Superintendent of all repairs and supplies that may be needed.

To give notice
of repairs.

To give notice
when absent.

SEC. 7. They shall, when obliged to be absent from school at any time, give immediate notice thereof to the Superintendent, stating how long they will probably be detained from school.

To regulate
temperature of
school rooms.

SEC. 8. They shall carefully ascertain the temperature of their rooms, and use all proper means to avoid those injurious extremes of heat and cold which negligence might induce.

To enroll pu-
pils, mark and
report ab-
sences.

SEC. 9. They shall enroll the names of pupils as soon as they are admitted, and carefully mark all the absences each half day, and report forthwith to the Superintendent the names of all pupils absent for five half days in four successive weeks, for any other cause than sickness.

ARTICLE X.

PRINCIPAL TEACHERS AND TEACHERS IN THE HIGH SCHOOL.

SECTION 1. The principal Teacher in each school, and each Teacher in the High School, shall record in their respective registers the names, ages, places of residence and dates of entrance of the pupils, and they shall make such other entries as shall exhibit a correct view of their absences, their conduct in school, and the progress made in their studies; a report of which they shall transmit to the parent or guardian of each pupil, except those in the Primary Schools, at least once a month, with a request that it be returned with the name of the parent or guardian written upon it in acknowledgement of its receipt.

To keep record of pupils.

To report to parents.

SEC. 2. The register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

Register open to committee and superintendent.

SEC. 3. They shall, whenever they deem any misconduct of a pupil, either in or out of school, such that he is an unfit member of the same, or that his example is injurious to other pupils, report him to the Superintendent, for his examination; or whenever a pupil shall, in their opinion, be guilty of violent opposition or gross misconduct, they may suspend such pupil from school for the time, and shall, in all cases of suspension, forthwith give information in writing of the cause thereof to the Superintendent, and to the parent or guardian.

To report cases of misconduct.

To suspend pupils and to report.

SEC. 4. They shall severally make a report in writing to the Superintendent, one week before the termination of each term, stating the number of pupils admitted, the average number belonging to the school during the term, and the average attendance, and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the im-

To make quarterly report.

To report
when absent
or late.

provement of the same; and shall append to each report the number of times each teacher in said school has been absent or late during the term, with the reasons for such absence or lateness.

To keep record
of books.

SEC. 5. They shall enter upon the catalogue, kept in the register, the name of every book placed in the library of reference books, in their respective rooms, for the use of the Teachers and scholars, and also that of every text book to be lent to indigent pupils.

To allow recess.

SEC. 6. They shall allow a recess for all the pupils *not exceeding fifteen minutes* in each half day.

To employ
person to
make fires and
clean rooms.

SEC. 7. They shall employ some suitable person to make the fires in their buildings when necessary, and to sweep the room and entries *daily*, and dust the blinds, seats, desks and other furniture, and clean the same at least once in each term.

To provide
books for indigent pupils.

SEC. 8. They shall, whenever satisfied of the inability or poverty of the parent or guardian of any pupils, to furnish their children with the required school books, send a written order to the Superintendent, specifying the books needed. These books shall belong to the school, and be lent to indigent pupils only, to be returned to the principal Teacher at or before the close of every term, or whenever the pupil may leave the school.

ARTICLE XI.

ASSISTANT TEACHERS.

To obey directions of principal.

SECTION 1. The assistant Teachers shall in all matters relating to the government, instruction and management of a school obey the directions of the principal.

To manage school in absence of principal.

SEC. 2. In the absence of the principal Teacher, the assistant Teacher who has been the longest time in the school shall assume its management, or the oldest where they are of the same standing, unless otherwise directed by the Superintendent.

ARTICLE XII.

PUPILS.

SECTION 1. During the first week in each term, and on the first Monday in every month, any child, in *all respects qualified*, may enter the Primary, Intermediate or Grammar School, in the district in which he resides, by applying to the Teachers at the school house.

When to enter school.

SEC. 2. No pupil shall be admitted into any public school whose residence is out of the city, or who may be boarding here, or staying here with friends chiefly for the purpose of attending a public school. Nor shall any pupil attend upon a public school in a district other than that in which he resides, except by a permit from the Superintendent.

To be a resident of this city.

To attend school in his own district.

SEC. 3. No child shall be admitted as a pupil in a Primary School who has not attained the age of five years. Nor into the Intermediate or Grammar schools unless regularly transferred or found upon examination to be qualified to enter the lowest class therein, except by permit from the Superintendent. None but pupils of a Grammar School shall be admitted to the High School, except when there is not a sufficient number in the Grammar Schools qualified for admission.

Qualifications for admission to schools.

SEC. 4. All pupils are required to be in their respective school rooms before the time of beginning school, and to be regular in their daily attendance and obedient to their Teachers and to the School Regulations, and to be decently and properly clad.

To be punctual and regular in attendance.

SEC. 5. No pupil shall be permitted to leave school before its close for the purpose of attending to any music or writing lessons, or for any other cause, except that of sickness or some pressing emergency; nor shall leave the school room in school hours, or the yard at recess, without permission from a Teacher.

Not to leave school except—

SEC. 6. Every pupil who shall, *accidentally or otherwise*, injure any school property, whether fences, gates,

To pay for injury to school property.

trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

Defacing
school property
how punished.

SEC. 7. Every pupil who shall, any where on, or around the school premises, use or write any profane or unchaste language, cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property whatsoever belonging to the school estate, shall be punished in proportion to the nature and extent of the offence; and shall be liable to the action of the civil law.

Absences
from school.

SEC. 8. Every pupil who shall be absent from school, shall on his return bring to the principal Teacher a written excuse from his parent or guardian for such absence, which shall be received as satisfactory by the Teacher, provided, however, that any pupil who shall be absent from any other cause than sickness five half days in four successive weeks, or who shall not attend the quarterly examination of his school, shall not resume his place in school without a permit from the Superintendent.

How seated.

SEC. 9. The pupils in the several schools shall be seated according to size, giving the largest desks to the largest scholars, and so on in regular gradation.

ARTICLE XIII.

PRIMARY AND INTERMEDIATE SCHOOLS.

Teachers.

SECTION 1. Each Primary and Intermediate school shall be under the immediate government and instruction of a female principal and such assistants as may be necessary, who are required to give their pupils moral instruction, and exercises in vocal music, daily, besides teaching the elements of Reading, Spelling and Arithmetic, and in the Intermediate Schools of Writing and Geography.

Studies

ARTICLE XIV.

GRAMMAR SCHOOLS.

SECTION 1. Each Grammar School, except the one Teachers.
for colored children, shall be under the government and
instruction of a male Principal, and three or more
female Assistants, who shall give instruction in Read-
ing, Spelling, Writing, Arithmetic, Geography, English Studies.
Grammar, Composition, and the History of the United
States and of England, with exercises in vocal music.

SEC. 2. The school for colored children, when neces- Colored school
sary, shall have one or more female Assistants.

ARTICLE XV.

HIGH SCHOOL.

SECTION 1. The High School shall be under the Teachers.
government of a Principal and three male and four
female Teachers, who shall give instruction in a clas- Studies,
sical and the higher branches of an English Education.

ARTICLE XVI.

MUSIC.

SECTION 1. In addition to the daily exercises in vo- Teacher of
cal music, lessons of one hour each week in the ele- Music.
ments and science of music shall be given by a compe-
tent Teacher in each Intermediate and Grammar
School and in the High School.

ARTICLE XVII.

CORPORAL PUNISHMENT.

SECTION 1. Corporal punishment shall be avoided To be avoided.
whenever good order can be preserved by milder mea-
sures.

SEC. 2. Whenever this punishment shall be neces- How and by
sary for the discipline of the school it shall be admin- whom admin-
istered by the principal Teacher only, and with a rat- istered.
an upon the hand, and not in private. And a record

Record to be kept and report made.

of all cases of such punishment, and the cause thereof, shall be kept by the Principal to be submitted to the Examining Committee at the end of the term, and in case no member of the Committee shall be present the record shall be transmitted at the close of the Examination to the Secretary of the Committee.

SEC. 3. No corporal punishment shall be inflicted in High School. the High School.

ARTICLE XVIII.

HOLIDAYS.

Holidays. SECTION 1. The following holidays shall be granted alike to all the Public Schools, viz:—Every Saturday, the day of the Celebration of American Independence, Christmas day and New Year's day.

ARTICLE XIX.

DISMISSION OF SCHOOLS.

Death of teacher. SECTION 1. In case of the death of a Teacher, the school in which that Teacher was employed shall be dismissed during that portion of the day in which the funeral shall take place. On no other day shall a school be dismissed without permission from the General Committee, except in cases of emergency, when the Superintendent shall have power to dismiss a school.

Permission of committee or superintendent.

ARTICLE XX.

GENERAL REGULATIONS.

Hours of instruction. SECTION 1. The hours of instruction in the several public schools shall be fixed from time to time by the General Committee.

Use of school rooms. SEC. 2. No school room shall be used for any other purpose than the instruction prescribed in these Regulations, unless by order or permission of the City Council or General Committee.

Addresses to schools. SEC. 3. No person shall be allowed to address any school at a public examination except the Teachers, Superintendent and members of the Committee.

LIST OF THE BOOKS

USED IN THE

PUBLIC SCHOOLS.

BOOKS USED IN THE PUBLIC SCHOOLS.

IN THE PRIMARY SCHOOLS.

Emerson's Primer; Bumstead's First School Book; Bumstead's Second Reader; Greenleaf's Primary Arithmetic, and Webster's or Worcester's Primary or Comprehensive Dictionary.

IN THE INTERMEDIATE SCHOOLS.

Tower's Gradual Reader; Bumstead's Third Reader; Russell's Sequel; Swan's Primary Spelling Book; Smith's Primary or Quarto Geography; Greenleaf's Primary Arithmetic; and Webster's or Worcester's Comprehensive Dictionary.

IN THE GRAMMAR SCHOOLS.

The North American Reader, Part II.; Swan's District School Reader; Swan's Instructive Reader; Denman's Third Reader; Greene's Elements or First Lessons in Grammar; Charles A. Goodrich's History of the United States; Markham's History of England; Smith's Quarto Geography; Johnson and Wheeler's Music Book; Duntonian System of Writing, and Webster's or Worcester's Comprehensive Dictionary.

Portions of the New Testament shall be read weekly by all the scholars in the school.

BOOKS USED IN THE HIGH SCHOOL.

Junior Class of Boys.—English and Collegiate Course.

Written and Mental Arithmetic, reviewed; Grammar, Greene's Elements, reviewed; Geography, reviewed; Markham's English History; Comings' Physiology; Weber's General History; Bourdon's Algebra; Geometry; Physical Geography; Andrews and Stoddard's Latin Grammar; Andrew's Latin Reader; Reading; Spelling and Writing.

Senior Class.—Collegiate Course.

Latin Grammar; Cæsar; Kühner's Greek Grammar; Arnold's Latin Prose; Greek Reader; Virgil; Xenophon; Arnold's Greek Prose; Cicero's Orations; Bourdon's Algebra; Schmitz's History of Rome, and Smith's History of Greece.

Senior Class.—English Course.

Natural Philosophy; Youman's Chemistry; Day's Rhetoric; Spalding's English Literature; Whateley's Logic; Wayland's Intellectual Philosophy; Paley's Natural Theology; Constitution of the United States; French; Surveying; Trigonometry; Astronomy; Book Keeping; Drawing; Analysis of the Poets; Composition or Declamation, weekly; Vocal Music, weekly.

Junior Class of Girls.—Second Course.

FIRST TERM.—Written and Mental Arithmetic; reviewed; Grammar, Greene's Elements; Review of United States History; Geography, reviewed; Comings' Physiology; Reading; Spelling; Writing; Drawing; Vocal Music; Composition.

SECOND TERM.—Arithmetic, concluded; Davies' Algebra; Grammar; Review of the United States History, concluded; Geography, concluded; Physiology, continued; Markham's English History; Reading; Spelling;

Writing; Drawing; Vocal Music; Exercises in Composition.

THIRD TERM.—Algebra; Grammar, continued; Physiology, concluded; English History, continued; Reading; Spelling; Writing; Drawing; Vocal Music; Composition.

FOURTH TERM.—Algebra, continued; Grammar, concluded; English History, concluded; Reading; Spelling; Writing; Drawing; Vocal Music; Composition.

Junior Class of Girls.—First Division.

FIRST TERM.—Grammar; Rhetoric; Algebra, reviewed; Weber's General History; French; Drawing; Composition, semi-monthly; Reading; Writing and Spelling; Vocal Music.

SECOND TERM.—Grammar, continued; Rhetoric, continued; Physical Geography, commenced; History, continued; French, continued; Drawing; Compositions, semi-monthly; Reading; Writing and Spelling; Vocal Music.

THIRD TERM.—Greene's Analysis of Language; Rhetoric, continued; Physical Geography, continued; History, continued; French, continued; Drawing; Compositions, semi-monthly; Reading; Writing and Spelling; Vocal Music.

FOURTH TERM.—Analysis of Language; Rhetoric; Physical Geography; History, completed; French, continued; Drawing; Composition, semi-monthly; Reading; Writing and Spelling; Vocal Music.

Middle Class of Girls.

FIRST TERM.—Analysis of Language; Day's Rhetoric; Spalding's English Literature; Paley's Natural Theology; Latin; French; Reading; Writing; Composition; Drawing; Vocal Music.

SECOND TERM.—Rhetoric; Spalding's English Literature; Analysis of Milton or Goldsmith; Latin; French;

Natural Theology; Writing; Composition; Drawing; Vocal Music.

THIRD TERM.—Geometry; English History; Analysis of Milton or Goldsmith; Latin; French; Natural Philosophy; Elocution; Writing; Composition; Drawing; Vocal Music.

FOURTH TERM.—Geometry; English Literature; Natural Philosophy; Milton or Goldsmith; Latin; French; Elocution; Composition; Drawing; Vocal Music.

Senior Class of Girls.

FIRST TERM.—Latin; French; Youman's Chemistry, begun; Wayland's Intellectual Philosophy, begun; Olmstead's Astronomy, begun; Analysis of the Poets; Drawing and Vocal Music.

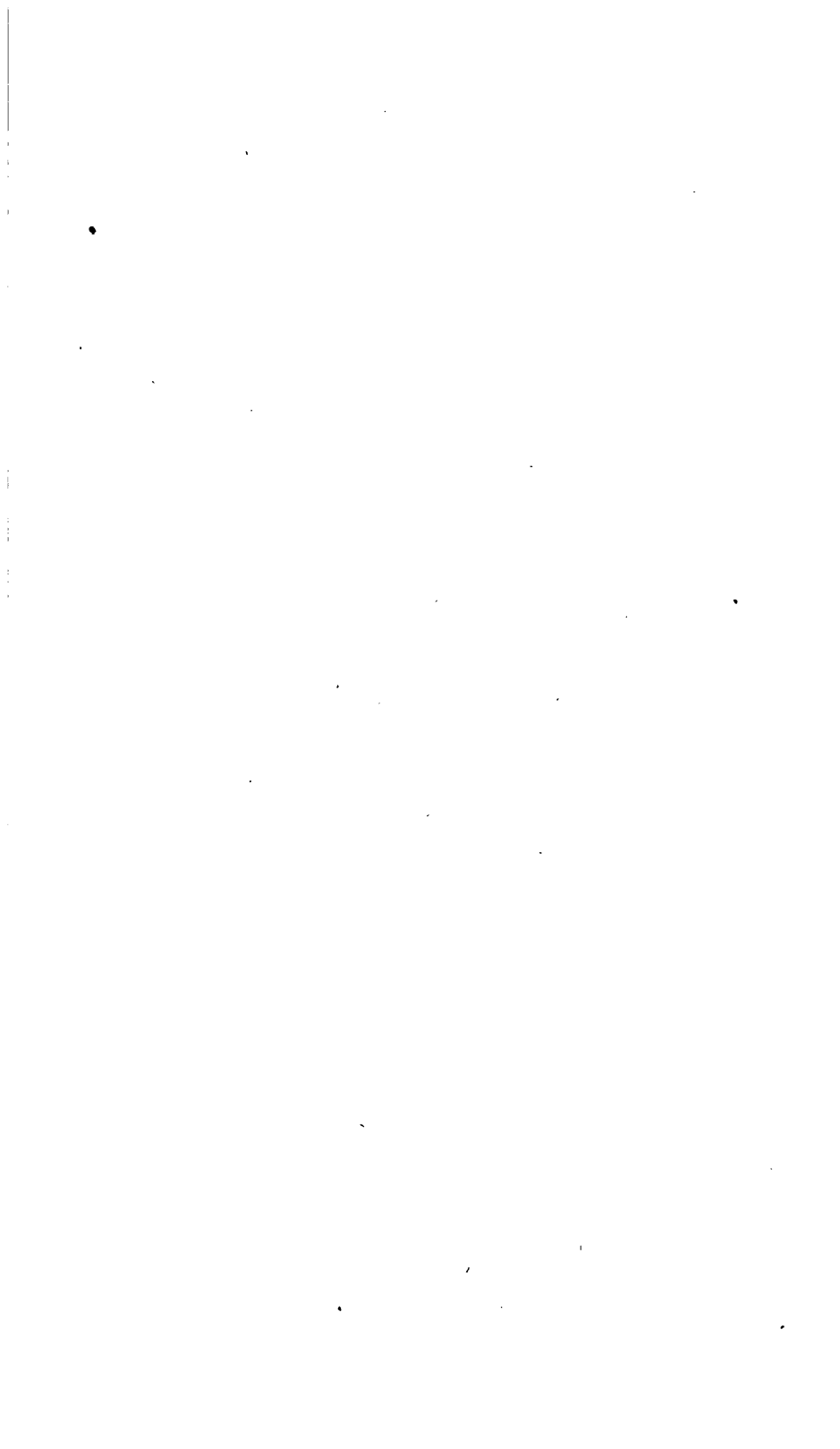
SECOND TERM.—Latin; French; Chemistry, completed; Intellectual Philosophy, completed; Astronomy, completed; Analysis of the Poets; Drawing and Vocal Music.

THIRD TERM.—Latin; French; Wood's Botany, begun; Davies' Geometry, begun; Analysis of the Poets; Drawing and Vocal Music.

FOURTH TERM.—Latin; French; Botany, completed; Geometry, completed; Davies' Trigonometry; Analysis of the Poets; Drawing and Vocal Music.

Compositions and Recitations in Poetry, with General Exercises in Reading, Writing, Grammar, Geography, Arithmetic and Spelling, throughout the year.

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ORGANIZATION
OF THE
SCHOOL COMMITTEE,
AND
NAMES OF TEACHERS.

ORGANIZATION OF THE SCHOOL COMMITTEE

AND

TEACHERS IN THE SEVERAL SCHOOLS.

AUGUST, 1855.

PRESIDENT:

JAMES Y. SMITH.

SECRETARY:

CHARLES H. PARKHURST.

MEMBERS

ELECTED BY THE VOTERS IN THE SEVERAL WARDS.

1st Ward.		4th Ward.	
ELISHA W. BAKER,	3 yrs.	S. AUGUSTUS ARNOLD,	3 yrs.
DANIEL ANGELL,	2 "	CHARLES G. MCKNIGHT,	2 "
STEPHEN MARTIN,	1 "	HENRIE CRANDALL,	1 "
2d Ward.		5th Ward.	
ROBERT H. CONKLIN,	3 yrs.	EDWIN A. EATON,	3 yrs.
MOSES B. LOCKWOOD,	2 "	CHARLES H. PARKHURST,	2 "
SAMUEL W. PECKHAM,	1 "	JESSE FILLMORE,	1 "
3d Ward.		6th Ward.	
DANIEL ROUND, Jr.	3 yrs.	GEORGE R. DARROW,	3 yrs.
NATHANIEL P. BARTLETT,	2 "	THEODORE D. COOK,	2 "
JOHN H. ORMSBEE,	1 "	CHARLES H. MASON,	1 "
7th Ward.			
GEORGE F. WILSON, 3 yrs.		JABEZ M. FISHER, 2 yrs.	
CHARLES M. STONE, 1 year.			

MEMBERS ELECTED BY THE CITY COUNCIL.

CHARLES AKERMAN,	GEORGE B. JASTRAM,
ESEK ALDRICH,	EDWIN METCALF,
AMOS C. BARSTOW,	WILLIAM C. SNOW,
JOSIAH CHAPIN,	JOHN J. STIMSON,
THOMAS M. CLARKE,	EDWIN M. STONE,
THOMAS A. DOYLE,	JAMES TILLINGHAST,
JAMES W. C. ELY,	HENRY WATERMAN,
SAMUEL S. GREENE,	JOHN C. WELSH,
WILLIAM T. GRINNELL,	SAMUEL A. WINSOR,
JOSEPH C. HARTSHORN,	SAMUEL WOLCOTT,

MEMBERS EX-OFFICIO.

Hon. JAMES Y. SMITH, *Mayor.*

CHARLES T. ROBBINS, *President of the Common Council.*

MERRICK LYON, *Chairman of the Committee on Education.*

STANDING COMMITTEES.

EXECUTIVE COMMITTEE.

JAMES Y. SMITH,	WILLIAM T. GRINNELL,
AMOS C. BARSTOW,	MOSES B. LOCKWOOD,
JOHN J. STIMSON.	

COMMITTEE ON ACCOUNTS.

WILLIAM T. GRINNELL,	GEORGE B. JASTRAM,
----------------------	--------------------

COMMITTEE ON QUALIFICATIONS.

S. AUGUSTUS ARNOLD,	THEODORE D. COOK,
AMOS C. BARSTOW,	SAMUEL S. GREENE,
GEORGE F. WILSON.	

COMMITTEE ON HIGH SCHOOL.

WILLIAM C. SNOW,	MOSES B. LOCKWOOD,
THOMAS A. DOYLE,	EDWIN METCALF,
WILLIAM T. GRINNELL,	EDWIN M. STONE,
SAMUEL WOLCOTT.	

TEACHERS IN THE HIGH SCHOOL.

William G. Crosby,	Mary A. Shaw,	Ruth L. Wells,
Edward H. Magill,	Nancy J. Bigelow,	Sarah E. Doyle.
Edward A. Lawrence,		

TEACHERS.

v

FIRST DISTRICT.

ESEK ALDRICH,
CHARLES AKERMAN,
ELISHA W. BAKER,

EDWIN A. EATON,
JESSE FILLMORE,
DANIEL ROUND, JR.

TEACHERS.

Benefit Street Grammar School.

Charles Hutchins, *Principal.* Catharine G. Smith, *Assistant.*
Louisa Dexter, *Assistant.* Martha F. Thurber, “

Benefit Street Intermediate School.

Eliza Thurber, *Principal.* Hetty F. Thurber, *Assistant.*

Benefit Street Primary School.

Mahetable Greene, *Principal.* Eliza J. Yeomans, *Assistant.*

State Street Intermediate School.

Lucy G. Metcalf, *Principal.* Julia F. Rogers, *Assistant.*

State Street Primary School.

Abby C. Salisbury, *Principal.* Elizabeth Helme, *Assistant.*

Graham Street Intermediate School.

Elizabeth Capron, *Principal.* Elizabeth B. Symonds, *Assistant.*

Graham Street Primary School.

Mary Linnell, *Principal.* Mary W. Armington, *Assistant.*

Scott Street Intermediate School.

Sarah G. Peavy, *Principal.* Mary A. Buckley, *Assistant.*

Scott Street Primary School.

Mary A. Shove, *Principal.* Harriet Ware, *Assistant.*

SECOND DISTRICT.

ROBERT H. CONKLIN,
DANIEL ANGELL,
WILLIAM T. GRINNELL,

STEPHEN MARTIN,
JOHN C. WELSH,
GEORGE F. WILSON.

TEACHERS.

Prospect Street Grammar School.

Zuinglius Grover, *Principal.* Susan A. Tyler, *Assistant.*
Cornelia W. Latham, *Assistant.* Lydia D. Colburn, “

Prospect Street Intermediate School.

Emma D. Smith, *Principal.* Harriet A. Salisbury, *Assistant.*

Prospect Street Primary School.

Elizabeth R. Vaughan, *Principal.* Caroline J. Yeomans, *Assistant.*

Meeting Street Grammar School.

William H. Stephenson, *Principal.* Ann C. Lippit, *Assistant.*

Meeting Street Primary School.

Elizabeth Smith, *Principal.*

THIRD DISTRICT.

MERRICK LYON,
JABEZ M. FISHER,
JOSEPH C. HARTSHORN,

CHARLES H. MASON,
SAMUEL W. PECKHAM,
HENRY WATERMAN.

TEACHERS.

Arnold Street Grammar School.

Alvah W. Godding, *Principal.* Fanny Stebbins, *Assistant.*
Catharine Ellis, *Assistant.* Martha J. Guild, “

Arnold Street Intermediate School.

Amanda Miles, *Principal.* Ellen Drown, *Assistant.*

Arnold Street Primary School.

Elizabeth S. Parker, *Principal.* Harriet L. Bucklin, *Assistant.*

East Street Intermediate School.

Anna C. Hall, *Principal.* Susan R. Parker, *Assistant.*

East Street Primary School.

Almy E. Spaulding, *Principal.* Sarah F. Rawson, *Assistant.*

Transit Street Intermediate School.

Martha A. Smith, *Principal.* Ellen Shaw, *Assistant.*

Transit Street Primary School.

Lydia M. Carpenter, *Principal.* Sarah A. Purkis, *Assistant.*

FOURTH DISTRICT.

S. AUGUSTUS ARNOLD, CHARLES T. ROBBINS,
THEODORE D. COOK, JAMES TILLINGHAST,
JAMES W. C. ELY,

TEACHERS.

Fountain Street Grammar School.

Albert A. Gamwell, *Principal.* Annie E. Bowers, *Assistant.*
Rebecca E. Chase, *Assistant.* Eliza F. Weeden, “

Fountain Street Intermediate School.

Margaret W. Arnold, *Principal.* Cornelia F. Ware, *Assistant.*

Fountain Street Primary School.

Frances M. Cragin, *Principal.* Eliza Y. Sessions, *Assistant.*

Federal Street Intermediate School.

Emily E. Potter, *Principal.* Annie T. Whitney, *Assistant.*

Federal Street Primary School.

Sarah M. Hall, *Principal.* Julia E. Cady, *Assistant.*

Carpenter Street Intermediate School.

Margaret A. Pease, *Principal.* Ann R. Remington, *Assistant.*

Carpenter Street Primary School.

Eliza A. Pierce, *Principal.* Harriet E. Sheldon, *Assistant.*

Potter's Avenue Intermediate School.

Mary E. Logee, *Principal.* Maria S. Wheaton, *Assistant.*

Potter's Avenue Primary School.

Mary M. Shelly, *Principal.* Emeline S. Aldrich, *Assistant.*

Pond Street Primary School.

Maria W. Burrill, *Principal.* Mary Watson, *Assistant.*

FIFTH DISTRICT.

GEORGE R. DARROW, HENRIE CRANDALL,
NATHANIEL P. BARTLETT, CHARLES H. PARKHURST,
JOSIAH CHAPIN, SAMUEL A. WINSOR.

TEACHERS.

Elm Street Grammar School.

Lucius A. Wheelock, *Principal.* Mary C. Lewis, *Assistant.*
Catherine C. Pond, *Assistant.* Ann M. Barrows; “

Elm Street Intermediate School.

Susan A. Carpenter, *Principal.* Celia J. Lewis, *Assistant.*

Elm Street Primary School.

Isabel F. Doyle, *Principal.* Nancie W. Bourne, *Assistant.*

Richmond Street Intermediate School.

Eliza M. Ingraham, *Principal.* Abby F. Ingraham, *Assistant.*

Richmond Street Primary School.

Laura J. Dorr, *Principal.* Maria G. Southwick, *Assistant.*

Plane Street Primary School.

Sarah S. Olney, *Principal.* Sarah S. Cleaveland, *Assistant.*

Hospital Street Intermediate School.

Diana S. Parkhurst, *Principal.* Sarah C. Padelford, *Assistant.*

Hospital Street Primary School.

Rebecca O. Sheldon, *Principal.* Sarah C. Eddy, *Assistant.*

SIXTH DISTRICT.

JOHN J. STIMSON,
GEORGE B. JASTRAM,
CHARLES G. McKNIGHT,

JOHN H. ORMSBEE,
CHARLES M. STONE,

TEACHERS.

Summer Street Grammar School.

James L. Stone, *Principal.* Julia A. Osgood, *Assistant.*
Mary E. Scarborough, *Assistant.* Laura E. Field, “

Summer Street Intermediate School.

Asenath C. Spring, *Principal.* Anna V. Scarborough, *Assistant.*

Summer Street Primary School.

Emeline B. Nichols, *Principal.* Abby J. Brown, *Assistant.*

Knight Street Intermediate School.

Clara A. Balch, *Principal.* Susan M. Shelly, *Assistant.*

Knight Street Primary School.

Olive L. Farnham, *Principal.* Mary J. Cole, *Assistant.*

TEACHERS.

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Friendship Street Intermediate School.

Abby B. Scott, *Principal.* Sarah T. Wilbor, *Assistant.*

Friendship Street Primary School.

Almira Marshall, *Principal.* Julia A. Pabodie, *Assistant.*

Hammond Street Intermediate School.

Maria F. Stokes, *Principal.* Sarah Dean, *Assistant.*

Hammond Street Primary School.

Elizabeth P. Work, *Principal.* Frances A. Remington, *Assistant.*

LOUISA PARROT,

TEACHER OF FRENCH.

CHARLES M. CLARKE,

TEACHER OF VOCAL MUSIC.

LYDIA W. UNDERWOOD,

TEACHER OF DRAWING.

DANIEL LEACH,

SUPERINTENDENT OF PUBLIC SCHOOLS.

Office in High-School House, Benefit Street.

Office Hours—from 12 to 1 o'clock.

BY-LAWS
OF THE
SCHOOL COMMITTEE,
AND
Regulations of the Public Schools
IN THE CITY OF PROVIDENCE,
TOGETHER WITH THE
ACTS OF THE GENERAL ASSEMBLY, AND ORDINANCES OF
THE CITY, RELATING TO THE PUBLIC SCHOOLS.

PROVIDENCE:
KNOWLES, ANTHONY & CO., CITY PRINTERS.
1858.





CITY OF PROVIDENCE.

The By-Laws of the School Committee and Regulations of the Public Schools as revised by the undersigned, a Committee appointed for that purpose—together with the Laws of the State and Ordinances of the City relating to Public Schools—are herein published under my direction, by order of the School Committee.

C. H. PARKHURST,

SECRETARY.

January 1, 1858.

LAWS OF THE STATE
RELATING TO
THE PUBLIC SCHOOLS
OF THE
CITY OF PROVIDENCE.

L A W S .

AN ACT IN ADDITION TO AN ACT ENTITLED "AN ACT TO ENLARGE AND EXPLAIN THE POWERS OF THE TOWN-MEETINGS AND TOWN COUNCIL OF THE TOWN OF PROVIDENCE." January, 1828.

Freemen in town-meeting may assess tax for maintaining free school.

SECTION 1. *Be it enacted by the General Assembly, and by the authority thereof it is enacted,* That the free-men of the town of Providence, in town-meeting legally assembled, shall have the power of assessing and collecting taxes from time to time, in the same manner as other town taxes are assessed and collected; and of appropriating the same to establish and maintain free schools therein, and to defray the expenses incident thereto. School tax may be assessed and collected.

AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE. January, 1855.

- | | |
|--|---|
| 1. School Committee to consist of forty-four members—time and mode of election—term of office. | 2. Acts inconsistent herewith repealed. |
|--|---|

It is enacted by the General Assembly as follows:

SECTION 1. The school committee of the city of Providence, shall consist of forty-four members, to be School Committee to consist of forty-four.

chosen as follows: The electors of each ward, qualified to vote for general officers, shall, at the annual election in April, 1855, by a majority of the votes cast, elect three of the residents of said ward as members of the school committee; one of whom shall hold his office for the term of three years, one for the term of two years, and one for the term of one year; and the term of service of each member so elected, shall be determined by the school committee elected under the provisions of this act, and until others are duly qualified to act in their places. At the annual election in April, in each and every year thereafter, the electors of each of the aforesaid wards, in manner aforesaid, shall elect one of the residents of said ward as a member of the school committee, who shall hold his office for the term of three years, and until others are duly qualified to act in their places. The city council shall, in the month of April in each year, elect from the citizens at large, twenty persons as members of said committee, who shall hold their office for the term of one year, and until others are duly qualified to act in their places. The mayor, the president of the common council, and the chairman of the committee on education, of the city council for the time being, shall be *ex-officio* members of said committee. The city council shall be empowered and required, from time to time, to fill all vacancies that may occur in said committee: *Provided, however,* that the present school committee shall hold their office until the election in April, 1855, with full power to act in all cases, the same as if this act had not been passed.

Three to be elected in each ward—April, 1856.

School Committee to decide term of service.

After 1855, one to be elected in each ward.

City Council to elect twenty members, annually.

Members ex-officio.

City Council to fill vacancies.

SEC. 2. All acts and parts of acts inconsistent herewith, are hereby repealed.

REVISED STATUTES,

CHAPTER LIX.

OF THE APPROPRIATION FOR PUBLIC SCHOOLS.

SECTION 1. The sum of fifty thousand dollars shall be annually paid, out of the income of the permanent school fund, the deposit fund, and other money in the State treasury, for the support of public schools in the several towns, upon the order of the commissioner of public schools.

Appropriation
from State
Treasury.

SEC. 2. The sum of thirty-five thousand dollars of the amount aforesaid, shall be apportioned annually, in May, by the commissioner, among the several towns, in proportion to the number of children therein, under the age of fifteen years, according to the census of the United States then last preceding; and the sum of fifteen thousand dollars shall be apportioned among the several towns, in proportion to the number of school districts in each town, corporate or otherwise.

How appor-
tioned.

SEC. 3. The money received from the State, shall be denominated "Teachers' money," and shall be applied to the wages of teachers, and to no other purpose whatever.

How expend-
ed.

SEC. 4. No town shall receive any part of the State appropriation, unless it shall raise, by tax, for the support of public schools, a sum equal to one-half of its proportion of the sum of thirty-five thousand dollars, apportioned to such town from the State treasury; and shall appropriate the sum so raised, as required by the provisions of this title.

Conditions
upon which
towns shall re-
ceive their
proportion.

SEC. 5. If any town shall refuse to raise or appropriate the sum required in the next preceding section, on or before the first of July, in any year, its propor-

Forfeiture of
town's propor-
tion.

tion of the public money shall be forfeited; and the general treasurer, on being officially informed thereof by the commissioner, shall invest the amount in stocks, to be added to the permanent school fund.

Orders upon
the General
Treasurer.

SEC. 6. The commissioner shall draw orders on the general treasurer, in favor of all such towns, for their proportion of the appropriation for public schools, as shall, on or before the first day of July, annually, comply with the conditions of the fourth section of this chapter.

CHAPTER LXX.

OF TRUANT CHILDREN AND ABSENTEES FROM SCHOOL.

Towns may
make ordi-
nances respect-
ing truants.

SEC. 1. Each of the several towns of this State is authorized and empowered to make all needful provisions and arrangements concerning habitual truants, and children between the ages of six and sixteen years, not attending school, without any regular and lawful employment, and growing up in ignorance; and, also, such ordinances and by-laws respecting such children as shall be deemed most conducive to their welfare, and the good order of such town.

Penalty for
violation of
such ordi-
nances.

SEC. 2. There shall be annexed to such ordinances suitable penalties not exceeding, for any one breach thereof, a fine of ten dollars; or, instead of such fine, the offender may be committed, for a period not exceeding one year, to any such institution of instruction, or suitable situation, as may be provided for that purpose, under the authority given in the next preceding section; provided, that no child shall be sent to any place used for the reception of criminals, or to any reform school.

Ordinances to
be approved
by Commis-
sioner of Pub-
lic Schools.

SEC. 3. Such ordinances and by-laws shall not take effect until approved by the commissioner of public schools.

SEC. 4. The several towns, availing themselves of the provisions of this chapter, shall appoint, at their annual town meetings, or annually by their town councils, three or more persons, who alone shall be authorized to make the complaints, in case of violation of said ordinances or by-laws, to the justice of the peace, or court, which, by said ordinances, shall have jurisdiction in the matter; and said persons, thus appointed, shall alone have authority to carry into execution the judgment of said justice or court.

Towns to appoint persons to make complaints for violation of such ordinances.

CHAPTER LXXI.

GENERAL PROVISIONS RELATING TO PUBLIC SCHOOLS.

SECTION 1. No person shall be excluded from any public school in the district to which such person belongs, if the town is divided into districts, or, if not so divided, from the nearest public school, on account of being over fifteen years of age, nor except by force of some general regulation applicable to all persons under the same circumstances, and in no case on account of the inability of himself, his parents, guardian, or employer, to pay any rate bill, tax, or assessment whatever.

No person excluded from school unless by general rule.

SEC. 2. All school officers appointed under the provisions of this title, except the moderator of a district meeting, shall take an engagement before some judge, senator, justice or warden, notary, town clerk, member of the town council, or chairman or clerk of the school committee, to support the constitution of the United States, the constitution and laws of this State, and faithfully to discharge the duties of their several offices, so long as they continue therein.

School officers to be sworn.

SEC. 3. The clerk of the district may take the engagement in open district meeting, before the modera-

tion of the public money shall be forfeited; and the general treasurer, on being officially informed thereof by the commissioner, shall invest the amount in stocks, to be added to the permanent school fund.

Orders upon
the General
Treasurer.

SEC. 6. The commissioner shall draw orders on the general treasurer, in favor of all such towns, for their proportion of the appropriation for public schools, as shall, on or before the first day of July, annually, comply with the conditions of the fourth section of this chapter.

CHAPTER LXX.

OF TRUANT CHILDREN AND ABSENTEES FROM SCHOOL.

Towns may
make ordi-
nances respect-
ing truants.

SEC. 1. Each of the several towns of this State is authorized and empowered to make all needful provisions and arrangements concerning habitual truants, and children between the ages of six and sixteen years, not attending school, without any regular and lawful employment, and growing up in ignorance; and, also, such ordinances and by-laws respecting such children as shall be deemed most conducive to their welfare, and the good order of such town.

Penalty for
violation of
such ordi-
nances.

SEC. 2. There shall be annexed to such ordinances suitable penalties not exceeding, for any one breach thereof, a fine of ten dollars; or, instead of such fine, the offender may be committed, for a period not exceeding one year, to any such institution of instruction, or suitable situation, as may be provided for that purpose, under the authority given in the next preceding section; provided, that no child shall be sent to any place used for the reception of criminals, or to any reform school.

Ordinances to
be approved
by Commis-
sioner of Pub-
lic Schools.

SEC. 3. Such ordinances and by-laws shall not take effect until approved by the commissioner of public schools.

SEC. 4. The several towns, availing themselves of the provisions of this chapter, shall appoint, at their annual town meetings, or annually by their town councils, three or more persons, who alone shall be authorized to make the complaints, in case of violation of said ordinances or by-laws, to the justice of the peace, or court, which, by said ordinances, shall have jurisdiction in the matter; and said persons, thus appointed, shall alone have authority to carry into execution the judgment of said justice or court.

Towns to appoint persons to make complaints for violation of such ordinances.

CHAPTER LXXI.

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No person excluded from school unless by general rule.

SEC. 2. All school officers appointed under the provisions of this title, except the moderator of a district meeting, shall take an engagement before some judge, senator, justice or warden, notary, town clerk, member of the town council, or chairman or clerk of the school committee, to support the constitution of the United States, the constitution and laws of this State, and faithfully to discharge the duties of their several offices, so long as they continue therein.

School officers to be sworn.

SEC. 3. The clerk of the district may take the engagement in open district meeting, before the modera-

Engagement of district clerk, and effect of his record. tor, or any magistrate present; and the clerk's record that any district officer has been duly engaged, shall be prima facie evidence thereof; and all district school officers may be engaged by the clerk of the district.

Fine for neglect to take engagement.

SEC. 4. If any school officer shall not take such engagement within a reasonable time, he shall be fined one dollar; but all acts of such officers, otherwise lawful, shall be valid from the time of their election or appointment.

Tenure of office of school officers.

SEC. 5. All officers, under the provisions of this title, shall, without a new engagement, hold their offices until the time of the next annual election or appointment for such office, and until other persons are appointed in their places.

Penalty for neglect of duties.

SEC. 6. Any officer who shall make any false certificate, or appropriate any public school money to any purpose not authorized by law; or who shall refuse, for a reasonable charge, to give certified copies of any official paper; or to account or deliver to his successor, any accounts, papers, or money in his hands; or shall willfully or knowingly refuse to perform any duty of his office; or violate any provisions of any law regulating public schools, except where a particular penalty may be prescribed; shall be fined, not exceeding five hundred dollars, or imprisoned, not exceeding six months; and shall, besides, be liable to suit for damages by any person injured thereby.

School officers refusing to account, liable to suit.

SEC. 7. Any such officer, refusing to account, or to deliver over any accounts, papers, or moneys, to his successor in office, shall, in addition to the foregoing penalty, be liable to a suit therefor, to be brought by such successor.

School committee may visit schools incorporated or aided by the State.

SEC. 8. Any school or asylum, incorporated by, or receiving aid from the State, either by direct grant or by exemption from taxation, shall be liable to be examined or visited by the school committee of the town

or city in which such institution is situated, whenever the committee shall see fit.

SEC. 9. Any such institution, refusing to admit such committee when requested, shall be fined one hundred dollars; and their exemption from taxation shall thereafter cease and be determined.

Penalty for refusing to admit such Committee.

SEC. 10. If any person shall keep any swine, of any description, in any pen or other enclosure; or shall keep, or suffer to be kept, any other nuisance, within one hundred feet of any district school house, or within one hundred feet of any fence enclosing the yard of any such school house, he shall be fined twenty dollars; one half thereof to and for the use of the school district in which said offence is committed, and the other half thereof to and for the use of the State.

Penalty for nuisances near school houses.

SEC. 11. In the construction of this title, except in the construction of the seventieth chapter thereof, and the eighth and ninth sections of this chapter, the word town shall include the city of Providence only so far as to entitle said city to a distributive share of the public money, upon making a report to the commissioner in the same manner as the school committees of other towns are required to do.

Construction of the word "town."

SEC. 12. The public schools in said city shall continue as heretofore, to be governed according to such ordinances and regulations as the proper city authorities may from time to time adopt.

Public Schools in the city of Providence, — how governed.

CHAPTER CCXVI.

SECTION 20. Every person who shall be convicted of willfully interrupting or disturbing any town or ward meeting; any assembly of people met for religious worship; or any public or private school; or any meeting lawfully and peaceable held for purposes of moral, literary, or scientific improvement; either with-

Penalty for disturbing public meetings or schools.

in or without the place where such meeting or school is held; shall be imprisoned, not exceeding one year, or fined, not exceeding five hundred dollars.

NOTE.—The Courts have decided that it is a violation of this law, to go into a school on account of any REAL or SUPPOSED ill-treatment of a child, and there use ABUSIVE or OTHER IMPROPER LANGUAGE to a Teacher, for the alleged offence.

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CITY ORDINANCES
RELATING TO THE
PUBLIC SCHOOLS.



ORDINANCE.

AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS.

- | | |
|--|--|
| 1. Descriptions of public schools.
2. Schools for colored children.
3. Evening schools may be established.
4. Children of all inhabitants entitled to free instruction.
5. Appointment of superintendent | and teachers — compensation — duties of superintendent.
6. Powers and duties of school committee — control of school moneys — establishment of districts — repairs of school houses — text books — annual report. |
|--|--|

It is ordained by the City Council of the city of Providence, as follows :

SECTION 1. The public schools in this city shall be of the following descriptions: one high school, and such number of grammar schools, intermediate schools, and primary schools, as may be established by the city council.

Grades of public schools.

SEC. 2. There shall be three public schools maintained exclusively for the instruction of colored children, the grades thereof to be determined from time to time, by the school committee.

Schools for colored children.

SEC. 3. The school committee are hereby authorized to locate, control, and regulate such number of public evening schools, not exceeding four, as they may deem advisable.

Evening schools.

SEC. 4. Free instruction shall be given in the public schools, to the children of all the inhabitants of said

Children of all inhabitants to be instructed.

city, who shall see fit to avail themselves of the benefits thereof; the pupils to be subject to such rules and regulations as the school committee may from time to time prescribe.

School committee to appoint superintendent and teachers, and fix compensation.

SEC. 5. The school committee shall appoint, annually, a superintendent of the public schools, and such teachers as they may deem expedient, who shall perform such duties as said committee may from time to time prescribe. The superintendent of public schools, and the teachers therein, shall receive such compensation for their services, respectively, as the school committee shall from time to time determine; *provided*, such compensation shall not exceed the rate fixed by resolution of the city council. The superintendent shall keep regular office hours, other than the school hours, and it shall be his special duty to occupy his time during school hours, in visiting the several public schools.

Duty of superintendent.

Powers and duties of school committee.

SEC. 6. All moneys appropriated for the support of public schools, shall be subject to the exclusive control of the school committee, who shall have full power to cause the same, or any part thereof, to be expended in any manner which they may deem most advisable for the benefit and welfare of the schools; excepting so much thereof as will be from time to time required for the payment of the salaries of the superintendent and teachers; and excepting also, all such appropriations as may be made for any specific purpose or purposes. Said committee shall also have full power and authority to establish and alter, from time to time, as they may deem expedient, the bounds of the several school districts, in order to provide suitable locations for such new schools as may hereafter be established by the city council, or to make more equal apportionment of pupils to the several schools. It shall be their duty to see that the school houses and estates are kept in proper repair; to select and designate the best text books;

and to provide all such apparatus, and all other means of instruction for all the schools, as may be necessary for keeping the same in efficient operation, and for enabling the pupils to receive all the advantages therefrom, which it is the intention of this ordinance to provide and secure. Said committee shall have and exercise a general discretionary power in all matters and things relating to the public schools, which are not specially provided for by this ordinance, or by the laws of this State; and may make regulations not repugnant to said laws, or to the ordinances of this city; and shall, annually, on the first Monday in June, report to the city council upon the condition of the public schools.

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:

SECTION 1. The school committee are hereby authorized to establish two schools, of a class different from any in existence, to be called "ungraded schools." Ungraded schools,

(Passed September 10, 1855.)

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:

SECTION 1. The school committee are hereby authorized to locate, control, and regulate such number Evening schools.

of public evening schools, not exceeding eight, as they may deem advisable.

SEC. 2. The third section of the ordinance in relation to public schools, is hereby repealed.

(Passed November 12, 1855.)

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:

Vaccination. SECTION 1. No child, or other person, shall be permitted to attend any of the public schools in this city, as a pupil, unless such child or person shall furnish to the teacher of such school, or to the superintendent of public schools in said city, if requested so to do, the certificate of some practicing physician, that such child or person has been protected from small pox, by vaccination.

SEC. 2. This ordinance shall go into effect on the first Monday of June next.

(Passed April 21, 1856.)

RESOLUTIONS

IN RELATION TO

THE SALARIES OF THE TEACHERS

IN THE

PUBLIC SCHOOLS.

RESOLUTIONS.

Resolved, That the school committee be, and they are hereby authorized to pay the teachers in the public schools, annual salaries, in equal quarterly payments, as follows :—

The masters in the Grammar Schools, each, a salary not exceeding twelve hundred dollars.

The assistants in the Grammar Schools, each, a salary not exceeding three hundred and fifty dollars.

The principals of the Intermediate and Primary Schools, each, a salary not exceeding three hundred and fifty dollars.

The assistants in the Intermediate and Primary Schools, each, a salary not exceeding three hundred dollars.

(Passed August 13, 1855.)

Resolved, That the school committee be, and they are hereby authorized to pay to the teachers in the High School, annual salaries, in equal quarterly payments, as follows :

To the teachers in the Classical and English De-

partments, each, a salary not exceeding thirteen hundred and fifty dollars.

To the teachers in the Female Department, each, a salary not exceeding the following specifications, viz :

To the teacher of the first room, seven hundred dollars.

To the teacher of the second room, five hundred and fifty dollars.

To the teacher of the third room, five hundred dollars.

To the teacher of the fourth room, four hundred and fifty dollars.

(Passed August 10, 1857.)

Resolved, That the school committee be, and they are hereby authorized to employ teachers of music in the public schools; *provided*, the compensation of said teachers shall not exceed in all, the sum of ten hundred and eighty dollars, annually:—and they are also authorized to employ a teacher of French and a teacher of drawing, for the High School, at an annual compensation of not exceeding three hundred dollars each.

(Passed August 11, 1856.)

Resolved, That the school committee be, and they hereby are authorized to employ an assistant in the fourth room of the Female Department in the High School, at an annual salary not exceeding four hundred dollars.

(Passed June 15, 1857.)

By-Laws of the School Committee,
AND
RULES AND REGULATIONS
OF THE
PUBLIC SCHOOLS.

BY-LAWS AND REGULATIONS.

ARTICLE I.

ORGANIZATION.

SECTION 1. In the week succeeding the annual election of members of the School Committee by the City Council, in the month of April, the Secretary for the year preceding shall call a meeting of the new Committee, for the purpose of organization. The members present at this meeting, and the other members as soon as they shall meet with the Committee, shall be duly sworn or affirmed faithfully to discharge the duties of their office.

Secretary of preceding year to call meeting of new committee.

Members to be sworn or affirmed.

SEC. 2. At this meeting, a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz: an Executive Committee, a Committee on Qualifications, a Committee on Accounts, a Committee on the High School, and a Committee for each District; the whole School Committee being divided, with due regard to the number of Schools in each District, into as many District Committees as there are Districts, the High School being considered as one District. In the election of officers, a ballot shall be had upon the request of any member.

Officers and standing committees to be elected.

Ballot on request of one member.

Chairman of special or standing committee. SEC. 3. The person first named on any special or Standing Committee shall be the chairman thereof, and shall act as such until such committee shall elect a chairman.

ARTICLE II.

THE PRESIDENT.

To maintain order. SECTION 1. The President shall take the chair, at the hour appointed for the meeting of the Committee, and shall maintain the standing rules of order of the Committee. In his absence, the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected.

When absent, President pro tempore to be elected. SEC. 2. He shall appoint one or more members of the Committee to attend and conduct the quarterly examination of each Primary, Intermediate and Grammar School, and of the different classes in the High School.

To make report to City Council. SEC. 3. He shall cause to be presented to the City Council on the first Monday in June, annually, a Report of the condition of the Public Schools during the preceding year.

To call special meetings. SEC. 4. He may, whenever he shall deem it expedient, call a special meeting of the Committee.

ARTICLE III.

THE SECRETARY.

To keep record and preserve papers. SECTION 1. The Secretary shall keep a full and fair record of all the proceedings, and of the members present at every meeting, and shall preserve, on file, all papers relating to the business of the Committee.

To send notice of meetings. SEC. 2. He shall send a notice of every meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the

meeting, and shall also send a notice to the chairman of every Committee appointed, stating the commission and the members associated with him.

To notify chairman of committees.

SEC. 3. He shall transmit to the City Treasurer, all bills, as soon as they are allowed by the Committee, together with a schedule thereof and orders upon the Treasurer for the several amounts.

To draw orders upon City Treasurer.

SEC. 4. He shall make up the record of every meeting as soon as may be after the close of the same; and the record books and files of papers shall be at all times open to the inspection of the members of the Committee and of the Superintendent.

To make up record.

Books and papers open to committee and superintendent.

SEC. 5. He shall, at the request of five members, call a special meeting of the Committee.

To call special meetings.

ARTICLE IV.

STANDING COMMITTEES.

SECTION 1. The Executive Committee shall consist of five members, who shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them; and shall direct or authorize him to purchase all necessary furniture and fuel for the use of the schools; and they shall examine any of the school-houses and grounds, on notice of the Superintendent or a member of the District Committee, and cause all needed repairs and ventilation to be made in a proper manner; and shall cause to be employed some suitable person to make the fires in the several schools, when necessary, and to sweep the rooms and entries of all the buildings daily, and to properly dust the blinds, seats, desks, and other furniture.

EXECUTIVE COMMITTEE.

To consist of five.

To advise Superintendent.

To purchase furniture and fuel.

To examine school houses and grounds.

To make repairs and ventilation.

To employ person to make fires and sweep school houses.

SEC. 2. The Committee on Qualifications shall consist of seven members, who shall examine candidates for the places of teachers, and make appointments, on

COMMITTEE ON QUALIFICATIONS.

To consist of seven.

To examine teachers.

trial, subject to the approval of the General Committee.

To report names of teachers appointed and successful.

SEC. 3. They shall at each quarterly meeting, report in writing, to the General Committee, the names of all persons who have been appointed during recess and have been successful in teaching; and shall, during the term next preceding the quarterly meeting in August, examine the list of teachers, and report, at that meeting, the names of those who in their opinion ought to be reëlected; and they shall give at least one month's notice to those who have not been successful teachers, that they will not be nominated for reëlection.

To examine list of teachers.

To give notice to unsuccessful teachers.

To revise course of studies, and recommend books.

SEC. 4. They shall, from time to time, revise the course of studies in the schools, and recommend to the General Committee such books to be used in the schools, as they may deem expedient.

COMMITTEE ON ACCOUNTS
To consist of two.

SEC. 5. The Committee on Accounts shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent, and if found correct and satisfactory, shall audit and certify the same; and they shall report their examination of accounts at each regular quarterly meeting of the General Committee, who shall allow no account which has not been so audited and certified.

To audit and certify all accounts.

To report at each quarterly meeting.

DISTRICT COMMITTEES.

To have supervision of schools and to report.

To visit schools.

SEC. 6. The District Committees shall exercise a general supervision over all the schools in their respective districts; and shall report in writing, at each quarterly meeting, the condition of the several schools, buildings and grounds; and each member shall visit all the schools in his district, at least once in each term.

To consider cases of discipline.

SEC. 7. They shall also take into consideration every case of discipline reported to them by the Superintendent, or which shall be presented to them by appeal from his decision, and in such cases they are authorized to restore a pupil, or suspend or expel him from school, as the necessity of the case may require.

To restore or suspend pupils

SEC. 8. During suspension, and after expulsion, such pupil shall not be admitted to any other public school; and after expulsion, no pupil shall be restored without the consent of the General Committee. Pupils suspended or expelled not to be restored except—

SEC. 9. They are empowered in their respective districts, to authorize and direct, in writing, the Superintendent to suspend any teacher for negligence, disobedience of the school regulations, or for other reasonable cause; and in case of the suspension of a teacher by the Superintendent, as provided in section 2 of Article VIII. they shall examine the case and restore the teacher or confirm the suspension, as they shall deem expedient; and in all cases of the suspension of a teacher, they shall give immediate notice of their proceedings to the President, who shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary. To suspend teachers.
May restore teachers.
To give notice to President.

ARTICLE V.

COMMENCEMENT OF SCHOOL YEAR AND VACATIONS.

SECTION 1. The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four terms; the first term shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third terms shall be each eleven weeks, and each be followed by a vacation of one week; and the fourth term shall be so many weeks as to make, in all, forty-three school weeks in each year, and shall be followed by a vacation till the beginning of the next school year. School year to begin—
Length of terms and vacations.

ARTICLE VI.

QUARTERLY MEETINGS AND EXAMINATIONS.

SECTION 1. Regular quarterly meetings of the School Committee shall be held on the last Friday in Meetings on last Friday in term.

Adjournment. each term at 8 o'clock A. M., and an adjournment of the meeting shall be held on the evening of the same day.

Examinations, when to take place.

SEC. 2. The quarterly examination of the Primary and Intermediate Schools, shall take place on the afternoon of the last Thursday in each term; of the Grammar Schools on the forenoon of the last Friday in each term; and of the High School on the afternoon of the last Wednesday in each term.

Examining committees to report.

SEC. 3. The Examining Committees shall report to the General Committee, at the quarterly meeting, the number of scholars present at the Examination, and the condition of the schools.

ARTICLE VII.

APPOINTMENT AND RESIGNATION OF TEACHERS.

Teachers and superintendent when elected.

SECTION 1. At the regular quarterly meeting in July, the appointment of the Superintendent and that of every teacher shall expire, and a new election shall then take place.

Candidates.

SEC. 2. The persons recommended by the Committee on Qualifications, shall be considered candidates regularly nominated for their respective offices.

Ballot.

SEC. 3. On request of a member, the election of Superintendent, or of any teacher, shall take place by ballot.

Teachers to give notice of intention to resign.

SEC. 4. Any teacher who may wish to resign his office, may do so at the end of a term; provided, at least one month's notice of the intention be given, in writing, to the Superintendent.

Teacher leaving without notice, to forfeit pay.

SEC. 5. A teacher, who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he may be entitled at the

time of leaving, or such part thereof, as said Committee may specify.

SEC. 6. The General Committee may, upon the suspension of a teacher by a District Committee, or by the Superintendent, or at any time, for any of the causes for which a teacher may be suspended, as aforesaid, dismiss a teacher from farther service; *provided*, that such dismissal shall not take effect until one month's notice thereof shall have been given to such teacher.

ARTICLE VIII.

THE SUPERINTENDENT.

SECTION 1. The Superintendent shall act under the advice and direction of the General Committee, and of the Executive Committee, and shall have the superintendence of all the public schools, school houses, estates and apparatus; and shall visit each school as often as his other duties will reasonably permit, and carefully examine its progress and condition. He shall pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes; and shall make such alterations of the districts, as will equalize the attendance.

SEC. 2. He shall also advise and direct the teachers, in relation to the course of instruction and discipline in their respective schools; and see that the prescribed studies are carefully pursued, and that no books are used, except such as are adopted by the General Committee; and that the best methods of discipline are maintained in a proper manner; for which purpose, he may exercise the full power and authority of the School committee, in enforcing and carrying into full effect all their rules, regulations, and orders, in relation to discipline and instruction in the schools; and in case

To act under advice of—

To visit schools.

To classify pupils.

To apportion studies.

To alter districts.

To advise and direct teachers

To enforce rules and regulations,

- To suspend teachers.** of the refusal of any teacher to obey his written instructions, he shall have power to suspend said teacher, and shall forthwith report the suspension to the chairman of the District Committee.
- To examine cases of discipline.** SEC. 3. He shall examine into all cases of discipline reported to him by the teachers, or by the parent or guardian of a pupil, and shall take such action in the matter as he shall deem expedient; and if, on examination, he shall suspend or exclude a pupil from school, he shall report the same forthwith to the chairman of the District Committee.
- To secure attendance of pupils.** SEC. 4. He shall exert his personal influence with teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible; and shall continually endeavor to raise the character of every school to the standard of the best schools of the same description; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the public schools in this city; and shall at all times render such assistance to the several Committees as may be required by them.
- To assist committees.**
- To examine and certify bills.** SEC. 5. All bills for the expenses of the School Department must be presented to him, and he shall, *before* the last Wednesday in each quarter, examine and certify his approval or disapproval of them, and make a schedule of the same, for the use of the Committee on Accounts.
- To make schedule.**
- To keep office hours.** SEC. 6. He shall keep regular office hours, other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the School Department.
- To purchase text books.** SEC. 7. He shall purchase and have charge of the text books provided for indigent children, and of the

distribution thereof; and shall furnish, to the order of the teachers, all necessary blanks, registers, and blank books, and text books, for their own use and the use of indigent pupils.

To furnish
blanks.

SEC. 8. He shall, cause a thermometer to be placed in each school room, for the healthful regulation of the temperature in the same.

To provide
thermometers.

SEC. 9. He shall, in case of the sickness of teachers, or other necessary cause of absence, see that suitable substitutes are employed; and no one shall be employed as a substitute without his approbation, and all substitutes shall be employed at the expense of the absent teacher.

To employ
substitutes for
absent teachers.

SEC. 10. He shall, at every regular quarterly meeting, report in writing, the number of pupils attending the several schools during the term, and such information relating to the condition of the schools, and such plans for the improvement of the same, as he may have to communicate.

To make quar-
terly report.

SEC. 11. He shall call together the teachers once at least in each term, in order that they may interchange their views on the various points of instruction and discipline.

To hold teach-
ers' meetings.

SEC. 12. He may give permits to pupils to enter school at any time during the term, and also to pupils residing in one district to attend school in another, when there are good and satisfactory reasons for the change.

To give per-
mits to pupils.

SEC. 13. He shall, under the advice and direction of the Committee on Qualifications, once in six months, or oftener if deemed necessary, examine or cause to be examined the most advanced classes of the several schools, or so many of them as may be candidates for the vacancies in the next higher grade of schools, and make a selection of such as are best prepared for promotion, and cause the proper transfers to be made;

To examine
candidates for
promotion,
and make
transfers.

and no pupil shall be transferred from one school to another, without the consent of the Superintendent; and in making transfers, preference shall be given to age, when other qualifications are equal.

To be principal
of High school

SEC. 14. He shall be principal of the High School until a principal is elected.

ARTICLE IX.

TEACHERS AND THEIR DUTIES.

To observe
and enforce
rules.

SECTION 1. All teachers in the public schools, are required to observe and carry into full effect, all rules, regulations, and directions of the school committee and of the Superintendent, in relation to the instruction and discipline of their respective schools; and to attend, punctually and regularly, all the quarterly meetings held by the Superintendent.

To attend
teachers'
meetings.

To open
school.

SEC. 2. They shall be at their respective school houses at least *fifteen* minutes before the specified time for beginning school, and open the rooms for the admission of the scholars; and shall cause the bell to be rung fifteen minutes previous to the time appointed for beginning school; and they shall open the morning session of each school, with reading from the Bible, as a devotional exercise, or with prayer, at the option of the presiding teacher.

To cause bell
to be rung.

To read from
Bible.

To be devoted
to their office.

SEC. 3. They shall devote themselves, exclusively, to the duties of their office; and no teacher shall keep a private school, or instruct a private class.

To prepare
themselves in
studies.

SEC. 4. They shall thoroughly prepare themselves, daily, in all the studies pursued in their several classes; and shall exert a careful supervision over their pupils, while in the school room and at recess, in order to prevent all improper conduct on the school premises; and they shall, when deemed necessary, extend their supervision to pupils going to, and returning from school.

To oversee
conduct of
pupils.

SEC. 5. They may spend one half day in each quarter, in visiting one or more schools of the same grade as that in which they are engaged, for the purpose of observing the discipline and modes of instruction in the same.

To visit other schools.

SEC. 6. They shall take daily care that the school houses; the furniture and apparatus in the same; as well as the out-buildings, fences, and all the property belonging to the school estates; and books of reference, and those loaned to indigent scholars;—be not defaced or injured by the scholars; and they shall give prompt notice, in writing, to the Superintendent, of all repairs and supplies that may be needed.

To have care of school property.

To give notice of repairs.

SEC. 7. They shall, when obliged to be absent from school, at any time, give immediate notice thereof to the Superintendent, stating how long they will probably be detained from school.

To give notice when absent.

SEC. 8. They shall carefully ascertain the temperature of their rooms, and use all proper means to avoid those injurious extremes of heat and cold, which negligence might induce.

To regulate temperature of school rooms.

SEC. 9. They shall enroll the names of pupils as soon as they are admitted, and carefully mark all the absences each half day, and report forthwith to the Superintendent, the names of all pupils absent for five half days in four successive weeks, for any other cause than sickness; and in all cases of absence, they shall ascertain, from the parents or guardians of pupils, whether such absence is by the permission of such parents or guardians.

To enroll pupils, mark and report absences, and ascertain cause of absences.

ARTICLE X.

PRINCIPAL TEACHERS, AND TEACHERS IN THE HIGH SCHOOL.

SECTION 1. The principal teacher in each school, and each teacher in the High School, shall record, in

To keep record of pupils.

- their respective registers, the names, ages, places of residence and dates of entrance of the pupils; and they shall make such other entries as shall exhibit a correct view of their absences, their conduct in school, and the progress made in their studies; a report of which they shall transmit to the parent or guardian of each pupil, except those in the Primary Schools, at least once a month, with a request that it be returned with the name of the parent or guardian written upon it in acknowledgment of its receipt.
- To report to parents.**
- Register open to committee and superintendent.**
- SEC. 2.** The register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.
- To report cases of misconduct.**
- SEC. 3.** They shall, whenever they deem any misconduct of a pupil, either in or out of school, such that he is an unfit member of the same, or that his example is injurious to other pupils, report him to the Superintendent, for his examination; or whenever a pupil shall, in their opinion, be guilty of violent opposition or gross misconduct, they may suspend such pupil from school for the time; and shall, in all cases of suspension, forthwith give information in writing, of the cause thereof, to the Superintendent, and to the parent or guardian.
- To suspend pupils and to report.**
- SEC. 4.** They shall severally make a report in writing, to the Superintendent, one week before the termination of each term; stating the number of pupils admitted, the average number belonging to the school during the term, and the average attendance; and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the improvement of the same; and shall append to each report the number of times each teacher, in said school, has been absent or late during the term, with the reasons for such absence or lateness.
- To make quarterly report.**
- To report when absent or late.**

SEC. 5. They shall enter upon the catalogue, kept in the register, the name of every book placed in the library of reference books, in their respective rooms, for the use of the teachers and scholars, and also that of every text book to be lent to indigent pupils.

To keep record of books.

SEC. 6. They shall allow a recess for all the pupils, *not exceeding fifteen minutes* in each half day.

To allow recess.

SEC. 7. They shall cause the school room to be properly cleaned at least once in each term.

To cause school room to be cleaned.

SEC. 8. They shall, whenever satisfied of the inability or poverty of the parent or guardian of any pupils to furnish their children with the required school books, send a written order to the Superintendent, specifying the books needed. These books shall belong to the school, and be lent to indigent pupils only, to be returned to the principal teacher at or before the close of every term, or whenever the pupil may leave the school.

To provide books for indigent pupils.

ARTICLE XI.

ASSISTANT TEACHERS.

SEC. 1. The assistant teachers shall, in all matters relating to the government, instruction and management of school, obey the directions of the principal.

To obey directions of principal.

SEC. 2. In the absence of the principal teacher, the assistant teacher who has been the longest time in the school, shall assume its management; or the oldest, where they are of the same standing, unless otherwise directed by the Superintendent.

To manage school in absence of principal.

ARTICLE XII.

PUPILS.

SECTION 1. During the first week in each term, and on the first Monday in every month, any child, in *all re-*

When to enter school.

spects qualified, may enter the Primary, Intermediate, or Grammar School, in the district in which he resides, by applying to the teachers at the school house.

To be a resident of this city.

To attend school in his own district.

Qualifications for admission to schools.

To be punctual and regular in attendance.

Not to leave school except—

To pay for injury to school property.

SEC. 2. No pupil shall be admitted into any public school, whose residence is out of the city, or who may be boarding here, or staying here with friends, chiefly for the purpose of attending a public school. Nor shall any pupil attend upon a public school, in a district other than that in which he resides, except by a permit from the Superintendent.

SEC. 3. No child shall be admitted as a pupil in a Primary School, who has not attained the age of five years; nor into the Intermediate or Grammar Schools, unless regularly transferred, or found, upon examination, to be qualified to enter the lowest class therein, except by permit from the Superintendent. None but pupils of a Grammar School, shall be admitted to the High School, except when there is not a sufficient number in the Grammar Schools, qualified for admission.

SEC. 4. All pupils are required to be in their respective school rooms before the time of beginning school, and to be regular in their daily attendance, and obedient to their teachers and to the school regulations, and to be decently and properly clad.

SEC. 5. No pupil shall be permitted to leave school before its close, for the purpose of attending to any music or writing lessons, or for any other cause, except that of sickness or some pressing emergency; nor shall leave the school room in school hours, or the yard at recess, without permission from a teacher; nor shall be allowed to dissolve his connection with any school, except on the personal or written application of the parent or guardian of such pupil.

SEC. 6. Every pupil who shall, *accidentally*, or *otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or

break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the school, shall be liable to pay in full for all the damage he has done.

SEC. 7. Every pupil who shall, any where on or around the school premises, use or write any profane or unchaste language; cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property, whatsoever, belonging to the school estate; shall be punished in proportion to the nature and extent of the offence, and shall be liable to the action of the civil law. Defacing school property how punished.

SEC. 8. Every pupil who shall be absent from school, shall, on his return, bring to the principal teacher a written excuse from his parent or guardian, for such absence, which shall be received as satisfactory by the teacher; provided, however, that any pupil who shall be absent from any other cause than sickness, five half days in four successive weeks, or who shall not attend the quarterly examination of his school, shall not resume his place in school without a permit from the Superintendent. Absences from school.

SEC. 9. The pupils in the several schools shall be seated according to size, giving the largest desks to the largest scholars, and so on in regular gradation. How seated.

ARTICLE XIII.

PRIMARY AND INTERMEDIATE SCHOOLS.

SECTION 1. Each Primary and Intermediate school shall be under the immediate government and instruction of a female principal and such assistants as may be necessary, who are required to give their pupils moral instruction, and exercises in vocal music, daily, besides teaching the elements of Reading, Spelling and Arithmetic, and in the Intermediate Schools, of Writing and Geography. Teachers. Studies.

ARTICLE XIV.

GRAMMAR SCHOOLS.

- Teachers.** SECTION. 1. Each Grammar School, except the one for colored children, shall be under the government and instruction of a male Principal, and three or more female Assistants, who shall give instruction in Reading, Spelling, Writing, Arithmetic, Geography, English Grammar, Composition, and the History of the United States and of England, with exercises in vocal music.
- Studies.**
- Colored school** SEC. 2. The school for colored children, when necessary, shall have one or more female Assistants.

ARTICLE XV.

HIGH SCHOOL.

- Teachers.** SECTION 1. The High School shall be under the government of a Principal and three male and four female teachers, who shall give instruction in a classical and the higher branches of an English Education.
- Studies.**

ARTICLE XVI.

MUSIC.

- Teacher of Music.** SECTION 1. In addition to the daily exercises in vocal music, lessons of one hour, each week, in the elements and science of music, shall be given by a competent teacher, in each Intermediate and Grammar School and in the High School.

ARTICLE XVII.

CORPORAL PUNISHMENT.

- To be avoided.** SECTION 1. Corporal punishment shall be avoided whenever good order can be preserved by milder measures.
- How and by whom administered.** SEC. 2. Whenever this punishment shall be necessary for the discipline of the school, it shall be administered by the principal teacher, or by his assistant,

with his advice and consent, and in presence of the School, or before witnesses, and always with a ratan, but never upon the head or face of the pupil. And a record of all cases of such punishment, and the cause thereof, shall be kept by the Principal to be submitted to the Examining Committee, at the end of of the term; and in case no member of the Committee shall be present, the record shall be transmitted, at the close of the Examination, to the Secretary of the Committee.

Record to be kept and report made.

SEC. 3. No corporal punishment shall be inflicted in the High School.

ARTICLE XVIII.

HOLIDAYS.

SECTION 1. The following holidays shall be granted alike to all the Public Schools, viz :—Every Saturday, the day of the Celebration of American Independence, Christmas day and New Year's day.

Holidays.

ARTICLE XIX.

DISMISSION OF SCHOOLS.

SECTION 1. In case of the death of a teacher, the school in which that teacher was employed shall be dismissed during that portion of the day in which the funeral shall take place. On no other day shall a school be dismissed without permission from the General Committee, or from the Superintendent, acting under the advice of the Executive Committee.

Death of teacher.

Permission of committee or superintendent.

ARTICLE XX.

GENERAL REGULATIONS.

SECTION 1. The hours of instruction in the several public schools shall be fixed, from time to time, by the General Committee.

Hours of instruction.

Use of school
rooms.

SEC. 2. No school room shall be used for any other purpose than the instruction prescribed in these Regulations, unless by order or permission of the City Council or General Committee.

Addressees to
schools.

SEC. 3. No person shall be allowed to address any school, at a public examination, except the teachers, Superintendent and members of the Committee.

Pupils to fur-
nish certificate
of vaccination.

SEC. 4. No child shall be permitted to attend any Public School in this city, as a pupil, without first furnishing to the principal teacher of such school a certificate from some practicing physician, that said child has been protected from small pox, by vaccination.

STANDING RULES OF ORDER

OF THE

SCHOOL COMMITTEE.

RULES OF ORDER.

SECTION 1. Twenty members shall constitute a quorum of the Committee, and the following order of business shall be observed in their meetings :—

- I. Reading of proceedings of the previous meeting.
- II. Report of the Examining Committees of the several schools, beginning with the Primary Schools.
- III. Reports of the several District and Standing Committees.
- IV. Report of the Superintendent.
- V. Reports of Special Committees.
- VI. Unfinished business of preceding meetings.
- VII. Motions, Resolutions, Petitions, &c.

SEC. 2. The President shall preserve order and decorum in the meetings; he may speak to points of order in preference to other members, and shall decide all questions of order, subject to an appeal to the Committee, on motion of any member regularly seconded; and no other business shall be in order till the question on the appeal shall have been decided.

SEC. 3. When two or more members rise at the same time, the President shall name the member who shall speak first.

SEC. 4. He shall rise to address the Committee, or to put a question, but he may read, sitting. He shall declare all votes; but if any member doubt the vote,

the President, without further debate upon the question, shall require the members voting to rise and stand until they are counted, and he shall declare the result.

Same. SEC. 5. The President may express his opinion on any subject under debate; but in such case, he shall leave the chair and appoint some other member to take it; but he may state facts, and give his opinion on questions of order, without leaving his place.

Yeas and nays. SEC. 6. When any member shall require a question to be taken by *Yeas* and *Nays*, the President shall take the sense of the Committee in that manner, provided *one-fifth* of the members present are in favor of it.

Motions. SEC. 7. He shall propound all questions in the order in which they are moved, unless the subsequent motion shall be previous in its nature; except in naming sums and fixing times, the largest sum, and the longest time, shall be put first. After a motion is seconded, and stated by the President, it shall be disposed of by vote of the Committee, unless the mover withdraw it before a decision or an amendment.

Motion to adjourn. SEC. 8. The President shall consider a motion to adjourn as always in order, unless a member has possession of the floor, or any question has been put and not decided; and said motion to adjourn shall be decided without debate. Any member who moves to adjourn to a day certain, shall assign his reasons for so doing.

Previous question. SEC. 9. He shall put the previous question in the following form:—"Shall the main question be now put?" and all amendments or further debate of the main question shall be suspended, until the previous question shall have been decided. He shall not allow any member to speak on the "previous question," more than once, without leave.

Duties of members in debate. SEC. 10. When any member is about to speak, he shall rise in his place, and respectfully address the

President; shall confine himself to the question under debate, and avoid personality. No member, in debate, shall mention another member by his name; but may describe him by the Ward he represents, the place he sits in, or such other designation as may be intelligible and respectful.

SEC. 11. No member speaking shall be interrupted Call to order. by another, but by rising to call to order, or to correct a mistake. But if any member in speaking, or otherwise, transgresses the Rules of the Committee, the President *shall*, or any member *may*, call him to order; in which case the member so called to order, shall immediately sit down, unless permitted to explain; and the Committee, if appealed to, shall decide the case, but without debate.

SEC. 12. No member shall speak more than five Rules of debate. minutes at any one time, on any motion or order under discussion before the Committee, nor more than twice to the same question, without first obtaining leave of the Committee; nor more than once, until all other members choosing to speak, shall have spoken.

SEC. 13. When a motion is made and seconded, it Motions. shall be considered by the Committee, and not otherwise; and no member shall be permitted to submit a motion in writing, until he has read the same in his place, and it has been seconded. Every motion shall be reduced to writing, if the President direct, or any member of the Committee request it.

SEC. 14. When a question is under debate, no mo- Order of motions. tion shall be received but to adjourn; to lay on the table; for the previous question; to postpone to a day certain; to commit; to amend; or to postpone indefinitely; which several motions shall have precedence, in the order in which they stand arranged.

SEC. 15. When a motion has once been made, and Reconsideration. carried, in the affirmative or in the negative, it shall be

in order for any member voting in the majority, to move for a reconsideration, and if such motion is seconded, it shall be open to debate, and be disposed of by the Committee. And in case the motion be made at the same meeting, it shall be competent for a majority of the members present to pass a vote of reconsideration : but if it be made at a subsequent meeting, the subject shall not be reconsidered, unless a majority of all the members of the Committee shall vote therefor. But no more than *one* motion for the reconsideration of any vote shall be permitted.

Members to
vote.

SEC. 16. Every member, who shall be present when a question is put, shall give his vote, unless the Committee, for special reasons, excuse him.

SEC. 17. All motions and reports may be committed or recommitted, at the pleasure of the Committee.

SEC. 18. The division of a question may be called for, when the sense will admit of it.

SEC. 19. When the reading of a paper is called for, and the same is objected to by any member, it shall be determined by a vote of the Committee.

Suspension of
rules.

SEC. 20. The consent of three-fourths of the members present at any meeting of the Committee, shall be requisite for the suspension of any standing rule of the Committee, or regulation of the schools, unless the same shall have been proposed at a previous meeting.

Repeal or
amendment
of rules.

SEC. 21. Whenever any proposition is submitted to the Committee, to repeal or to amend any by-law of the Committee, or any regulation of the public schools, no action shall be had on said proposition before it has been referred to a Committee, who shall report, in writing, such recommendations in regard to the proposed repeal or amendment, as they may deem expedient.

LIST OF BOOKS

USED IN

THE PUBLIC SCHOOLS.

IN THE PRIMARY SCHOOLS.

Progressive Primer; Progressive Reader; Greenleaf's Primary Arithmetic, and Webster's or Worcester's Primary or Comprehensive Dictionary.

IN THE INTERMEDIATE SCHOOLS.

Progressive Second and Third Readers; The Complete Speller; Smith's Primary or Quarto Geography; Greenleaf's Primary Arithmetic; and Webster's or Worcester's Comprehensive Dictionary.

IN THE GRAMMAR SCHOOLS.

Hillard's First, Second and Third Readers; The Complete Speller; Leach and Swan's Intellectual and Practical Arithmetics; Greene's Introduction or First Lessons in Grammar; Charles A. Goodrich's History of the United States; Markham's History of England; Smith's Quarto Geography; Normal Singer; Potter and Hammond's System of Writing; and Webster's or Worcester's Comprehensive Dictionary.

Portions of the New Testament shall be read weekly, by all the scholars in the school.

COURSE OF STUDY IN THE HIGH SCHOOL.

BOYS DEPARTMENT.

JUNIOR CLASS.

FIRST TERM.—Algebra, commenced ; General History, commenced ; Latin Grammar, commenced ; English Grammar, reviewed ; Arithmetic, reviewed ; Geography, reviewed.

SECOND TERM.—Algebra, continued ; General History ; Latin Grammar and Reader ; English Grammar, Arithmetic, Geography, review completed.

THIRD TERM.—Algebra, continued ; General History, completed ; Latin Reader, continued ; Physical Geography, commenced ; Grammar and Rhetoric.

FOURTH TERM.—Algebra, completed ; Latin Reader continued ; Physical Geography, completed ; Grammar and Rhetoric.

Weekly Exercises in English Composition, and Declamation, throughout the course.

SENIOR CLASS—COLLEGIATE COURSE.

FIRST YEAR.

FIRST TERM.—Cæsar, commenced ; Greek Grammar, commenced ; Roman History, commenced ; Arnold's Latin Composition, commenced ; Phonography.

SECOND TERM.—Cæsar, completed ; Greek Lessons ; Roman History, continued ; Arnold's Latin Composition, continued ; Phonography.

THIRD TERM.—Cicero, commenced ; Anabasis, commenced ; Roman History, continued ; Arnold's Latin Composition, continued ; Arnold's Greek Composition, commenced ; Phonography.

FOURTH TERM.—Cicero, continued ; Anabasis, continued ; Roman History, completed ; Arnold's Latin Composition, continued ; Arnold's Greek Composition, continued ; Phonography.

SECOND YEAR.

FIRST TERM.—Cicero, completed ; Anabasis, continued ; Grecian History, commenced ; Greek and Latin Composition, continued ; Algebra, (review) commenced ; Phonographic Reporting.

SECOND TERM.—Virgil, commenced; Anabasis, continued; Grecian History, continued; Greek and Latin Composition, continued; Algebra, (review) continued; Phonographic Reporting.

THIRD TERM.—Virgil, continued; Anabasis, continued; Grecian History, continued; Greek and Latin Composition, continued; Algebra, (review) continued; Phonographic Reporting.

FOURTH TERM.—Virgil, completed; Anabasis, completed; Grecian History, completed; Greek and Latin Composition, completed; Algebra, (review) completed; Phonographic Reporting.

Daily lessons in Andrews and Stoddard's Latin, and in Sophocles' or Kühner's Greek Grammar; and weekly exercises in English Composition, Written Translation, Discussion and Declamation, Original and Selected, throughout the Course.

SENIOR CLASS—ENGLISH COURSE.

FIRST YEAR.

FIRST TERM.—Geometry, (Davies' Legendre,) begun; History of English Literature, begun; French; Declamation; Composition; Drawing and Vocal Music.

SECOND TERM.—Geometry, continued; History of Literature and Structure of Language; French; Declamation; Composition; Drawing and Vocal Music;

THIRD TERM.—Geometry, continued; Natural Philosophy, (lectures;) French; Declamation; Composition; Drawing and Vocal Music;

FOURTH TERM.—Geometry, concluded; Natural Philosophy, (lectures;) French; Declamation; Composition; Drawing and Vocal Music.

SECOND YEAR.

FIRST TERM.—Constitution of the United States; Rhetoric; French Translation and Composition; Declamation; English Composition; Drawing and Vocal Music.

SECOND TERM.—Chemistry, (Lectures,) begun; Rhetoric; French Translation and Composition; Declamation; English Composition; Drawing and Vocal Music.

THIRD TERM.—Chemistry, (Lectures,) concluded ; Rhetoric ; Astronomy, begun ; French Translation and Composition ; Declamation ; English Composition ; Mechanical Drawing and Vocal Music.

FOURTH TERM.—Astronomy, concluded ; Plane Trigonometry ; French Translation and Composition ; Declamation ; English Composition ; Mechanical Drawing and Vocal Music.

THIRD YEAR.

FIRST TERM.—Intellectual Philosophy, begun ; Rhetoric and English Classics ; French Translation and Composition ; Trigonometry and Surveying ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

SECOND TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

THIRD TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; Book Keeping, (Double Entry) ; French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

FOURTH TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; Book Keeping, (Double Entry) ; French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

GIRLS DEPARTMENT.

FIRST YEAR.

FOURTH AND FIFTH ROOMS.

FIRST TERM.—Algebra, begun ; Physiology, begun ; Grammar and Elements of Rhetoric.

SECOND TERM.—Algebra, continued ; Physiology, completed ; Grammar and Elements of Rhetoric.

THIRD TERM.—Algebra, completed ; General History, in connection with Geography, begun ; Grammar and Elements of Rhetoric.

FOURTH TERM.—General History, continued ; Physical Geography ; Grammar and Elements of Rhetoric.

Exercises in Reading, Writing, Arithmetic, Composition and Spelling throughout the year.

SECOND YEAR.

THIRD ROOM.

FIRST TERM.—General History, continued; English Literature, begun; French and Latin, begun.

SECOND TERM.—General History, completed; English Literature, completed; French and Latin, continued.

THIRD TERM.—Rhetoric, begun; Natural Philosophy, begun; French and Latin, continued.

FOURTH TERM.—Rhetoric, continued; Natural Philosophy, completed; French and Latin, continued.

Compositions, semi-monthly; General exercises in Spelling, Reading, Grammar and Arithmetic, throughout the year.

THIRD YEAR.

SECOND ROOM.

FIRST TERM.—Rhetoric, completed. Botany, begun; recitations in Poetry, French and Latin, continued.

SECOND TERM.—Geometry, begun; Botany, completed; Astronomy, begun; Poetry, French and Latin, continued.

THIRD TERM.—Geometry, continued; Astronomy, continued; Poetry, French and Latin, continued.

FOURTH TERM.—Geometry, completed; Astronomy, completed; Poetry, French and Latin, continued.

Compositions semi-monthly; Exercises in Elocution and Spelling, throughout the year.

FOURTH YEAR.

FIRST ROOM.

FIRST TERM.—Intellectual Philosophy, begun; History of Language; Moral Philosophy; French and Latin, continued.

SECOND TERM.—Intellectual Philosophy, completed; Etymology; Chemistry, begun; Moral Philosophy; French and Latin, continued.

THIRD TERM.—Analysis of Poets; Paley's Theology, or Evidences of Christianity, begun; Moral Philosophy; French and Latin, continued.

FOURTH TERM.—Analysis of Poets; Paley's Theology, or Evidences of Christianity, completed; Moral Philosophy; French and Latin, continued.

Compositions and General exercises, throughout the year. Drawing and Vocal Music, during the whole course.

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BY-LAWS
OF THE
SCHOOL COMMITTEE
AND
REGULATIONS OF THE PUBLIC SCHOOLS
IN THE
CITY OF PROVIDENCE,
TOGETHER WITH THE
ACTS OF THE GENERAL ASSEMBLY, AND ORDINANCES OF THE CITY,
RELATING TO THE PUBLIC SCHOOLS.

PROVIDENCE:
KNOWLES, ANTHONY & CO., CITY PRINTERS.
1863.



CITY OF PROVIDENCE.

The By-Laws of the School Committee and Regulations of the Public Schools, together with the Laws of the State and Ordinances of the City relating to Public Schools—are herein published under our direction, by order of the School Committee.

DANIEL LEACH, SUPERINTENDENT.
REUBEN A. GUILD, SECRETARY.

MAY 11, 1863.

LAWS OF THE STATE
RELATING TO
THE PUBLIC SCHOOLS
IN THE
CITY OF PROVIDENCE.

L A W S.

AN ACT IN ADDITION TO AN ACT ENTITLED "AN ACT TO ENLARGE AND EXPLAIN THE POWERS OF THE TOWN-MEETINGS AND TOWN COUNCIL OF THE TOWN OF PROVIDENCE." January, 1828.

SECTION 1. *Be it enacted by the General Assembly and by the authority thereof it is enacted,* That the free-men of the town of Providence, in town-meeting legally assembled, shall have the power of assessing and collecting taxes from time to time, in the same manner as other town taxes are assessed and collected; and of appropriating the same to establish and maintain free shools therein, and to defray the expenses incident thereto. School tax may be assessed and collected.

AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE. January, 1859.

It is enacted by the General Assembly as follows :

SECTION 1. The school committee of the city of Providence, shall consist of forty-five members. School Committee to consist of forty-five.

SEC. 2. The electors of each ward qualified to vote for general officers, shall, at the annual election in April, 1859, by a majority of the votes cast, elect six of the residents of said ward as members of the school Six to be elected in each ward —April, 1859.

Terms of office
to be decided
by lot.

committee; two of whom shall hold their office for the term of three years, two for the term of two years, and two for the term of one year, and until others are elected, and qualified to act in their places; and the members of said committee in each ward so elected, shall determine their respective terms of office by lot.

Two to be elected in each ward, April, 1860, and every year thereafter.

SEC. 3. At the annual election in April, 1860, and in each and every year thereafter, the electors of each of the said wards in manner aforesaid, shall elect two of the residents of said ward as members of the school committee, who shall hold their office for the term of three years, and until others are elected and qualified to act in their places.

To be elected by ballot, in same manner as Senator and Representatives to General Assembly.

SEC. 4. The names of the candidates for school committee in each ward, voted for by any one elector, shall be written or printed on one ballot; and the election of said school committee shall, in all respects, be conducted, and the ballots sealed up and delivered in the same manner, as is required in the election of senator and representatives to the General Assembly; and the votes shall be opened and counted by the board of aldermen of said city, who shall cause written notice to be given to the persons elected.

Members ex-officio.

SEC. 5. The mayor, the president of the common council, and the chairman of the committee on education of the city council of said city, for the time being, shall be *ex-officio* members of said school committee.

New elections to be ordered in case of failure to elect.

SEC. 6. In case of a failure at said annual election to elect the members of said school committee, or either thereof, in any ward, the mayor and aldermen of said city shall, from time to time, order new elections in such wards, until all the members of said school committee shall have been elected.

Ward committees to fill vacancies.

SEC. 7. Whenever, from any cause, a vacancy in said school committee shall happen, the members thereof from the ward in which the vacancy occurs, shall elect a resident of said ward to fill such vacancy until the next

annual election, when the electors of said ward shall fill the same for the remainder of the term.

SEC. 8. The present school committee of said city shall hold their office until the election in April, 1859, herein provided for, with full power to act in all cases, the same as if this act had not been passed.

SEC. 9. All acts and parts of acts inconsistent herewith, are hereby repealed.

SEC. 10. This act shall take effect from and after the passage thereof.

CHAPTER LIX.

OF THE APPROPRIATION FOR PUBLIC SCHOOLS.

SECTION. 1. The sum of fifty thousand dollars shall be annually paid, out of the income of the permanent school fund, the deposit fund, and other money in the State treasury, for the support of public schools in the several towns, upon the order of the commissioner of public schools. Appropriation from State Treasury.

SEC. 2. The sum of thirty-five thousand dollars of the amount aforesaid, shall be apportioned annually, in May, by the commissioner, among the several towns, in proportion to the number of children therein, under the age of fifteen years, according to the census of the United States then last preceding; and the sum of fifteen thousand dollars shall be apportioned among the several towns, in proportion to the number of school districts in each town, corporate or otherwise. How apportioned.

SEC. 3. The money received from the State, shall be denominated "Teachers' money," and shall be applied to the wages of teachers, and to no other purpose whatever. How expended.

SEC. 4. No town shall receive any part of the State appropriation, unless it shall raise, by tax, for the support of public schools, a sum equal to one-half of its Conditions upon which towns shall receive their proportion.

proportion of the sum of thirty-five thousand dollars, apportioned to such town from the State treasury; and shall appropriate the sum so raised, as required by the provisions of this title.

Forfeiture of town's proportion.

SEC. 5. If any town shall refuse to raise or appropriate the sum required in the next preceding section, on or before the first of July, in any year, its proportion of the public money shall be forfeited; and the general treasurer, on being officially informed thereof by the commissioner, shall invest the amount in stocks, to be added to the permanent school fund.

Orders upon the General Treasurer.

SEC. 6. The commissioner shall draw orders on the general treasurer, in favor of all such towns, for their proportion of the appropriation for public schools, as shall, on or before the first day of July, annually, comply with the conditions of the fourth section of this chapter.

CHAPTER LXX.

OF TRUANT CHILDREN AND ABSENTEES FROM SCHOOL.

Towns may make ordinances respecting truants.

SEC. 1. Each of the several towns of this State is authorized and empowered to make all needful provisions and arrangements concerning habitual truants, and children between the ages of six and sixteen years, not attending school, without any regular and lawful employment, and growing up in ignorance; and, also, such ordinances and by-laws respecting such children as shall be deemed most conducive to their welfare, and the good order of such town.

Penalty for violation of such ordinances.

SEC. 2. There shall be annexed to such ordinances suitable penalties not exceeding for any one breach thereof, a fine of ten dollars; or, instead of such fine the offender may be committed, for a period not exceeding one year, to any such institution of instruction, or suitable situation, as may be provided for that pur-

pose, under the authority giving in the next preceding section; provided, that no child shall be sent to any place used for the reception of criminals, or to any reform school.

SEC. 3. Such ordinances and by-laws shall not take effect until approved by the commissioner of public schools.

Ordinances to be approved by Commissioner of Public Schools.

SEC. 4. The several towns, availing themselves of the provisions of this chapter, shall appoint, at their annual town meetings, or annually by their town councils, three or more persons, who alone shall be authorized to make the complaints, in case of violation of said ordinances or by-laws, to the justice of the peace, or court, which, by said ordinances, shall have jurisdiction in the matter; and said persons, thus appointed, shall alone have authority to carry into execution the judgment of said justice or court.

Towns to appoint persons to make complaints for violation of such ordinances.

CHAPTER LXXI.

GENERAL PROVISIONS RELATING TO PUBLIC SCHOOLS.

SECTION 1. No person shall be excluded from any public school in the district to which such person belongs, if the town is divided into districts, or, if not so divided, from the nearest public school, on account of being over fifteen years of age, nor except by force of some general regulation applicable to all persons under the same circumstances, and in no case on account of the inability of himself, his parents, guardian, or employer, to pay any rate bill, tax or assessment whatever.

No person excluded from school unless by general rule.

SEC. 2. All school officers appointed under the provisions of this title, except the moderator of a district meeting, shall take an engagement before some judge, senator, justice or warden, notary, town clerk, member of the town council, or chairman or clerk of the school committee, to support the constitution of the United

School officers to be sworn.

States, the constitution and laws of this State, and faithfully to discharge the duties of their several offices, so long as they continue therein.

Engagement
of district clerk
and effect of
his record.

SEC. 3. The clerk of the district may take the engagement in open district meeting, before the moderator, or any magistrate present; and the clerk's record that any district officer has been duly engaged, shall be prima facie evidence thereof; and all district school officers may be engaged by the clerk of the district.

Fine for neg-
lect to take en-
gagement.

SEC. 4. If any school officer shall not take such engagement within a reasonable time, he shall be fined one dollar; but all acts of such officers, otherwise lawful, shall be valid from the time of their election or appointment.

Tenure of of-
fice of school
officers.

SEC. 5. All officers, under the provisions of this title, shall, without a new engagement, hold their offices until the time of the next annual election or appointment for such office, and until other persons are appointed in their places.

Penalty for
neglect of
duties.

SEC. 6. Any officer who shall make any false certificate, or appropriate any public school money to any purpose not authorized by law; or who shall refuse, for a reasonable charge, to give certified copies of any official paper; or to account or deliver to his successor, any accounts, papers, or money in his hands; or shall willfully or knowingly refuse to perform any duty of his office; or violate any provisions of any law regulating public schools, except where a particular penalty may be prescribed; shall be fined, not exceeding five hundred dollars, or imprisoned, not exceeding six months; and shall, besides, be liable to suit for damages by any person injured thereby.

School officers
refusing to ac-
count, liable to
suit.

SEC. 7. Any such officer, refusing to account, or to deliver over any accounts, papers, or moneys, to his successor in office, shall, in addition to the foregoing penalty, be liable to a suit therefor, to be brought by such successor.

SEC. 8. Any school or asylum incorporated by, or receiving aid from the State, either by direct grant or by exemption from taxation, shall be liable to be examined or visited by the school committee of the town or city in which such institution is situated, whenever the committee shall see fit.

School committee may visit schools incorporated or aided by the State.

SEC. 9. Any such institution, refusing to admit such committee when requested, shall be fined one hundred dollars; and their exemption from taxation shall thereafter cease and be determined.

Penalty for refusing to admit such Committee.

SEC. 10. If any person shall keep any swine, of any description, in any pen or other enclosure; or shall keep, or suffer to be kept, any other nuisance, within one hundred feet of any district school house, or within one hundred feet of any fence enclosing the yard of any such school house, he shall be fined twenty dollars; one half thereof to and for the use of the school district in which said offence is committed, and the other half thereof to and for the use of the State.

Penalty for nuisances near school houses.

SEC. 11. In the construction of this title, except in the construction of the seventieth chapter thereof, and the eighth and ninth sections of this chapter, the word town shall include the city of Providence only so far as to entitle said city to a distributive share of the public money, upon making a report to the commissioner in the same manner as the school committees of other towns are required to do.

Construction of the word "town."

SEC. 12. The public schools in said city shall continue as heretofore, to be governed according to such ordinances and regulations as the proper city authorities may from time to time adopt.

Public Schools in the city of Providence, — how governed.

CHAPTER CCXVI.

SECTION. 20. Every person who shall be convicted of willfully interrupting or disturbing any town or ward meeting; any assembly of people met for religious or school.

Penalty for disturbing public meetings or schools.

ious worship ; or any public or private school ; or any meeting lawfully and peaceably held for purposes of moral, literary, or scientific improvement—either within or without the place where such meeting or school is held—shall be imprisoned, not exceeding one year, or fined, not exceeding five hundred dollars.

NOTE.—The Courts have decided that it is a violation of this law, to go into a school on account of any REAL OR SUPPOSED ill-treatment of a child, and there use ABUSIVE OR OTHER IMPROPER LANGUAGE to a Teacher, for the alledged offence.

CITY ORDINANCES

RELATING TO THE

PUBLIC SCHOOLS.

ORDINANCES.

AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS.

- | | |
|--|--|
| 1. Descriptions of public schools. | and, teachers—compensation— |
| 2. Schools for colored children. | duties of superintendent. |
| 3. Evening schools may be established. | 6. Powers and duties of school |
| 4. Children of all inhabitants entitled to free instruction. | committee—control of school |
| 5. Appointment of superintendent | moneys—establishment of districts—repairs of school houses |
| | —text books—annual report. |

It is ordained by the City Council of the city of Providence, as follows :

SECTION 1. The public schools in this city shall be of the following descriptions: one high school, and such number of grammar schools, intermediate schools, and primary schools, as may be established by the city council.

Grades of public schools.

SEC. 2. There shall be three public schools maintained exclusively for the instruction of colored children, the grades thereof to be determined from time to time, by the school committee.

Schools for colored children.

SEC. 3. The school committee are hereby authorized to locate, control, and regulate such number of public evening schools, not exceeding eight, as they may deem advisable.

Evening schools.

SEC. 4. Free instructions shall be given in the public schools, to the children of all the inhabitants of said

Children of all inhabitants to be instructed.

city, who shall see fit to avail themselves of the benefits thereof; the pupils to be subject to such rules and regulations as the school committee may, from time to time, prescribe.

School committee to appoint superintendent and teachers, and fix compensation.

SEC. 5 The school committee shall appoint, annually, a superintendent of the public schools, and such teachers as they may deem expedient, who shall perform such duties as said committee may, from time to time, prescribe. The superintendent of public schools, and the teachers therein, shall receive such compensation for their services, respectively, as the school committee shall from time to time determine; *provided*, such compensation shall not exceed the rate fixed by resolution of the city council. The superintendent shall keep regular office hours, other than the school hours, and it shall be his special duty to occupy his time during school hours, in visiting the several public schools.

Duty of superintendent.

Powers and duties of school committee.

SEC. 6. All moneys appropriated for the support of public schools, shall be subject to the exclusive control of the school committee, who shall have full power to cause the same, or any part thereof, to be expended in any manner which they may deem most advisable for the benefit and welfare of the schools; excepting so much thereof as will be from time to time required for the payment of the salaries of the superintendent and teachers; and excepting also, all such appropriations as may be made for any specific purpose or purposes. Said committee shall also have full power and authority to establish and alter, from time to time, as they may deem expedient, the bounds of the several school districts, in order to provide suitable locations for such new schools as may hereafter be established by the city council, or to make more equal apportionment of pupils to the several schools. It shall be their duty to see that the school houses and estates are kept in proper repair; to select and designate the best text books; and to provide all such apparatus, and all other means of instruction for all the schools, as may be necessary for keeping the same

in efficient operation, and for enabling the pupils to receive all the advantages therefrom, which it is the intention of this ordinance to provide and secure. Said committee shall have and exercise a general discretionary power in all matters and things relating to the public schools, which are not specially provided for by this ordinance, or by the laws of this State; and may make regulations not repugnant to said laws, or to the ordinances of this city; and shall annually, on the first Monday in June, report to the city council upon the condition of the public schools.

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:

SECTION 1. The school committee are hereby authorized to establish two schools, of a class different from any in existence, to be called "ungraded schools." Ungraded schools.

(Passed September 10, 1855.)

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:

SECTION 1. No child, or other person, shall be permitted to attend any of the public schools in this city, Vaccination. as a pupil, unless such child or person shall furnish to the teacher of such school, or to the superintendent of

PUBLIC SCHOOLS.

public schools in said city, if requested so to do, the certificate of some practicing physician, that such child or person has been protected from small pox, by vaccination.

SEC. 2. This ordinance shall go into effect on first Monday of June next.

(Passed April 21, 1856.)

EXPENDITURE FOR REPAIRS.

Repairs. The school committee shall not expend, in the alteration or reparation of any school house, a greater sum than two hundred and fifty dollars, until the same shall have been authorized by the City Council.

(Extract from an appropriation Ordinance, passed September 8, 1882.)

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ORDINANCES AND RESOLUTIONS

IN RELATION TO

THE SALARIES OF THE TEACHERS

IN THE

PUBLIC SCHOOLS.

ORDINANCES, &C.

It is ordained by the City Council of the City of Providence, as follows, viz :

SECTION I. Annual salaries shall be paid to the several officers and persons employed by the city government hereinafter mentioned, in equal quarterly payments, as follows, viz :

To the superintendent of the public schools, sixteen hundred dollars. Superintendent.

To two male teachers in the high school, twelve hundred dollars each. High School.

To one male teacher in the high school, nine hundred dollars.

To one female teacher in the high school, six hundred and fifty dollars.

To one female teacher in the high school, five hundred dollars.

To one female teacher in the high school, four hundred and fifty dollars.

To one female teacher in the high school, four hundred dollars.

To one female teacher in the high school, three hundred and sixty dollars. (Changed to four hundred dollars, Jan. 10 1859.)

To each principal in the grammar schools, eleven hundred dollars. Grammar Schools.

To the teacher of drawing in the high school, no salary shall be paid. Drawing.

French. To the teacher of French in the high school, no salary shall be paid.

Music. To the teacher of music in the public schools, nine hundred dollars.

(Passed June 7 1858.)

It is ordained by the City Council of the City of Providence, as follows :

High School. SECTION I. An annual salary of four hundred dollars shall be paid in equal quarterly payments, to the teachers of the third division of the junior class of girls in the high school.

(Passed January 10 1859.)

Resolved, that the school committee be, and they are hereby authorized to pay the teachers in the public schools, annual salaries, in equal quarterly payments, as follows :—

Grammar Schools. The assistants in the grammar schools, each, a salary not exceeding three hundred and fifty dollars.

Intermediate and Primary. The principals of the intermediate and primary schools, each, a salary not exceeding three hundred and fifty dollars.

The assistants in the intermediate and primary schools, each, a salary not exceeding three hundred dollars.

(Passed August 13 1855.)

Music. *Resolved*, That the school committee be, and they are hereby authorized to employ teachers of music in the public schools; *provided*, the compensation of said teachers shall not exceed in all, the sum of ten hundred and eighty dollars, annually.

(Passed August 11, 1856.)

By-Laws of the School Committee,

AND

RULES AND REGULATIONS

OF THE

PUBLIC SCHOOLS.



BY-LAWS AND REGULATIONS.

ARTICLE I.

ORGANIZATION.

SECTION 1. In the week succeeding the annual election of members of the School Committee in the month of April, the Secretary for the year preceding shall call a meeting of the new Committee, for the purpose of organization. The members present at this meeting, and the other members as soon as they shall meet with the Committee, shall be duly sworn or shall affirm to discharge faithfully the duties of their office.

Secretary of preceding year to call meeting of new committee.

Members to be sworn or affirmed.

SEC. 2. At this meeting, a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz: an Executive Committee, a Committee on Qualifications, a Committee on Accounts, a Committee on the High School, and a Committee for each District; the whole School Committee being divided, with due regard to the number of schools in each district, into as many District Committees as there are districts, the High School being considered as one district. In the election of officers, a ballot shall be had upon the request of any member.

Officers and standing committees to be elected.

Ballot on request of any member.

BY-LAWS AND REGULATIONS.

ARTICLE I.

ORGANIZATION.

SECTION 1. In the week succeeding the annual election of members of the School Committee in the month of April, the Secretary for the year preceding shall call a meeting of the new Committee, for the purpose of organization. The members present at this meeting, and the other members as soon as they shall meet with the Committee, shall be duly sworn or shall affirm to discharge faithfully the duties of their office.

Secretary of preceding year to call meeting of new committee.

Members to be sworn or affirmed.

SEC. 2. At this meeting, a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz: an Executive Committee, a Committee on Qualifications, a Committee on Accounts, a Committee on the High School, and a Committee for each District; the whole School Committee being divided, with due regard to the number of schools in each district, into as many District Committees as there are districts, the High School being considered as one district. In the election of officers, a ballot shall be had upon the request of any member.

Officers and standing committees to be elected.

Ballot on request of any member.

Chairman of
special or
standing com-
mittee.

SEC. 3. The person first named on any special or Standing Committee, shall be the chairman thereof, and shall act as such until such Committee shall elect a chairman.

ARTICLE II.

THE PRESIDENT.

To maintain
order.

When absent,
President pro
tempore to be
elected.

To appoint
examining
committees.

To make re-
port to City
Council.

To call special
meetings.

SECTION I. The President shall take the chair at the hour appointed for the meeting of the Committee, and shall maintain the standing rules of order of the Committee. In his absence, the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected.

SEC. 2. He shall appoint one or more members of the Committee to attend and conduct the quarterly examination of each Primary, Intermediate and Grammar School, and of the different classes in the High School.

SEC. 3. He shall cause to be presented to the City Council on the first Monday in June, annually, a Report of the condition of the Public Schools during the preceding year.

SEC. 4. He may, whenever he shall deem it expedient, call a special meeting of the Committee.

ARTICLE III.

THE SECRETARY.

To keep record
and preserve
papers.

To send notice
of meetings.

SECTION. 1. The Secretary shall keep a full and fair record of all the proceedings, and of the members present at every meeting, and shall preserve, on file, all papers relating to the business of the Committee.

SEC. 2. He shall send a notice of every meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting, and shall also send a notice to the chairman of every

Committee appointed, stating the commission and the members associated with him.

To notify chairman of committees.

SEC. 3. He shall transmit to the City Treasurer, all bills, as soon as they are allowed by the Committee, together with a schedule thereof and orders upon the Treasurer for the several amounts.

To draw orders upon City Treasurer.

SEC. 4. He shall make up the record of every meeting as soon as may be after the close of the same; and the record books and files of papers shall be at all times open to the inspection of the members of the Committee and of the Superintendent.

To make up record.

Books and papers open to committee and superintendent.

SEC. 5. He shall, at the request of five members, call a special meeting of the Committee.

To call special meetings.

ARTICLE IV.

STANDING COMMITTEES.

SECTION 1. The Executive Committee shall consist of five members, who shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them; and shall direct or authorize him to purchase all necessary furniture and fuel for the use of the schools; and they shall examine any of the school-houses and grounds, on notice of the Superintendent or a member of the District Committee, and cause all needed repairs to be made in a proper manner; and shall give special attention to the ventilation of each school-room, and shall cause to be employed some suitable person to make the fires in the several schools, when necessary, and to sweep the rooms and entries of all the buildings daily, and to properly dust the blinds, seats, desks, and other furniture.

EXECUTIVE COMMITTEE.

To consist of five.

To advise Superintendent.

To purchase furniture and fuel.

To examine school houses and grounds.

To make repairs and ventilation.

To employ person to make fires and sweep school houses.

SEC. 2. The Committee on Qualifications shall consist of seven members, who shall examine candidates for the places of teachers, and make appointments, on trial, subject to the approval of the General Committee.

COMMITTEE ON QUALIFICATIONS.

To consist of seven.

To examine teachers.

To report names of teachers appointed and successful.

To examine list of teachers.

To give notice to unsuccessful teachers.

To revise course of studies, and recommend books.

To introduce books into the High School.

COMMITTEE ON ACCOUNTS
To consist of two.

To audit and certify all accounts.

To report at each quarterly meeting.

DISTRICT COMMITTEES.

To have supervision of schools and to report.
To visit schools.

To consider cases of discipline.

To restore or suspend pupils

SEC. 3. They shall at each quarterly meeting, report in writing, to the General Committee, the names of all persons who have been appointed during recess and have been successful in teaching; and shall, during the term next preceding the quarterly meeting in August, examine the list of teachers, and report, at that meeting, the names of those who in their opinion ought to be reëlected; and they shall give at least one month's notice to those who have not been successful teachers, that they will not be nominated for reëlection.

SEC. 4. They shall, from time to time, revise the course of studies in the schools, and recommend to the General Committee such books to be used in the schools, as they may deem expedient; and they shall have power to introduce into the High School such books as may be recommended by the Committee on the High School.

SEC. 5. The Committee on Accounts shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent, and if found correct and satisfactory, shall audit and certify the same; and they shall report their examination of accounts at each regular quarterly meeting of the General Committee, who shall allow no account which has not been so audited and certified.

SEC. 6. The District Committees shall exercise a general supervision over all the schools in their respective districts; and shall report in writing, at each quarterly meeting, the condition of the several schools, buildings and grounds; and each member shall visit all the schools in his district, at least once in each term.

SEC. 7. They shall also take into consideration every case of discipline reported to them by the Superintendent, or which shall be presented to them by appeal from his decision, and in such cases they are authorized to restore a pupil, or suspend or expel him from school, as the necessity of the case may require.

SEC. 8. During suspension, and after expulsion, such pupil shall not be admitted to any other public school; and after expulsion, no pupil shall be restored without the consent of the General Committee.

Pupils suspended or expelled not to be restored except—

SEC. 9. They are empowered in their respective districts, to authorize and direct, in writing, the Superintendent to suspend any teacher for negligence, disobedience of the school regulations, or for other reasonable cause; and in case of the suspension of a teacher by the Superintendent, as provided in section 2 of Article VIII. they shall examine the case, and restore the teacher or confirm the suspension, as they shall deem expedient; and in all cases of the suspension of a teacher, they shall give immediate notice of their proceedings to the President, who shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

To suspend teachers.

May restore teachers.

To give notice to President.

ARTICLE V.

COMMENCEMENT OF SCHOOL YEAR AND VACATIONS.

SECTION 1. The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four terms; the first term shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third terms shall be each eleven weeks, and each be followed by a vacation of one week; and the fourth term shall be so many weeks as to make, in all, forty-three school weeks in each year, and shall be followed by a vacation till the beginning of the next school year.

School year to begin—

Length of terms and vacations.

ARTICLE VI.

QUARTERLY MEETINGS AND EXAMINATIONS.

SECTION 1. Regular quarterly meetings of the School Committee shall be held on the last Friday in each term, at 7½ o'clock, P. M.

Meetings on last Friday in term.

Examinations, when to take place. SEC. 2. The quarterly examination of the Primary and Intermediate Schools, shall take place on the afternoon of the last Thursday in each term; of the Grammar Schools on the forenoon of the last Friday in each term; and of the High School on the afternoon of the last Wednesday in each term.

Examining committees to report. SEC. 3. The Examining Committees shall report to the General Committee, at the quarterly meeting, the number of scholars present at the Examination, and the condition of the schools.

ARTICE VII.

APPOINTMENT AND RESIGNATION OF TEACHERS.

Teachers and superintendent when elected. SECTION 1. At the regular quarterly meeting in July, the appointment of the Superintendent and that of every teacher shall expire, and a new election shall then take place.

Candidates. SEC. 2. The persons recommended by the Committee on Qualifications, shall be considered candidates regularly nominated for their respective offices.

Ballot. SEC. 3. On request of a member, the election of Superintendent, or of any teacher, shall take place by ballot.

Teachers to give notice of intention to resign. SEC. 4. Any teacher who may wish to resign his office, may do so at the end of a term; provided, at least one month's notice of the intention be given, in writing, to the Superintendent.

Teacher leaving without notice, to forfeit pay. SEC. 5. A teacher, who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he may be entitled at the time of leaving, or such part thereof, as said Committee may specify.

Suspension and dismissal of teachers—notice to be given. SEC. 6. The General Committee may, upon the suspension of a teacher by a District Committee, or by the Superintendent, or at any time, for any of the causes for

which a teacher may be suspended, as aforesaid, dismiss a teacher from farther service; *provided*, that such dismissal shall not take effect until one month's notice thereof shall have been given to such teachers.

ARTICLE VIII.

THE SUPERINTENDENT.

SECTION 1. The Superintendent shall act under the advice and direction of the General Committee, and of the Executive Committee, and shall have the superintendence of all the public schools, school houses, estates and apparatus; and shall visit each school as often as his other duties will reasonably permit, and carefully examine its progress and condition. He shall pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes; and shall make such alterations of the districts, as will equalize the attendance.

To act under advice of—

To visit schools.

To classify pupils.

To apportion studies.

To alter districts.

SEC. 2. He shall also advise and direct the teachers, in relation to the course of instruction and discipline in their respective schools; and see that the prescribed studies are carefully pursued, and that no books are used, except such as are adopted by the General Committee, and that the best methods of discipline are maintained in a proper manner; for which purpose, he may exercise the full power and authority of the School Committee, in enforcing and carrying into full effect all their rules, regulations and orders in relation to discipline and instruction in the schools; and in case of the refusal of any teacher to obey his written instructions, he shall have power to suspend said teacher, and shall forthwith report the suspension to the chairman of the District Committee.

To advise and direct teachers

To enforce rules and regulations.

To suspend teachers.

SEC. 3. He shall examine into all cases of discipline reported to him by the teachers, or by the parent or guardian of a pupil, and shall take such action in the matter as he shall deem expedient; and if, on examina-

To examine cases of discipline.

tion, he shall suspend or exclude a pupil from school, he shall report the same forthwith to the chairman of the District Committee.

To secure attendance of pupils.

SEC. 4. He shall exert his personal influence with teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible; and shall continually endeavor to raise the character of every school to the standard of the best schools of the same description; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the public schools in this city; and shall at all times render such assistance to the several Committees as may be required by them.

To assist committees.

To examine and certify bills.

SEC. 5. All bills for the expenses of the School Department must be presented to him, and he shall, *before* the last Wednesday in each quarter, examine and certify his approval or disapproval of them, and make a schedule of the same, for the use of the Committee on Accounts.

To make schedule.

To keep office hours.

SEC. 6. He shall keep regular office hours, other than the school hours, at a place provided for that purpose; which shall also be the general depository of the books and papers belonging to the School Department.

To purchase text books.

SEC. 7. He shall purchase and have charge of the text books provided for indigent children, and of the distribution thereof; and shall furnish, to the order of the teachers, all necessary blanks, registers, and blank books, and text books, for their own use and the use of indigent pupils.

To furnish blanks.

To provide thermometers.

SEC. 8. He shall cause a thermometer to be placed in each school room, for the healthful regulation of the temperature in the same.

To employ substitutes for absent teachers.

SEC. 9. He shall, in case of the sickness of teachers, or other necessary cause of absence, see that suitable substitutes are employed; and no one shall be employed as a substitute without his approbation, and all substitutes shall be employed at the expense of the absent teacher.

To make quarterly report.

SEC. 10. He shall, at every regular quarterly meeting, report in writing, the number of pupils attending

the several schools during the term, and such information relating to the condition of the schools, and such plans for the improvement of the same, as he may have to communicate.

SEC. 11. He shall call together the teachers once at least in each term, in order that they may interchange their views on the various points of instruction and discipline. To hold teachers' meetings.

SEC. 12. He may give permits to pupils to enter school at any time during the term, and also to pupils residing in one district to attend a school in another, when there are good and satisfactory reasons for the change. To give permits to pupils.

SEC. 13. He shall, under the advice and direction of the Committee on Qualifications, once in six months, or oftener if deemed necessary, examine or cause to be examined the most advanced classes of the several schools, or so many of them as may be candidates for the vacancies in the next higher grade of schools, and make a selection of such as are best prepared for promotion, and cause the proper transfers to be made; and no pupil shall be transferred from one school to another, without the consent of the Superintendent; and in making transfers, preference shall be given to age, when other qualifications are equal. To examine candidates for promotion, and make transfers.

SEC. 14. He shall be principal of the High School until a principal is elected. To be principal of High school.

ARTICLE IX.

TEACHERS AND THEIR DUTIES.

SECTION 1. All teachers in the public schools, are required to observe and carry into full effect, all rules, regulations, and directions of the school committee and of the Superintendent, in relation to the instruction and To observe and enforce rules.

To attend
teachers'
meetings.

discipline of their respective schools; and to attend, punctually and regularly, all the quarterly meetings held by the Superintendent.

To open
school.

SEC. 2. They shall be at their respective school houses at least *fifteen* minutes before the specified time for beginning school, and open the rooms for the admission of the scholars; and shall cause the bell to be rung fifteen minutes previous to the time appointed for beginning school; and they shall open the morning session of each school, with reading from the Bible, as a devotional exercise, or with prayer, at the option of the presiding teacher.

To cause bell
to be rung.

To read from
Bible.

To be devoted
to their office.

SEC. 3. They shall devote themselves, exclusively, to the duties of their office; and no teacher shall keep a private school, or instruct a private class.

To prepare
themselves in
studies.

SEC. 4. They shall thoroughly prepare themselves, daily, in all the studies pursued in their several classes, and shall exert a careful supervision over their pupils, while in the school room and at recess, in order to prevent all improper conduct on the school premises; and they shall, when deemed necessary, extend their supervision to pupils going to, and returning from school.

To oversee
conduct of
pupils.

To visit other
schools.

SEC. 5. They may spend one half day in each quarter, in visiting one or more schools of the same grade as that in which they are engaged, for the purpose of observing the discipline and modes of instruction in the same.

To have care
of school
property.

SEC. 6. They shall take daily care that the school, houses, the furniture and apparatus in the same, as well as the out-buildings, fences, and all property belonging to the school estate, and books of reference, and those loaned to indigent scholars, be not defaced or injured by the scholars; and they shall give prompt notice, in writing, to the Superintendent, of all repairs and supplies that may be needed.

To give notice
of repairs.

To give notice
when absent.

SEC. 7. They shall, when obliged to be absent from school, at any time, give immediate notice thereof to the Superintendent, stating how long they will probably be detained from school.

SEC. 8. They shall carefully ascertain the temperature of their rooms, and use all proper means to avoid those injurious extremes of heat and cold, which negligence might induce.

To regulate temperature of school rooms.

SEC. 9. They shall enroll the names of pupils as soon as they are admitted, and carefully mark all the absences each half day, and report forthwith to the Superintendent, the names of all pupils absent for five half days in four successive weeks, for any other cause than sickness; and in all cases of absence, they shall ascertain, from the parents or guardians of pupils, whether such absence is by their permission; and they shall report all cases of truancy, without delay, with names of the Parents or Guardians, to the Superintendent.

To enroll pupils, mark and report absences, and ascertain cause of absences.

SEC. 10. No teachers shall be permitted to receive any present or gift from any of the classes under their charge, nor shall any contribution be permitted in any school by the pupils for that purpose.

To receive presents from pupils.

ARTICLE X.

PRINCIPAL TEACHERS, AND TEACHERS IN THE HIGH SCHOOL.

SECTION 1. The principal teacher in each school, and each teacher in the High School, shall record, in their respective registers, the names, ages, places of residence and dates of entrance of the pupils; and they shall make such other entries as shall exhibit a correct view of their absences, their conduct in school, and the progress made in their studies; a report of which they shall transmit to the parent or guardian of each pupil, except those in the Primary Schools, at least twice in each term, with a request that it be returned with the name of the parent or guardian written upon it in acknowledgment of its receipt.

To keep record of pupils.

To report to parents.

SEC. 2. The register shall be at all times open to the inspection of the members of the School Committee and of the Superintendent.

Register open to committee and superintendent.

SEC. 3. They shall, whenever they deem any misconduct of a pupil, either in or out of school, such that he is an unfit member of the same, or that his example is injurious to other pupils, report him to the Superintendent, for his examination; or whenever a pupil shall, in their opinion, be guilty of violent opposition or gross misconduct, they may suspend such pupil from school for the time; and shall, in all cases of suspension, forthwith give information in writing, of the cause thereof, to the Superintendent, and to the parent or guardian.

To report cases of misconduct.

SEC. 4. They shall severally make a report in writing, to the Superintendent, one week before the termination of each term; stating the number of pupils admitted, the average number belonging to the school during the term, and the average attendance; and containing such other information as may be necessary to set forth the general condition of their schools, together with any suggestions which they may have to offer for the improvement of the same; and shall append to each report the number of times each teacher, in said school, has been *absent* or *late* during the term, with the reasons for such absence or lateness. And any teacher, either Principal or Assistant, who fails, for any cause whatever, to be present fifteen minutes before the time for opening the school, shall be considered late and shall be so reported to the Superintendent.

To suspend pupils and to report.

To make quarterly report.

SEC. 5. They shall enter upon the catalogue, kept in the register, the name of every book placed in the library of reference books, in their respective rooms, for the use of the teachers and scholars, and also that of every text book to be lent to indigent pupils.

To report when absent or late.

SEC. 6. They shall allow a recess for all the pupils, *not exceeding fifteen minutes* in each half day, from the time of leaving their seats, until they are again seated.

To keep record of books.

SEC. 7. They shall cause the school room to be properly cleaned at least once in each term.

To allow recess.

SEC. 8. They shall give proper attention to the cleanliness and dress of each pupil.

To cause school room to be cleaned.

Cleanliness of pupils.

SEC. 9. They shall, whenever satisfied of the inability or poverty of the parent or guardian of any pupils to furnish their children with the required school books, send a written order to the Superintendent, specifying the books needed. These books shall belong to the school, and to be lent to indigent pupils only, to be returned to the principal teacher at or before the close of every term, or whenever the pupil may leave the school.

To provide
books for indigent pupils.

ARTICLE XI.

ASSISTANT TEACHERS.

SECTION 1 The assistant teachers shall, in all matters relating to the government, instruction and management of school, obey the directions of the principal.

To obey
directions of
principal.

SEC. 2. In the absence of the principal teacher, the assistant teacher who has been the longest time in the school, shall assume its management; or the oldest, where they are of the same standing, unless otherwise directed by the Superintendent.

To manage
school in absence of
principal.

ARTICLE XII.

PUPILS.

SECTION 1. During the first week in each term, and on the first Monday in every calendar month, any child, in *all respects qualified*, may enter the Primary, Intermediate, or Grammar School, in the district in which he resides, by applying to the teachers at the school house.

When to enter
school.

SEC. 2. No pupil shall be admitted into any public school, whose residence is out of the city, or who may be boarding here, or staying here with friends, chiefly for the purpose of attending a public school. Nor shall any pupil attend upon a public school, in a district other than that in which he resides, except by a permit from the Superintendent.

To be a resident of this
city.

To attend
school in his
own district.

- instruction of a male Principal, and three or more female Assistants, who shall give instruction in Reading, Spelling, Writing, Arithmetic, Geography, English Grammar, Composition, and the History of the United States and of England, with exercises in vocal music.
- Colored School. SEC. 2. The school for colored children, when necessary, shall have one or more female Assistants.

ARTICLE XV.

HIGH SCHOOL.

- Teachers. SECTION 1. The High School shall be under the government of a Principal and three male and four or more female teachers, who shall give instruction in a classical and the higher branches of an English education.
- Studies.

ARTICLE XVI.

MUSIC.

- Teacher of Music. SECTION 1. In addition to the daily exercises in vocal music, lessons of one hour each week, in the elements and science of music, shall be given by a competent teacher, in each Intermediate and Grammar School and in the High School.

ARTICLE XVII.

CORPORAL PUNISHMENT.

- To be avoided. SECTION 1. All instructors shall aim at such discipline in their schools as would be exercised by a kind, judicious parent in his family, and shall avoid corporal punishment, by which is understood all infliction of bodily pain, in all cases where good order can be preserved by milder measures; and it shall be the duty of the several teachers in the public schools to keep a record of all instances of inflicting corporal punishment, which record shall be open, at all times, to the inspection of the Superintendent and the School Committee.
- Record to be kept.

ARTICLE XVIII.

HOLIDAYS.

SECTION 1. The following holidays shall be granted alike to all the Public Schools, viz:—Every Saturday, the day of the Celebration of American Independence, Christmas day, and New Year's day. Holidays.

ARTICLE XIX.

DISMISSION OF SCHOOLS.

SECTION 1. In case of the death of a teacher, the school in which that teacher was employed shall be dismissed during that portion of the day in which the funeral shall take place. On no other day shall a school be dismissed without permission from the General Committee or from the Superintendent, acting under the advice of the Executive Committee. Death of Teacher.
Permission of Committee or Superintendent.

ARTICLE XX.

GENERAL REGULATIONS.

SECTION 1. The hours of instruction in the several public schools shall be fixed, from time to time, by the General Committee. Hours of Instruction.

SEC. 2. No school room shall be used for any other purpose than the instruction prescribed in these Regulations, unless by order or permission of the City Council or General Committee. Use of School Room.

SEC. 3. No person shall be allowed to address any school, at a public examination, except the teachers, Superintendent and members of the Committee. Addresses to Schools.

SEC. 4. No child shall be permitted to attend any Public School in this city, as a pupil, without first furnishing to the principal teacher of such school a certificate from some practicing physician, that said child has been protected from small pox, by vaccination. Pupils to furnish certificate of vaccination.

Profane language and disorderly conduct. SEC. 5. No pupil shall be allowed to retain his connection with any Public School, who indulges in profane or unchaste language, or who conducts himself in a disorderly manner going to, or returning from School.

Contagious diseases. SEC. 6. No pupil affected with any contagious disease, shall be suffered to remain in any Public School.

Teachers to be acquainted with laws. SEC. 7. It shall be the imperative duty of all teachers, to make themselves acquainted with all by-laws, resolutions and regulations adopted by the School Committee, and to read to their scholars, at least once each term, such parts as relate to the government of schools.

Compliance of teachers with the laws. SEC. 8. A faithful compliance on the part of teachers with all the rules and regulations of the School Committee, and of the directions of the Superintendent, shall be one of the conditions on which they shall retain their connections with the Public Schools.

One Session. *Resolved,* That no teacher shall be allowed to substitute one session for the two regular daily sessions appointed for the schools, for any purpose whatever, excepting on the occasion of *very* stormy weather, or by permission of the Superintendent. And whenever a single session shall be substituted by a teacher for the two regular sessions, it shall not be less than five hours, including two recesses, and notice shall be given of the same without delay to the Superintendent.

(Passed July 27 1860.)

Names of teachers refusing to obey laws to be reported. *Resolved,* That the Superintendent be, and he is hereby requested to present to the School Committee, and also to the Committee on Qualifications, the names of

all teachers who hereafter may neglect, or refuse to comply with, any of the Regulations, By-Laws, or Resolutions of the School Committee, or any positive directions of the Superintendent, and particularly the names of those who do not attend the Quarterly Meeting of teachers, unless they have been previously excused.

(Passed April 6, 1863.)

Resolved, That the Secretary be, and he is hereby authorized and instructed, in behalf of the School Committee, to order the regular quarterly bills of the teachers to be paid, and to draw upon the City Treasurer for the amount thereof, as soon as said bills shall have been duly audited by the Superintendent and the Committee on Accounts. Quarterly bills.

(Passed February 13 1863.)

STANDING RULES OF ORDER

OF THE

SCHOOL COMMITTEE.

RULES OF ORDER.

SECTION 1. Twenty members shall constitute a quorum of the Committee, and the following order of business shall be observed in their meetings :—

- I. Reading of proceedings of the previous meeting.
- II. Report of the Examining Committees of the several schools, beginning with the Primary Schools.
- III. Reports of the several Districts and Standing Committees.
- IV. Report of the Superintendent.
- V. Reports of Special Committees.
- VI. Unfinished business of preceding meetings.
- VII. Motions, Resolutions, Petitions, &c.

SEC. 2. The president shall preserve order and decorum in the meetings ; he may speak to points of order in preference to other members, and shall decide all questions of order, subject to an appeal to the Committee, on motion of any member regularly seconded ; and no other business shall be in order till the question on the appeal shall have been decided.

SEC. 3. When two or more members rise at the same time, the President shall name the member who shall speak first.

SEC. 4. He shall rise to address the Committee, or to put a question, but he may read, sitting. He shall declare all votes ; but if any member doubt the vote, the

Quorum.

Order of business.

Duties of the President.

Same.

Same.

President, without further debate upon the question, shall require the members voting to rise and stand until they are counted, and he shall declare the result.

Same. SEC. 5. The President may express his opinion on any subject under debate; but in such case, he shall leave the chair and appoint some other member to take it; but he may state facts, and give his opinion on questions of order, without leaving his place.

Yeas and nays. SEC. 6. When any member shall require a question to be taken by *Yeas* and *Nays*, the President shall take the sense of the Committee in that manner, provided *one-fifth* of the members present are in favor of it.

Motions. SEC. 7. He shall propound all questions in the order in which they are moved, unless the subsequent motion shall be previous in its nature; except in naming sums and fixing times, the largest sum, and the longest time, shall be put first. After a motion is seconded, and stated by the President, it shall be disposed of by vote of the Committee, unless the mover withdraw it before a decision or an amendment.

Motion to adjourn. SEC. 8. The President shall consider a motion to adjourn as always in order, unless a member has possession of the floor, or any question has been put and not decided, without debate. Any member who moves to adjourn to a day certain, shall assign his reasons for so doing.

Previous question. SEC. 9. He shall put the previous question in the following form:—"Shall the main question be now put?" and all amendments or further debate of the main question shall be suspended, until the previous question shall have been decided. He shall not allow any member to speak on the "previous question," more than once, without leave.

Duties of members in debate. SEC. 10. When any member is about to speak, he shall rise in his place, and respectfully address the President; shall confine himself to the question under debate, and avoid personality. No member, in debate, shall

mention another member by his name ; but may describe him by the Ward he represents, the place he sits in, or such other designation as may be intelligible and respectful.

SEC. 11. No member speaking shall be interrupted by another, but by rising to call to order, or to correct a mistake. But if any member in speaking, or otherwise, transgresses the Rules of the Committee, the President *shall*, or any member *may*, call him to order ; in which case the member so called to order, shall immediately sit down, unless permitted to explain ; and the Committee, if appealed to, shall decide the case, but without debate. Call to order.

SEC. 12. No member shall speak more than five minutes at any one time, on any motion or order under discussion before the committee, nor more than twice to the same question, without first obtaining leave of the Committee ; nor more than once, until all other members choosing to speak shall have spoken. Rules of debate.

SEC. 13. When a motion is made and seconded, it shall be considered by the Committee, and not otherwise ; and no member shall be permitted to submit a motion in writing, until he has read the same in his place, and it has been seconded. Every motion shall be reduced to writing, if the President direct, or any member of the Committee request it. Motions.

SEC. 14. When a question is under debate, no motion shall be received but to adjourn ; to lay on the table ; for the previous question ; to postpone to a day certain ; to commit ; to amend ; or, to postpone indefinitely ; which several motions shall have precedence, in the order in which they stand arranged. Order of motions.

SEC. 15. When a motion has once been made, and carried, in the affirmative or in the negative, it shall be in order for any member voting in the majority, to move for a reconsideration ; and if such motion is seconded, it shall be open to debate, and be disposed of by the Com- Reconsiderations.

mittee. And in case the motion be made at the same meeting, it shall be competent for a majority of the members present to pass a vote of reconsideration ; but if it be made at subsequent meeting, the subject shall not be reconsidered, unless a majority of all the members of the Committee shall vote therefor. But no more than *one* motion for the reconsideration of any vote shall be permitted.

Members to
vote.

SEC. 16. Every member, who shall be present when a question is put, shall give his vote, unless the Committee, for special reasons, excuse him.

SEC. 17. All motions and reports may be committed or recommitted, at the pleasure of the Committee.

SEC. 18. The division of a question may be called for, when the sense will admit of it.

SEC. 19. When the reading of a paper is called for, and the same is objected to by any member, it shall be determined by a vote of the Committee.

Suspension of
rules.

SEC. 20. The consent of three-fourths of the members present at any meeting of the Committee, shall be requisite for the suspension of any standing rule of the Committee, or regulation of the schools, unless the same shall have been proposed at a previous meeting.

Repeal or
amendment of
rules.

SEC. 21. Whenever any proposition is submitted to the Committee, to repeal or to amend any by-law of the Committee, or any regulation of the public schools, no action shall be had on said proposition before it has been referred to a Committee, who shall report, in writing, such recommendations in regard to the proposed repeal or amendment, as they may deem expedient.

COURSES OF STUDY
IN THE
PUBLIC SCHOOLS.

COURSE OF STUDY FOR THE PRIMARY SCHOOLS.

FIFTH GRADE.

FIRST AND SECOND TERMS.—Alphabet and reading from Cards.

FOURTH GRADE.

THIRD AND FOURTH TERMS.—Reading and Spelling from Complete Speller and from Cards.

THIRD GRADE.

FIFTH AND SIXTH TERMS.—To page 76 of the First Progressive Reader. The addition of small numbers. The Multiplication Table begun. Spelling from Reading Lessons, and the Complete Speller, and from Cards.

SECOND GRADE.

SEVENTH AND EIGHTH TERMS.—To page 42 of the Second Progressive Reader. The addition of small numbers and the Multiplication Table continued. Spelling from Reading Lessons and the Complete Speller and from Cards.

FIRST GRADE.

NINTH AND TENTH TERMS.—To page 105 of the Second Progressive Reader. The addition of small numbers completed.—The subtraction and division of small numbers begun. The Multiplication Table Finished. To page 51 of the Complete Speller.

Oral Exercises in Arithmetic and the explanation of the meaning of words, daily, in the First and Second Grades. Exercises in Spelling in every Reading lesson, and Drawing from Cards, throughout the course.

N. B.—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined for promotion to a higher grade, at the beginning of each term.

All pupils before being promoted to a higher grade must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences and failures in lessons will seriously retard the promotion of pupils.

COURSE OF STUDY FOR THE INTERMEDIATE SCHOOLS.

FIFTH GRADE.

FIRST AND SECOND TERMS.—The Second Reader finished. To page 58 of the Complete Speller. Numeration and Addition begun. Intellectual Arithmetic.

FOURTH GRADE.

THIRD AND FOURTH TERMS.—To page 115 of the Third Progressive Reader. To page 62 of the Complete Speller, and review from beginning. Intellectual Arithmetic, Numeration, Addition and Subtraction continued.

THIRD GRADE.

FIFTH AND SIXTH TERMS.—To page 165 of the Third Progressive Reader. To page 68 of the Complete Speller and review of preceding pages. Intellectual Arithmetic reviewed and fractions commenced.

SECOND GRADE.

SEVENTH AND EIGHTH TERMS.—To page 287 of the Third Progressive Reader. Review of the Complete Speller to page 74 and review. Intellectual Arithmetic reviewed, and fractions continued. Long and Short Division in Written Arithmetic commenced. Definitions in Geography.

FIRST GRADE.

NINTH AND TENTH TERMS.—Third Progressive Reader finished. To page 82 of the Complete Speller and review. Intellectual Arithmetic continued. The Geography of N. America and the United States. Words defined by each class.

N. B.—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined for promotion to a higher grade at the beginning of each term.

All pupils before being promoted to a higher grade must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences and failures in lessons will seriously retard the promotion of pupils.

COURSE OF STUDY FOR THE GRAMMAR SCHOOL.

—
QUALIFICATIONS FOR ADMISSION.

Written Arithmetic, Long Division completed.
Intellectual Arithmetic, to page 36.
Geography of N. America and the United States.
Third Progressive Reader finished.

EIGHTH GRADE.—FIRST YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic, review and advance to fractions. Intellectual Arithmetic. Geography. Third Class Reader. Complete Speller; review to page 96.

SEVENTH GRADE.—FIRST YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; Complete Fractions. Intellectual Arithmetic. Geography. Oral Instruction in Grammar; Sentence and Definition Books. The Third Class Reader. Complete Speller; review to page 102.

SIXTH GRADE.—SECOND YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Federal Money. Intellectual Arithmetic. Geography, Oral Instruction in Grammar; Sentence and Definition Books. Third Class Reader. Complete Speller; to page 111.

FIFTH GRADE.—SECOND YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; complete Denominate Fractions. Intellectual Arithmetic. Geography. Grammar. Sentence and Definition Books. Third Class Reader, finished and reviewed. Complete Speller; to page 135 and review.

FOURTH GRADE.—THIRD YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Interest. Intellectual Arithmetic; Per cent; Interest; Special review of fractions. Grammar. Compositions. Geography. Second Class Reader. Complete Speller, reviewed. History continued.

THIRD GRADE.—THIRD YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; complete Proportion. Intellectual Arithmetic. Geography. Grammar; Analysis and Parsing. Syntax. Second Class Reader finished. Composition. Complete Speller; to page 141. History continued.

SECOND GRADE.—FOURTH YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Square and Cube Root. Intellectual Arithmetic finished and reviewed. Geography, general review. History; Discoveries and Settlements. Grammar; Analysis and Parsing. Compositions. First Class Reader. Complete Speller reviewed. Declamation.

FIRST GRADE.—FOURTH YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; Algebra; general review. Intellectual Arithmetic; reviews and problems. History; complete Revolutionary War. Grammar; Analysis and Parsing selections of Prose and Poetry. First Class Reader. Etymology of Words. Compositions. Declamation.

N. B.—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined, for promotion to a higher grade, at the beginning of each term.

All pupils, before being promoted to a higher grade, must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences and failures in lessons will seriously retard the promotion of pupils.

 COURSE OF STUDY IN THE HIGH SCHOOL.

 BOYS DEPARTMENT.

JUNIOR CLASS.

FIRST TERM.—Algebra, commenced; General History commenced; Latin Grammar, commenced; Physiology, English Grammar, Arithmetic, Geography, reviewed.

SECOND TERM.—Algebra, continued; General History; Physiology, Latin Grammar and Reader; English Grammar, Arithmetic, Geography, review completed.

THIRD TERM.—Algebra, continued; General History, completed; Latin Reader, continued; Physical Geography, commenced; Grammar and Rhetoric.

FOURTH TERM.—Algebra, completed; Latin Reader continued; Physical Geography, completed; Grammar and Rhetoric.

Weekly Exercises in English Composition, and Declamation, throughout the course.

SENIOR CLASS—COLLEGIATE COURSE.

FIRST YEAR.

FIRST TERM.—Cæsar, commenced; Greek Grammar, commenced; Roman History, commenced; Arnold's Latin Composition, commenced.

SECOND TERM.—Cæsar, completed; Greek Lessons; Roman History, continued; Arnold's Latin Composition, continued.

THIRD TERM.—Cicero, commenced; Anabasis, commenced; Roman History, continued; Arnold's Latin Composition, continued; Arnold's Greek Composition, commenced.

FOURTH TERM.—Cicero, continued; Anabasis, continued; Roman History, completed; Arnold's Latin Composition, continued; Arnold's Greek Composition, continued.

SECOND YEAR.

FIRST TERM.—Cicero, completed; Anabasis, continued; Grecian History commenced; Greek and Latin Composition, continued; Algebra, (review) commenced.

SECOND TERM.—Virgil, commenced; Anabasis continued; Grecian History, continued; Greek and Latin Composition, continued; Algebra, (review) continued.

THIRD TERM.—Virgil, continued; Anabasis, continued; Grecian History, continued; Greek and Latin Composition, continued; Algebra, (review) continued.

FOURTH TERM.—Virgil, completed; Anabasis, completed; Grecian History, completed; Greek and Latin Composition, completed; Algebra, (review) completed.

Daily lessons in Andrews and Stoddard's Latin, and in Sophocles' or Kühner's Greek Grammar; and weekly exercises in English Composition, Written Translation, Discussion and Declamation, Original and Selected, throughout the Course.

SENIOR CLASS—ENGLISH COURSE.

FIRST YEAR.

FIRST TERM.—Geometry, (Davies' Legendre,) begun; History of English Literature, begun; French; Declamation; Composition; Drawing and Vocal Music.

SECOND TERM.—Geometry, continued ; History of Literature and Structure of Language ; French ; Declamation : Composition ; Drawing and Vocal Music.

THIRD TERM.—Geometry, continued ; Natural Philosophy, (lectures ;) French ; Declamation ; Composition ; Drawing and Vocal Music.

FOURTH TERM.—Geometry, concluded ; Natural Philosophy, (lectures ;) French ; Declamation ; Composition ; Drawing and Vocal Music.

SECOND YEAR.

FIRST TERM.—Constitution of the United States ; Rhetoric ; French Translation and Composition ; Declamation ; English Composition ; Drawing and Vocal Music.

SECOND TERM.—Chemistry, (lectures,) begun ; Rhetoric ; French Translation and Composition ; Declamation ; English Composition ; Drawing and Vocal Music.

THIRD TERM.—Chemistry, (lectures,) concluded ; Rhetoric ; Astronomy, begun ; French Translation and Composition ; Declamation ; English Composition ; Mechanical Drawing and Vocal Music.

FOURTH TERM.—Astronomy, concluded ; Plane Trigonometry ; French Translation and Composition ; Declamation ; English Composition ; Mechanical Drawing and Vocal Music.

THIRD YEAR.

FIRST TERM.—Intellectual Philosophy begun ; Rhetoric and English Classics ; French Translation and Composition ; Trigonometry and Surveying ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

SECOND TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

THIRD TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; Book Keeping, (Double Entry ;) French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

FOURTH TERM.—Intellectual Philosophy ; Rhetoric and English Classics ; Book Keeping, (Double Entry ;) French Translation and Composition ; English Composition and Original Declamation ; Mechanical Drawing and Vocal Music.

GIRLS DEPARTMENT.

FIRST YEAR.

FOURTH AND FIFTH ROOMS.

FIRST TERM.—Algebra, Physiology, Elements of Rhetoric, and Latin begun.

SECOND TERM.—Algebra, continued; Physiology, completed; Latin and Elements of Rhetoric continued.

THIRD TERM.—Algebra, completed; General History, in connection with Geography, begun; Elements of Rhetoric and Latin continued.

FOURTH TERM.—General History, continued; Physical Geography; Elements of Rhetoric and Latin continued.

Exercises in Reading, Writing, Arithmetic, Composition and Spelling throughout the year.

SECOND YEAR.

THIRD ROOM.

FIRST TERM.—General History, continued; Rhetoric and French begun, and Latin continued.

SECOND TERM.—General History, completed; Rhetoric completed; French and Latin, continued.

THIRD TERM.—English Literature and Natural Philosophy begun; French and Latin continued.

FOURTH TERM.—English Literature completed; Natural Philosophy completed; French and Latin, continued.

Compositions semi-monthly; General exercises in Spelling, Reading, Grammar and Arithmetic, throughout the year.

THIRD YEAR.

SECOND ROOM.

FIRST TERM.—Botany, Poetry, Trench on the Study of Words; French and Latin continued.

SECOND TERM.—Geometry, begun; Chemistry, begun; Trench on the Study of Words, completed; French and Latin continued.

THIRD TERM.—Geometry, continued; Chemistry, completed; Poetry, French and Latin, continued.

FOURTH TERM.—Geometry, completed; Poetry continued; French and Latin, continued.

Compositions semi-monthly; Exercises in Reading and Spelling and Review of Grammar School Studies, throughout the year.

FOURTH YEAR.

FIRST ROOM.

FIRST TERM.—Rhetoric and Literature continued; Intellectual Philosophy, begun; History of Language begun; French and Latin, continued.

SECOND TERM.—Rhetoric and Literature continued; Intellectual Philosophy, completed; History of Language continued; French and Latin continued.

THIRD TERM.—Astronomy begun; Paley's Theology, begun: French and Latin, continued.

FOURTH TERM.—Astronomy completed; Paley's Theology, completed; French and Latin, continued.

Compositions, Drawing, Vocal Music and review of Grammar School studies, during the whole course.

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STATUTES AND ORDINANCES

RELATING TO THE

PUBLIC SCHOOLS,

AND

By-Laws

OF THE

SCHOOL COMMITTEE

OF THE

CITY OF PROVIDENCE.

PROVIDENCE:

HAMMOND, ANGELL & CO., PRINTERS TO THE CITY.

1868.



CITY OF PROVIDENCE.

IN SCHOOL COMMITTEE, FEBRUARY 14, 1868.

Resolved, That Messrs. H. H. Burrington, Jos. T. Snow, Chas. S. Durfee, Benj. N. Lapham and Chas. H. Wheeler, be and they are hereby appointed a Committee to revise the By-Laws, to report the same at the next regular meeting of the School Committee, and, when approved, to cause one thousand copies of the same to be printed in pamphlet form, for the use of the Committee.

REUBEN A. GUILD,

Secretary.

STATUTES
RELATING TO THE
PUBLIC SCHOOLS.
IN THE
CITY OF PROVIDENCE.

STATUTES.

AN ACT IN ADDITION TO AN ACT ENTITLED "AN ACT TO ENLARGE AND EXPLAIN THE POWERS OF THE TOWN-MEETINGS AND TOWN COUNCIL OF THE TOWN OF PROVIDENCE." January, 1828.

SECTION 1. *Be it enacted by the General Assembly, and by the authority thereof it is enacted,* That the free-men of the town of Providence, in town-meeting legally assembled, shall have the power of assessing and collecting taxes from time to time, in the same manner as other town taxes are assessed and collected; and of appropriating the same to establish and maintain Free Schools therein, and to defray the expenses incident thereto.

AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE.

January, 1859

It is enacted by the General Assembly as follows:—

SECTION 1. The School Committee of the city of Providence, shall consist of forty-five members.

School committee to consist of forty-five members.

SEC. 2. The electors of each ward qualified to vote for general officers, shall, at the annual election in

Sup 1859

Six to be
elected in
each ward.
April, 1859.

Terms of office
to be decided
by lot.

Two to be
elected in each
ward, April,
1860, and
every year
thereafter.

To be elected
by ballot, in
same manner
as Senators
and Represen-
tatives to Gen-
eral Assembly.

Members ex-
officio.

New elections
to be ordered
in case of
failure to
elect.

April, 1859, by a majority of the votes cast, elect six of the residents of said ward as members of the School Committee; two of whom shall hold their office for the term of three years, two for the term of two years, and two for the term of one year, and until others are elected, and qualified to act in their places; and the members of said committee in each ward so elected, shall determine their respective terms of office by lot.

SEC. 3. At the annual election in April, 1860, and in each and every year thereafter, the electors of each of the said wards in manner aforesaid, shall elect two of the residents of said ward as members of the School Committee, who shall hold their office for the term of three years, and until others are elected and qualified to act in their places.

SEC. 4. The names of the candidates for School Committee in each ward, voted for by any one elector, shall be written or printed on one ballot; and the election of said School Committee shall, in all respects, be conducted, and the ballots sealed up and delivered in the same manner, as is required in the election of senator and representatives to the General Assembly; and the votes shall be opened and counted by the board of aldermen of said city, who shall cause written notice to be given to the persons elected.

SEC. 5. The mayor, the president of the common council, and the chairman of the committee on education of the city council of said city, for the time being, shall be *ex-officio* members of said School Committee.

SEC. 6. In case of a failure at said annual election to elect the members of said School Committee, or either thereof, in any ward, the mayor and aldermen of said city shall, from time to time, order new elections in such wards, until all the members of said School Committee shall have been elected.

SEC. 7. Whenever, from any cause, a vacancy in

said School Committee shall happen, the members thereof Ward committees to fill from the ward in which the vacancy occurs, shall elect a vacancies. resident of said ward to fill such vacancy until the next annual election, when the electors of said ward shall fill the same for the remainder of the term.

SEC. 8. The present School Committee of said city shall hold their office until the election in April, 1859, herein provided for, with full power to act in all cases, the same as if this act had not been passed.

SEC. 9. All acts and parts of acts inconsistent herewith, are hereby repealed.

SEC. 10. This act shall take effect from and after the passage thereof.

CHAPTER LIX.

OF THE APPROPRIATION FOR PUBLIC SCHOOLS.

SECTION 1. The sum of fifty thousand dollars shall be annually paid, out of the income of the permanent School fund, the deposit fund, and other money in the State treasury, for the support of Public Schools in the several towns, upon the order of the commissioner of Public Schools. Appropriation of fifty thousand dollars from State treasury.

SEC. 2. The sum of thirty-five thousand dollars of the amount aforesaid, shall be apportioned annually, in May, by the commissioner, among the several towns, in proportion to the number of children therein, under the age of fifteen years, according to the census of the United States then last preceding; and the sum of fifteen thousand dollars shall be apportioned among the several towns, in proportion to the number of School districts in each town, corporate or otherwise. How apportioned.

SEC. 3. The money received from the State, shall be denominated "teachers' money," and shall be applied to the wages of teachers, and to no other purpose whatever. How expended

Conditions upon which towns shall receive their proportion.

SEC. 4. No town shall receive any part of the State appropriation, unless it shall raise, by tax, for the support of Public Schools, a sum equal to one-half of its proportion of the sum of thirty-five thousand dollars, apportioned to such town from the State treasury ; and shall appropriate the sum so raised, as required by the provisions of this title.

Forfeiture of town's proportion.

SEC. 5. If any town shall refuse to raise or appropriate the sum required in the next preceding section, on or before the first of July, in any year, its proportion of the public money shall be forfeited ; and the general treasurer, on being officially informed thereof by the commissioner, shall invest the amount in stocks, to be added to the permanent School fund.

Orders upon the General Treasurer.

SEC. 6. The commissioner shall draw orders on the general treasurer, in favor of all such towns, for their proportion of the appropriation for Public Schools, as shall, on or before the first day of July, annually, comply with the conditions of the fourth section of this chapter.

CHAPTER LXX.

OF TRUANT CHILDREN AND ABSENTEES FROM SCHOOL.

Towns may make ordinances respecting truants.

SECTION 1. Each of the several towns of this State is authorized and empowered to make all needful provisions and arrangements concerning habitual truants, and children between the ages of six and sixteen years, not attending School, without any regular and lawful employment, and growing up in ignorance ; and, also, such ordinances and by-laws respecting such children as shall be deemed most conducive to their welfare, and the good order of such town.

Penalty for violation of such ordinances,

SEC. 2. There shall be annexed to such ordinances suitable penalties not exceeding for any one breach thereof, a fine of ten dollars ; or, instead of such fine the

offender may be committed, for a period not exceeding one year, to any such institution of instruction, or suitable situation, as may be provided for that purpose, under the authority given in the next preceding section ; provided, that no child shall be sent to any place used for the reception of criminals, or to any reform school.

SEC. 3. Such ordinances and by-laws shall not take effect until approved by the commissioner of public schools. Ordinances to be approved by Commissioner of Public Schools.

SEC. 4. The several towns, availing themselves of the provisions of this chapter, shall appoint, at their annual town-meetings, or annually by their town councils, three or more persons, who alone shall be authorized to make the complaints, in case of violation of said ordinances or by-laws, to the justice of the peace, or court, which, by said ordinances, shall have jurisdiction in the matter ; and said persons, thus appointed, shall alone have authority to carry into execution the judgment of said justice or court. Towns to appoint persons to make complaints for violation of such ordinances.

CHAPTER LXXI.

GENERAL PROVISIONS RELATING TO PUBLIC SCHOOLS.

SECTION 1. No person shall be excluded from any Public School in the district to which such person belongs, if the town is divided into districts, or if not so divided, from the nearest Public School, on account of being over fifteen years of age, nor except by force of some general regulation applicable to all persons under the same circumstances, and in no case on account of the inability of himself, his parents, guardian, or employer, to pay any rate bill, tax or assessment whatever. No person to be excluded from School unless by general rule.

SEC. 2. All School officers appointed under the provisions of this title, except the moderator of a district meeting, shall take an engagement before some judge, School officers to be sworn.

enator, justice or warden, notary, town clerk, member, of the town council, or chairman or clerk of the School Committee, to support the constitution of the United States, the constitution and laws of this State, and faithfully to discharge the duties of their several offices, so long as they continue therein.

Engagement
of district
clerk, and ef-
fect of his
record.

SEC. 3. The clerk of the district may take the engagement in open district meeting, before the moderator or any magistrate present; and the clerk's record that any district officer has been duly engaged, shall be prima facie evidence thereof; and all district School officers may be engaged by the clerk of the district.

Fine for neg-
lect to take
engagement.

SEC. 4. If any School officer shall not take such engagement within a reasonable time, he shall be fined one dollar; but all acts of such officers, otherwise lawful, shall be valid from the time of their election or appointment.

Tenure of of-
fice of School
officers.

SEC. 5. All officers under the provisions of this title, shall, without a new engagement, hold their offices until the time of the next annual election or appointment for such office, and until other persons are appointed in their places.

Penalty for
neglect of
duties.

SEC. 6. Any officer who shall make any false certificate, or appropriate any Public School money to any purpose not authorized by law; or who shall refuse, for a reasonable charge, to give certified copies of any official paper; or to account or deliver to his successor, any accounts, papers, or money in his hands; or shall willfully or knowingly refuse to perform any duty of his office: or violate any provisions of any law regulating Public Schools, except where a particular penalty may be prescribed; shall be fined, not exceeding five hundred dollars, or imprisoned, not exceeding six months; and shall, besides, be liable to suit for damages by any person injured thereby.

School officers

SEC. 7. Any such officer, refusing to account, or to

deliver over any accounts, papers, or moneys, to his successor in office, shall, in addition to the foregoing penalty, be liable to a suit therefor, to be brought by such successor.

SEC. 8. Any School or asylum incorporated by, or receiving aid from the State, either by direct grant or by exemption from taxation, shall be liable to be examined or visited by the School Committee of the town or city in which such institution is situated, whenever the Committee shall see fit.

SEC. 9. Any such institution refusing to admit such Committee when requested, shall be fined one hundred dollars; and their exemption from taxation shall terminate after cease and be determined.

SEC. 10. If any person shall keep any swine, of any description, in any pen or other enclosure; or shall keep, or suffer to be kept, any other nuisance, within one hundred feet of any district School house, or within one hundred feet of any fence enclosing the yard of any such School house, he shall be fined twenty dollars; one half thereof to and for the use of the School district in which said offence is committed, and the other half thereof to and for the use of the State.

SEC. 11. In the construction of this title, except in the construction of the seventieth chapter thereof, and the eighth and ninth sections of this chapter, the word town shall include the city of Providence only so far as to entitle said city to a distributive share of the public money, upon making a report to the commissioner in the same manner as the School Committees of other towns are required to do.

SEC. 12. The Public Schools in said city shall continue as heretofore, to be governed according to such ordinances and regulations as the proper city authorities may from time to time adopt.

CHAPTER CCXVI.

Penalty for
disturbing
public meet-
ings or
Schools.

SECTION 20. Every person who shall be convicted of willfully interrupting or disturbing any town or ward meeting; any assembly of people met for religious worship; or any public or private School; or any meeting lawfully and peaceably held for purposes of moral, literary, or scientific improvement—either within or without the place where such meeting or School is held—shall be imprisoned, not exceeding one year, or fined, not exceeding five hundred dollars.

NOTE.—The Courts have decided that it is a violation of this law, to go into a School on account of any REAL or SUPPOSED ill-treatment of a child; and there use ABUSIVE or OTHER IMPROPER LANGUAGE to a teacher, for the alledged offence.

CHAPTER DCX.

March, 1866. AN ACT IN AMENDMENT OF AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE.

It is enacted by the General Assembly as follows:—

School Com-
mittee to con-
sist of fifty-
one members.

SECTION 1. The School Committee of the city of Providence shall consist of fifty-one members.

SEC. 2. Section one, of the Act of which this is an amendment, is hereby repealed.

CHAPTER DCLIX.

February,
1867.

AN ACT IN AMENDMENT OF AN ACT ENTITLED "AN ACT IN RELATION TO THE ELECTION OF SCHOOL COMMITTEE IN THE CITY OF PROVIDENCE."

It is enacted by the General Assembly as follows:

Members of
School Com-

SECTION 1. No person shall be eligible as a member of the School Committee of the city of Providence, who

is not an elector, qualified to vote for general officers, and also a resident in the ward for which he may be elected.

SEC. 2. If any member of said Committee shall remove from the ward for which he was elected, and shall fail to send in his resignation to said Committee as a member thereof, within three months after such change of residence, his place in said Committee shall be deemed vacant, and it shall be the duty of the members of said Committee from the ward for which such member was originally elected, to proceed to fill such vacancy in the manner provided for in the seventh section of the Act to which this is an amendment.

SEC. 3. All Acts and parts of Acts inconsistent herewith, are hereby repealed.

CHAPTER DCCLXV.

AN ACT IN AMENDMENT OF CHAPTER 59, OF THE REVISED STATUTES—“OF THE APPROPRIATION FOR PUBLIC SCHOOLS.” JANUARY, 1868.

It is enacted by the General Assembly as follows:—

SECTION 1. The sum of twenty thousand dollars in addition to the amount now appropriated by law is hereby annually appropriated out of the State treasury for support of Public Schools, to be apportioned among the several towns in the same manner and in the same form and subject to the same conditions as the annual appropriation of fifty thousand dollars has heretofore been apportioned for the support of Public Schools.

SEC. 2. Section 4 of Chapter 59, of the Revised Statutes, is hereby amended, so as to read as follows: “No town shall receive any part of the State appropriation unless

mittee to be electors, and also residents in wards where elected.

Members removing from their respective wards to resign within three months after such removal.

Appropriations for Public Schools increased to seventy thousand dollars.

No town to receive any part of the appropriation unless

it raise by tax
half as much
more.

unless it shall raise by tax for the support of Public Schools a sum equal to one-half of the whole amount such town may be entitled to receive from the State treasury, and shall appropriate the sum so raised as required by law."

Districts not
to impose rate
bills for
tuition.

SEC. 3. So much of existing laws as empowers school districts to impose rate bills for tuition upon scholars or their parents or guardians, is hereby repealed: *Provided*, that this repeal shall not affect any contract entered into before this act takes effect, or the collection of any rate bills under such contract, or of any heretofore legally imposed.

CHAPTER DCCLXX.

May, 1868.

AN ACT ANNEXING A PORTION OF THE TOWN OF CRANSTON TO THE CITY OF PROVIDENCE.

It is enacted by the General Assembly as follows:—

School Com-
mittee to con-
sist of fifty-
seven
members.

SECTION 14. Section one, of Chapter 610, of the Statutes, is so amended that hereafter the School Committee of the city of Providence shall consist of fifty-seven members.

SEC. 17. This Act shall take effect from and after its passage, and all Acts and parts of Acts inconsistent herewith, are hereby repealed.

May, 1868.

AN ACT IN AMENDMENT OF CHAPTER 66, OF THE REVISED STATUTES—"OF THE POWERS AND DUTIES OF SCHOOL COMMITTEES."

It is enacted by the General Assembly as follows:—

City Council
may take lots

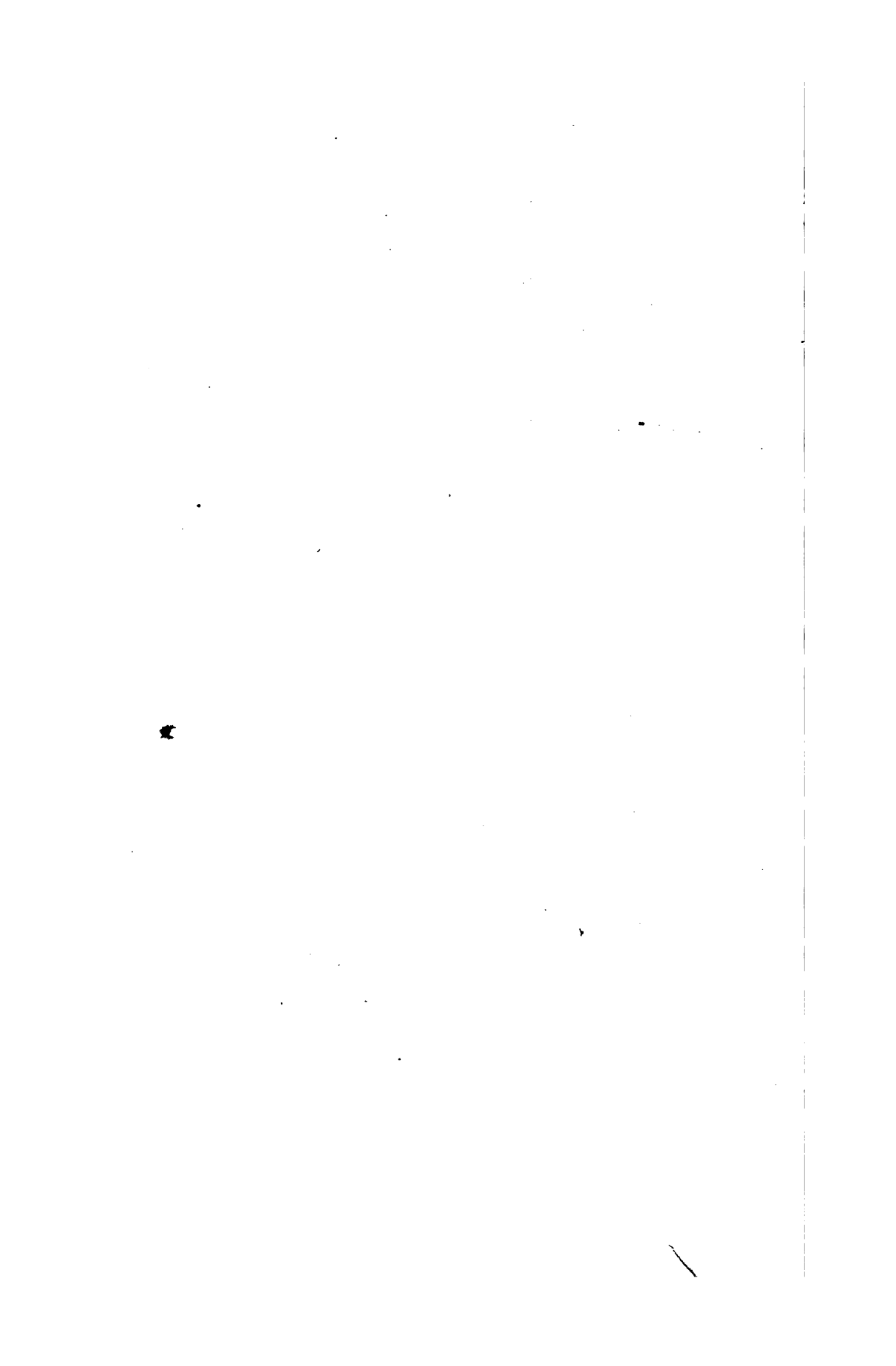
SECTION 1. Whenever the city council of the city of Providence shall fix upon a location for a School house

in said city, the provisions of sections five and six of said Chapter 66, shall apply to the city of Providence. ^{for school houses.}

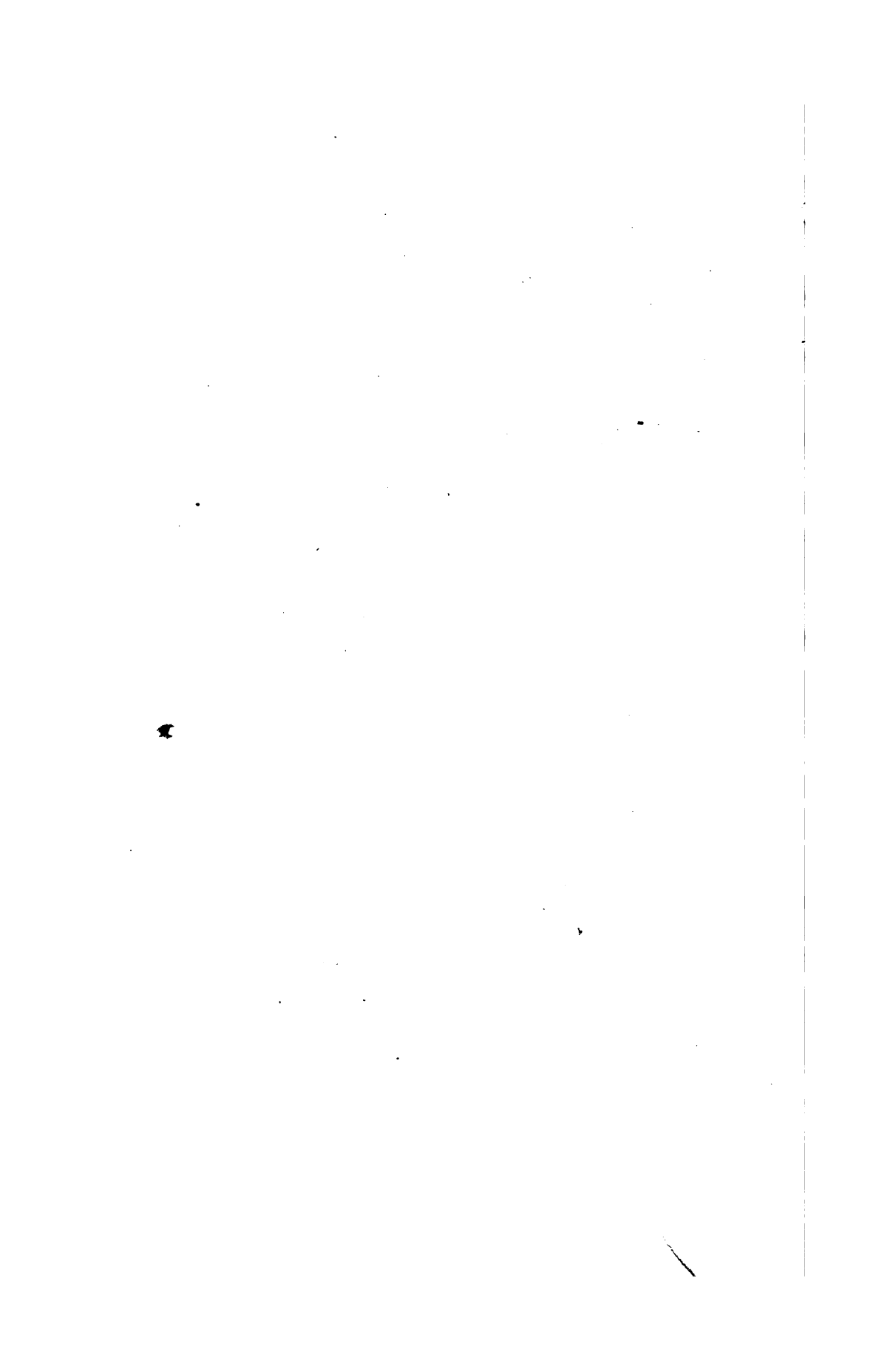
SEC. 2. The Board of Aldermen of said city shall appoint the three disinterested persons named in said section five. ^{Price to be fixed by appraisal.}

SEC. 3. The fifth section of said Chapter, is hereby so amended that the land taken under the provisions of said section, shall not exceed one acre. ^{Lots so taken not to exceed one acre.}

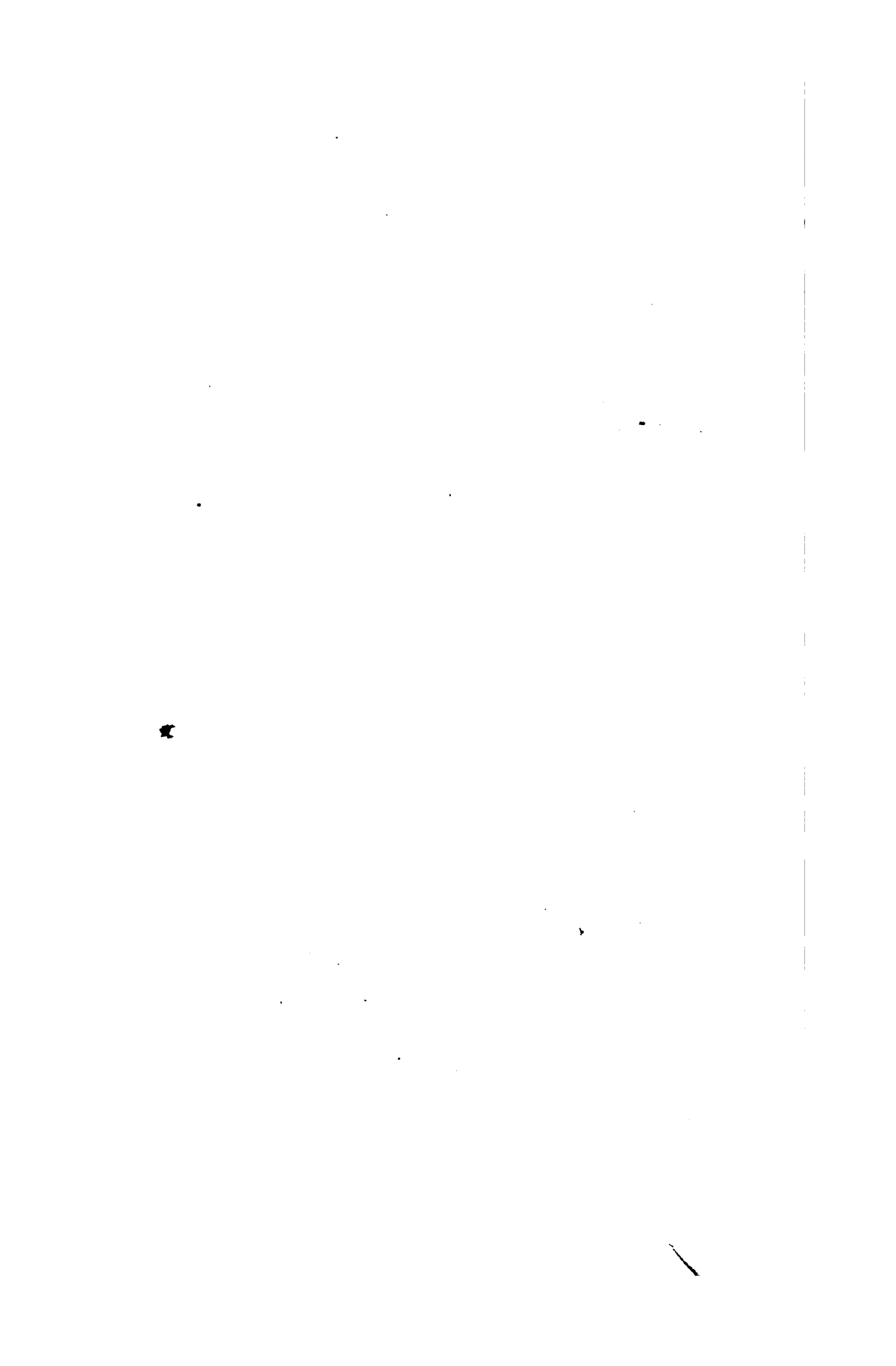
SEC. 4. All Acts and parts of Acts inconsistent with this Act, are hereby repealed.



ORDINANCES
RELATING TO THE
PUBLIC SCHOOLS.



ORDINANCES
RELATING TO THE
PUBLIC SCHOOLS.



ORDINANCES

RELATING TO THE

PUBLIC SCHOOLS.

ORDINANCES.

AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS.

It is ordained by the City Council of the City of Providence, as follows :—

SECTION 1. The Public Schools in this city shall be of the following descriptions: one High School, and such number of Grammar Schools, Intermediate Schools, and Primary Schools, as may be established by the City Council.

SEC. 2. The School Committee are hereby authorized to locate, control, and regulate such number of Evening Public Schools, not exceeding eight, as they may deem advisable.

SEC. 3. Free instruction shall be given in the Public Schools, to the children of all the inhabitants of said city, who shall see fit to avail themselves of the benefits thereof; the pupils to be subject to such rules and regulations as the School Committee may, from time to time, prescribe.

SEC. 4. The School Committee shall appoint, annually, a Superintendent of the Public Schools, and such teachers as they may deem expedient, who shall perform such duties as said Committee may, from time to time, prescribe. The Superintendent of Public Schools, and the teachers therein, shall receive such compensation for their services, respectively, as the School Committee shall

Duty of Superintendent.

from time to time determine ; *provided*, such compensation shall not exceed the rate fixed by resolution of the City Council. The Superintendent shall keep regular office hours, other than the School hours, and it shall be his special duty to occupy his time during School hours, in visiting the several Public Schools.

Powers and duties of School Committee.

SEC. 5. All moneys appropriated for the support of Public Schools, shall be subject to the exclusive control of the School Committee, who shall have full power to cause the same, or any part thereof, to be expended in any manner which they may deem most advisable for the benefit and welfare of the Schools ; excepting so much thereof as will be from time to time required for the payment of the salaries of the Superintendent and teachers ; and excepting also, all such appropriations as may be made for any specific purpose or purposes. Said Committee shall also have full power and authority to establish and alter, from time to time, as they may deem expedient, the bounds of the several School districts, in order to provide suitable locations for such new Schools as may hereafter be established by the City Council, or to make more equal apportionment of pupils to the several Schools. It shall be their duty to see that the School houses and estates are kept in proper repair ; to select and designate the best text books ; and to provide all such apparatus, and all other means of instruction for all the Schools, as may be necessary for keeping the same in efficient operation, and for enabling the pupils to receive all the advantages therefrom, which it is the intention of this ordinance to provide and secure. Said Committee shall have and exercise a general discretionary power in all matters and things relating to the Public Schools, which are not specially provided for by this ordinance, or by the laws of this State ; and may make regulations not repugnant to said laws, or to the ordinances of this city ; and shall annually, on the first Monday in June,

Power to alter bounds of School district.

General discretionary power.

report to the City Council upon the condition of the Public Schools.

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the City of Providence, as follows :—

SECTION 1. The School Committee are hereby authorized to establish two Schools, of a class different from any in existence, to be called "ungraded Schools."

(Passed September 10, 1855.)

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE ENTITLED "AN ORDINANCE IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the City of Providence, as follows :—

SECTION 1. No child, or other person, shall be permitted to attend any of the Public Schools in this city, as a pupil, unless such child or person shall furnish to the teacher of such School, or to the Superintendent of Public Schools in said city, if requested so to do, the certificate of some practicing physician, that such child or person has been protected from small pox, by vaccination.

SEC. 2. This ordinance shall go into effect on the first Monday of June next.

(Passed April 21, 1856.)

AN ORDINANCE IN AMENDMENT OF AN ORDINANCE IN
ADDITION TO AN ORDINANCE, "ENTITLED AN ORDINANCE
IN RELATION TO PUBLIC SCHOOLS."

It is ordained by the City Council of the city of Providence, as follows:—

Assistant
teacher of
music.

SECTION 1. The School Committee of the city of Providence are hereby authorized to employ an assistant teacher of music in the Public Schools, in addition to those now employed.

SEC. 2. All ordinances and parts of ordinances inconsistent herewith, are hereby repealed.

(Approved, March 20, 1867.)

EXPENDITURE FOR REPAIRS.

Repairs.

The School Committee shall not expend, in the alteration or reparation of any School house, a greater sum than five hundred dollars, until the same shall have been authorized by the City Council.

(Extract from an appropriation Ordinance, passed Sept. 27, 1867.)

AN ORDINANCE FIXING THE SALARIES OF THE OFFICERS OF THE CITY OF PROVIDENCE FOR THE YEAR ENSUING THE FIRST MONDAY IN JUNE, A. D., 1868.

It is ordained by the City Council of the city of Providence, as follows :—

The salaries to be paid to the several city officers for the year ensuing the first Monday in June, A. D., 1868, shall be at the following rates, payable quarter yearly, unless herein otherwise ordered :—

SECTION 3. The Superintendent and teachers of the Public Schools shall be allowed and paid annual salaries to be fixed by the School Committee, not exceeding the following sums, viz :—

To the Superintendent of Public Schools, twenty-two hundred and fifty dollars. Superintendent.

To two male teachers in the High School, each eighteen hundred and fifty dollars. High School teachers.

To one male teacher in the High School, eighteen hundred dollars.

To one female teacher in the High School, eight hundred and seventy-five dollars.

To one female teacher in the High School, seven hundred and seventy-five dollars.

To one female teacher in the High School, six hundred and seventy-five dollars.

To two female teachers in the High School, each six hundred and twenty-five dollars.

To each Principal in the Grammar Schools, eighteen hundred dollars. Grammar School teachers.

To assistants in the Bridgham and Thayer street Grammar Schools as follows :— Bridgham and Thayer St. Schools.

To each assistant in the first rooms, six hundred dollars.

To each assistant in the second and third rooms, five hundred and seventy-five dollars.

To all other assistants, each five hundred and fifty dollars.

Benefit, Fountain and Elm St. Schools.

To assistants in the Benefit, Fountain, and Elm street Grammar Schools, as follows :—

To each assistant in the first rooms, six hundred dollars.

To each assistant in the second rooms, five hundred and seventy-five dollars.

To all other assistants, each five hundred and fifty dollars.

Intermediate Schools.

To each Principal in the Intermediate Schools, four hundred and seventy-five dollars.

To each assistant in the Intermediate Schools, four hundred and twenty-five dollars.

Primary Schools.

To each Principal in the Primary Schools, four hundred and twenty-five dollars.

To each assistant teacher in the Primary Schools who has served for one year, four hundred dollars.

To all other assistant teachers in the Primary Schools, each three hundred and fifty dollars.

Teachers of music.

To one Principal teacher of music, one thousand dollars.

To one assistant teacher of music, six hundred dollars.

To one assistant teacher of music, five hundred dollars.

Teachers of sewing.

To two teachers of sewing, each five hundred dollars.

Secretary.

To Secretary of the School Committee, two hundred dollars.

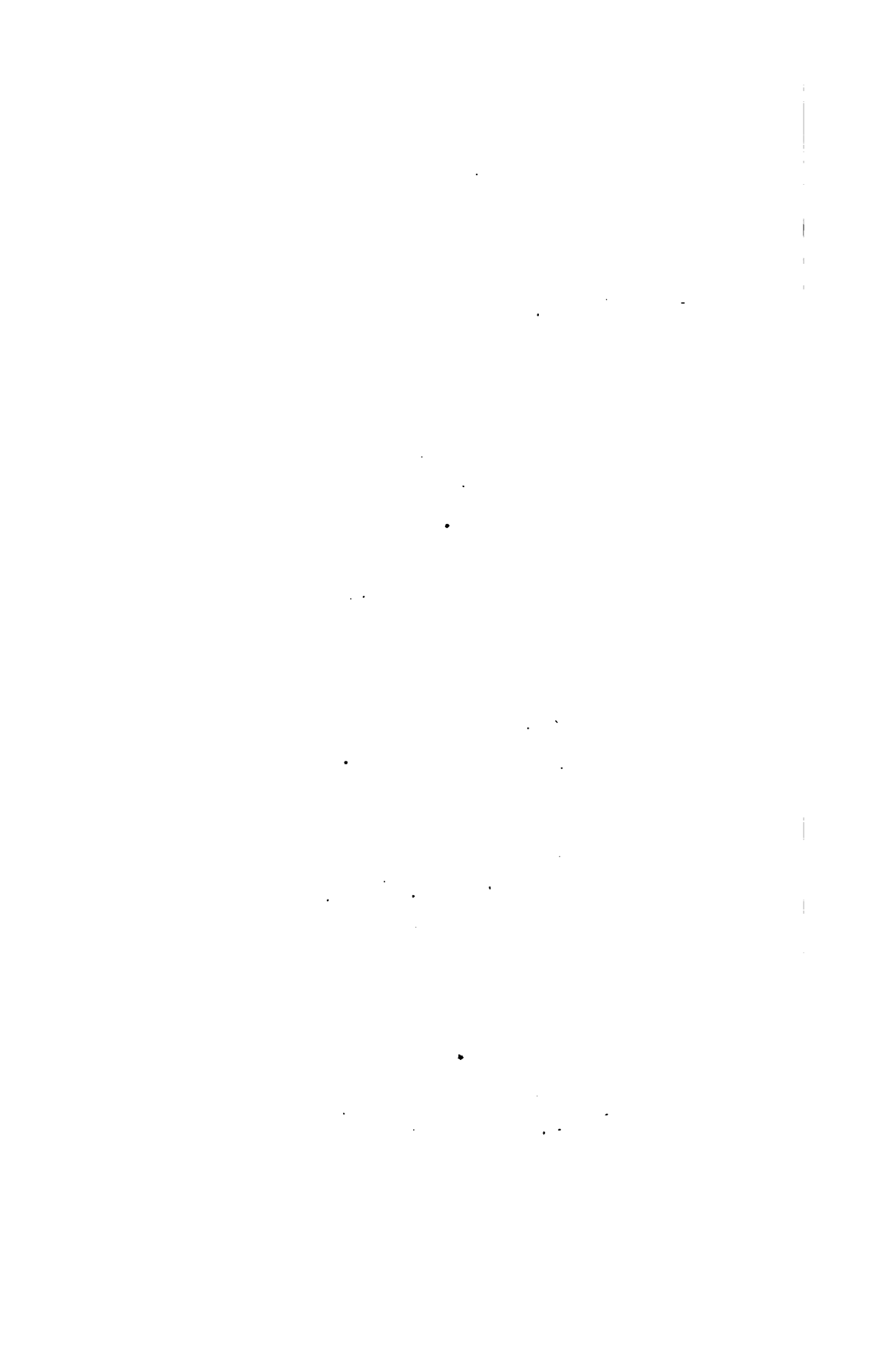
SEC. 4. All ordinances and parts of ordinances inconsistent herewith are hereby repealed.

(Passed March 13, 1868.)

BY-LAWS

OF THE

SCHOOL COMMITTEE.



BY-LAWS
OF THE
SCHOOL COMMITTEE.

ARTICLE I.

ORGANIZATION.

SECTION 1. The School Committee shall meet for organization within one week after the annual election, in the month of April. All the members before acting, shall be duly engaged to the faithful performance of the duties of their office. Members to be duly engaged.

SEC. 2. At this meeting, a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz:—an Executive Committee, a Committee on Qualifications, a Committee on Evening Schools, a Committee on Accounts, a Committee on the High School, a Committee on Music, and a Committee for each District. The whole School Committee shall be divided into as many District Committees as there are districts; the High School shall constitute one district. The election of officers shall be by ballot at the request of any member. Officers and standing committees to be elected.
Ballot on request of any member.

ARTICLE II.

THE PRESIDENT.

To maintain
order.

When absent,
a President *pro*
tempore to be
elected.

To appoint
examining
committees.

To appoint
Committee to
report to City
Council.

To call special
meetings.

SECTION 1. The President shall take the chair at the hour appointed for the meeting of the Committee, and shall maintain the standing rules of order. In his absence, the Secretary shall call the meeting to order, and a President *pro tempore* shall be elected.

SEC. 2. He shall appoint, or direct the Secretary to appoint, one or more members of the Committee to attend and conduct the examination of each Primary, Intermediate and Grammar School, and of the different divisions or rooms in the High School, at the close of each term.

SEC. 3. He shall at the regular meeting of the Committee held at the close of the Fall term, appoint three members, whose duty it shall be to prepare the report of the condition of the Schools, to be presented to the City Council on the first Monday in June; said report shall be presented to the Committee at the meeting held at the close of the Spring term.

SEC. 4. He may, whenever he shall deem it expedient, call a special meeting of the Committee.

ARTICLE III.

THE SECRETARY.

To keep record
and preserve
papers.

To send notice
of meetings.

SECTION 1. The Secretary shall keep a full and fair record of all the proceedings, and shall preserve, on file, all papers relating to the business of the Committee.

SEC. 2. He shall send a notice of every meeting to the dwelling-house or place of business of each member of the Committee, at least one day previous to the meeting, and shall also send a notice to the chairman of every

special committee appointed, stating the object of the appointment, and giving the names of the members associated with him. To notify chairman of committees.

SEC. 3. He shall, in behalf of the Committee, order the regular bills of the teachers to be paid, as soon as said bills shall be duly audited by the Superintendent and the Committee on Accounts ; and he shall certify and transmit to the City Auditor all miscellaneous bills, together with a schedule of the same, as soon as they shall be allowed by the Committee, and be audited by the Superintendent and the Committee on Accounts. To attend to payment of teachers and miscellaneous bills.

SEC. 4. He shall give notice to the City Clerk in writing, of all members elected by Ward Committees to fill vacancies, as soon as he shall receive information of the same. To notify City Clerk of vacancies filled.

SEC. 5. He shall make up the record of every meeting within a week after its close ; and the record books and files of papers shall be open to the inspection of the members of the Committee, and shall be kept at the office of the Superintendent. To make up record. Books and papers to be open to Committee and Superintendent.

SEC. 6. He shall, at the request of five members, call a special meeting of the Committee. To call special meetings.

ARTICLE IV.

STANDING COMMITTEES.

SECTION 1. The Executive Committee shall consist of five members, who shall advise the Superintendent in the discharge of the duties of his office whenever he may refer cases to them ; and shall direct or authorize him to purchase all necessary furniture and fuel for the use of the Schools ; and shall examine any of the school-houses and grounds, when requested to do so by the Superintendent or a member of the District Committee, and cause all needed repairs to be made in a proper manner ; and they shall EXECUTIVE COMMITTEE. To consist of five members. To advise Superintendent. To purchase furniture and fuel. To examine school houses and grounds.

To make repairs and ventilation.

To employ person to make fires and sweep school houses.

COMMITTEE ON QUALIFICATIONS.

To consist of one from each district.

To examine teachers.

To report names of teachers appointed and successful.

To examine list of teachers.

To give notice to unsuccessful teachers.

To revise course of studies, and recommend books.

To introduce books into the High School.

COMMITTEE ON ACCOUNTS to consist of two.

To audit and certify all accounts.

To report at each regular meeting.

COMMITTEE ON HIGH SCHOOL to consist of one from each district.

give special attention to the ventilation of each school-room, and cause to be employed some suitable person to make the fires in the several Schools when necessary, and to sweep the rooms and entries of all the buildings daily, and to properly dust the blinds, seats, desks, and other furniture.

SEC. 2. The Committee on Qualifications shall consist of one member from each district, who shall examine candidates for the places of teachers, and make appointments on trial, subject to the approval of the General Committee.

SEC. 3. They shall at each regular meeting, report in writing, to the General Committee, the names of all teachers who have been appointed or employed by them; and they shall, during the second term, examine the list of teachers, and report, at the regular meeting in May, the names of those who in their opinion ought to be re-elected; and they shall give at least one month's notice to those who have not been successful teachers, that they will not be nominated for re-election.

SEC. 4. They shall, from time to time, revise the course of studies in the schools, and recommend to the General Committee such books to be used, as they may deem expedient; and they shall have power to introduce into the High School such books as may be recommended by the Committee on the High School.

SEC. 5. The Committee on Accounts shall consist of two members, who shall examine all bills against the School Department presented to them by the Superintendent, and if found correct and satisfactory, shall audit and certify the same; and they shall report their examination of accounts at each regular meeting of the Committee; and no account shall be approved which has not been so audited and certified.

SEC. 6. The Committee on the High School shall consist of one member from each district, who shall perform all the duties devolving upon a District Committee.

STANDING COMMITTEES.

SEC. 7. The Committee on Evening Schools shall consist of one member from each district, who shall, in connection with the Superintendent, establish and control Evening Schools in accordance with article XI. of these By-Laws.

COMMITTEE
ON EVENING
SCHOOLS to
consist of one
from each dis-
trict.

SEC. 8. The Committee on Music, shall consist of one member from each district, who shall have the general supervision of Music in the schools; they shall examine the several classes, at least, once each term, and report at each regular meeting; and they shall recommend the books to be used, which books may be introduced if approved by the Committee on Qualifications.

COMMITTEE
ON MUSIC, to
consist of one
from each dis-
trict, to exam-
ine classes and
recommend
books.

SEC. 9. The District Committees shall exercise a general supervision over all the schools in their respective districts; and shall report in writing, at each regular meeting, the condition of the several schools, buildings and grounds; and shall visit all the schools in thier district, at least once in each term.

DISTRICT
COMMITTEES.
To have super-
vision of
schools and to
report.
To visit
schools.

SEC. 10. They shall also take into consideration every case of discipline reported to them by the Superintendent, or which shall be presented to them by appeal from his decision, and in such cases, they are authorized to restore a pupil, or expel him from school, as they may deem expedient.

To consider
cases of disci-
pline.

To restore or
expel, pupils.

SEC. 11. No pupil who has been expelled, shall be admitted to any School without the consent of the General Committee.

Pupils ex-
pelled not to
be restored
without con-
sent of Com-
mittee.

SEC. 12. They are empowered in their respective districts, to authorize and direct, in writing, the Superintendent to suspend any teacher for negligence, disobedience of the By-Laws, or for other reasonable cause; and in case of the suspension of a teacher by the Superintendent, as provided in section 2 of Article VII., they shall examine the case, and restore the teacher or confirm the suspension, as they shall deem expedient

To suspend
teachers.

May restore
teachers.

and in all cases of the suspension of a teacher, they shall give immediate notice of their proceedings to the President, who shall bring the case to the attention of the General Committee at their next meeting, for such further action as may be necessary.

To give notice to President. SEC. 13. The several Ward Committees shall notify the Secretary in writing of all members elected by them to fill vacancies, as soon after said elections as practicable.

Committees to notify the Secretary of vacancies filled. SEC. 14. The several district committees shall nominate to the General Committee the names of members for the Committee on Qualifications, the Committee on the High School, the Committee on Evening Schools, and the Committee on Music.

Ward Committees to nominate for Standing Committees.

ARTICLE V.

SCHOOL YEAR AND VACATIONS, REGULAR MEETINGS AND EXAMINATIONS.

School year to begin in September. SECTION 1. The school year shall begin on the Monday next after the first Wednesday in September, and shall be divided into four terms; the first term shall close on the Friday preceding "Thanksgiving week," and be followed by a vacation of one week; the second and third terms shall be eleven weeks each, and be followed each by a vacation of one week; and the fourth term shall be so many weeks as to make, in all, forty-two school weeks in each year, and shall be followed by a vacation till the beginning of the next school year.

Length of terms and vacations.

Examinations, when to take place. SEC. 2. The regular examination of the Primary and Intermediate Schools, shall take place on the afternoon of the last Thursday in each term; of the Grammar Schools on the forenoon of the last Friday in each term, except in the Spring term, when such examination shall take place on the afternoon of the last Tuesday of the term; and of the High School on the afternoon of the last Wednesday in each term.

SEC. 3. Regular meetings of the School Committee shall be held on the last Friday in each term. Meetings on last Friday in each term.

SEC. 4. The Examining Committees shall report, through one of their number, to the General Committee, at the regular meeting, the condition of the schools which they examine. Examining committees to report.

ARTICLE VI.

APPOINTMENT AND RESIGNATION OF TEACHERS.

SECTION 1. At the regular meeting in May, the appointment of the Superintendent and that of every teacher shall expire, and a new election shall then take place. Teachers and Superintendent; when elected.

SEC. 2. The persons recommended by the Committee on Qualifications, shall be considered candidates regularly nominated for their respective offices. Candidates.

SEC. 3. On request of a member, the election of the Superintendent, or of any teacher, shall be by ballot. Ballot.

SEC. 4. Any teacher who may wish to resign his office, may do so at the end of a term; provided, at least one month's notice of the intention be given, in writing, to the Superintendent. Teachers to give notice in writing of intention to resign.

SEC. 5. A teacher who, without the consent of the Committee on Qualifications, shall withdraw at any other time, or without notice as aforesaid, shall forfeit all compensation to which he may be entitled at the time of leaving, or such part thereof as said Committee may specify. Teacher leaving without notice, to forfeit pay.

SEC. 6. The General Committee may, upon the suspension of a teacher by a District Committee, or by the Superintendent, or at any time, for any of the causes for which a teacher may be suspended, as aforesaid, dismiss a teacher from farther service; *provided*, that such dismissal shall not take effect until one month's notice thereof shall have been given to such teacher. Suspension and dismissal of teachers—notice to be given.

ARTICLE VII.

THE SUPERINTENDENT.

To act under
advice of Com-
mittee.

To visit
Schools.

To classify pu-
pils.

To apportion
studies.
To alter
districts.

To advise and
direct teachers.

To enforce
rules and
regulations-

To suspend
teachers.

To examine
cases of dis-
cipline.

SECTION 1. The Superintendent shall act under the advice and direction of the General Committee, and of the Executive Committee, and shall have the superintendence of all the Public Schools, school houses, estates and apparatus; and shall visit each School as often as his other duties will reasonably permit, and carefully examine its progress and condition. He shall pay particular attention to the classification of the pupils, and to the apportionment of the prescribed studies among the classes; and shall make such alterations of the districts, as will equalize the attendance.

SEC. 2. He shall also advise and direct the teachers, in relation to the course of instruction and discipline in their respective Schools; and see that the prescribed studies are carefully pursued, and that no books are used, but those adopted by the General Committee, and that the best methods of discipline are maintained in a proper manner; for which purpose, he may exercise the full power and authority of the Committee, in enforcing and carrying into full effect all their regulations and orders in relation to discipline and instruction in the Schools; and in case of the refusal of any teacher to obey his written instructions, he shall have power to suspend said teacher, reporting forthwith the suspension to the chairman of the District Committee.

SEC. 3. He shall examine into all cases of discipline reported to him by the teachers, or by the parent or guardian of a pupil, and shall take such action in the matter as he shall deem expedient; and if, on examination, he shall suspend or exclude a pupil from School, he shall report the same forthwith to the chairman of the District Committee.

SEC. 4. He shall exert his personal influence with teachers, parents and children, in order to secure as general and regular an attendance of the pupils as possible; and shall continually endeavor to raise the character of every School to the standard of the best Schools of the same grade; and shall keep himself acquainted with the progress of instruction and discipline in other places, in order to secure a progressive advancement in the condition of the Public Schools in this city; and shall at all times render such assistance to the several Committees as may be required by them.

SEC. 5. All bills for the expenses of the School Department must be presented to him, and he shall, before the last Wednesday in each term, examine and certify his approval or disapproval of them, and make a schedule of the same, for the use of the Committee on Accounts.

SEC. 6. He shall keep regular office hours, other than the school hours, at a place provided for that purpose; which shall be the general depository of the books and papers belonging to the School Department.

SEC. 7. He shall purchase and have charge of the text books provided for indigent children, and of the distribution thereof; and shall furnish to the order of the teachers, all necessary blanks, registers, and blank books and text books, for their own use and the use of indigent pupils; and shall furnish all other necessary supplies for each School.

SEC. 8. He shall, in case of the sickness of teachers, for other necessary cause of absence, provide suitable substitutes; and no one shall be employed as a substitute without his approbation; and all substitutes shall be employed at the expense of the absent teacher.

SEC. 9. He shall, at every regular meeting, report in writing, the number of pupils attending the several Schools during the term; and shall give such information

relating to the condition of the schools, and such plans for the improvement of the same, as he may recommend.

To hold teachers' meetings.

SEC. 10. He shall call together the teachers once, at least, in each term, in order that they may interchange their views on the various points of instruction and discipline.

To give permits to pupils.

SEC. 11. He may give permits to pupils to enter School at any time during the term, and also to pupils residing in one district to attend a School in another, when there are good and satisfactory reasons for the change.

To examine candidates for promotion, and make transfers.

SEC. 12. He shall, under the advice and direction of the Committee on Qualifications, at the close of each term, examine or cause to be examined the most advanced classes of the several Schools, and make a selection of such pupils as are best prepared for promotion, and cause the proper transfers to be made; and no pupil shall be transferred from one School to another, without the consent of the Superintendent; and in making transfers, preference shall be given to age, when other qualifications are equal.

Names of teachers refusing to obey laws to be reported.

SEC. 13. He shall present to the School Committee, and also to the Committee on Qualifications, the names of all teachers who neglect, or refuse to comply with any of the By-Laws or Resolutions of the School Committee, or any positive directions of the Superintendent, and particularly the names of those who do not attend the Regular Meeting of Teachers, that may may be called by the Superintendent, unless they may have been previously excused.

To be principal of High School.

SEC. 14. He shall be Principal of the High School until a Principal is elected. ✓

*The present Sept is Beneficial
to the School. We have now
31 Sept 6 and 1 Assistant*

ARTICLE VIII.

TEACHERS AND THEIR DUTIES.

SECTION 1. Teachers in the Public Schools, are required to observe and carry into full effect, all regulations and directions of the Committee and of the Superintendent, in relation to the instruction and discipline of their respective Schools; and to attend, punctually and regularly, all meetings called by the Superintendent.

To observe
and enforce
regulations.

To attend
teachers'
meetings.

SEC. 2. They shall be at their respective school houses at least *fifteen* minutes before the specified time for beginning School, and open the rooms for the admission of the scholars; and shall cause the bell to be rung fifteen minutes previous to the time appointed for beginning School; and they shall open the morning session of each School with reading from the Bible, as a devotional exercise, or with prayer, at the option of the presiding teacher.

To open
school.

To cause bell
to be rung.

To read from
the Bible.

SEC. 3. They shall devote themselves, exclusively, to the duties of their office, and shall thoroughly prepare themselves, daily, in all the studies pursued in their several classes; they shall exert a careful supervision over their pupils, while in the school room and at recess, in order to prevent all improper conduct on the school premises; and they shall also extend their supervision to pupils going to, and returning from School.

To devote
themselves to
their work.

To prepare
themselves in
studies.

SEC. 4. They shall take daily care that the school houses, the furniture and apparatus in the same, as well as the out-buildings, fences, and all property belonging to the school estate, and books of reference, and those loaned to indigent scholars, be not defaced or injured; and they shall give prompt notice, in writing, to the Superintendent, of all repairs and supplies that may be needed.

To oversee
conduct of
pupils.

To have care
of school
property.
To give notice
of repairs.

SEC. 5. They may spend one half day each term in visiting such Schools as may be designated by the Superintendent, for the purpose of noting the discipline and the modes of instruction in the same.

May visit
other Schools.

To regulate
temperature of
school rooms.

SEC. 6. They shall carefully ascertain the temperature of their rooms, giving particular attention to ventilation; and they shall use all proper means to avoid those injurious extremes of heat and cold, which negligence might induce.

To enroll
pupils, mark
and report ab-
sences, and
ascertain cause
of absences.

SEC. 7. They shall enroll the names of pupils as soon as they are admitted, and carefully mark all the absences each half day, and report forthwith to the Superintendent, the names of all pupils absent for five half days in four successive weeks, for any other cause than sickness; and in all cases of absence, they shall ascertain, from the parents or guardians of pupils, whether such absence is by their permission; and they shall report all cases of truancy, without delay, with names of the parents or guardians, to the Superintendent.

To examine
the stoves and
furnaces.

SEC. 7. The Principal teachers of the several Schools, shall examine carefully before the commencement of each daily session, the condition of the stoves or furnaces by which their rooms or buildings are warmed.

Not allowed to
change the
sessions with-
out permission

SEC. 9. No teacher shall be allowed to substitute one session for the two regular daily sessions appointed for the schools, for any purpose whatever, excepting on the occasion of *very* stormy weather, or by permission of the Superintendent. And whenever a single session shall be substituted for the two regular sessions, it shall not be less than five hours, including two recesses, and notice shall be given of the same without delay to the Superintendent.

Not allowed to
be absent from
School.

SEC. 10. A teacher who absents himself from School, excepting in cases of very great emergency, shall forfeit his situation, and his place may be declared vacant and filled accordingly; and any teacher who shall be absent from school more than half a term in any one year, shall forfeit his situation; and all compensation during such absence shall be deducted from his salary.

Teachers
absent half a
term to forfeit
their places.

SEC. 11. No teacher shall allow any person to occupy his place in any of the Schools, without permission from the Superintendent; and when a teacher is compelled by sickness to be absent from School, he shall give immediate notice to the Superintendent.

Not allowed to employ a substitute without permission

SEC. 12. No teacher shall be permitted to receive any present or gift from any of the classes under his charge, nor shall any contribution be permitted in any school by the pupils for that purpose.

Not to receive presents from pupils.

SEC. 13. No teacher shall send a scholar away to another School, without permission from the Superintendent.

Not to send a pupil to another School.

ARTICLE IX.

PRINCIPAL TEACHERS, AND TEACHERS IN THE HIGH SCHOOL.

SECTION 1. The Principal teacher in each school, and each teacher in the High School, shall record, in their respective registers, the names of the pupils, ages, places of residence and dates of admission; and they shall make such other entries as shall exhibit a correct view of their absences, their conduct in School, and the progress made in their studies; and a report of the same shall be transmitted to the parent or guardian of each pupil in the High School once each term, and in the Grammar and Intermediate Schools, at least twice in each term, with a request that it be returned with his signature.

To keep record of pupils.

To report to parents.

SEC. 2. The register shall be at all times open to the inspection of the members of the Committee and of the Superintendent.

Register open to Committee and Superintendent.

SEC. 3. Whenever teachers shall deem any misconduct of a pupil, either in or out of School, such as to render him an unfit member of the same, or shall believe his example to be injurious to the other pupils, they shall report him to the Superintendent; and whenever a pupil

To report cases of misconduct.

To suspend pupils and to report.

shall be guilty of violent opposition or gross misconduct, they may suspend him from School ; and in all cases of suspension, they shall forthwith give information in writing, of the cause thereof, to the Superintendent, and to the parent or guardian.

To make report each term to Superintendent.

SEC. 4. They shall severally make a report in writing, to the Superintendent, one week before the termination of each term ; stating the number of pupils admitted, the average number belonging to the School during the term, the average attendance, and the average age of the first class ; and they shall give such other information as may be necessary to set forth the general condition of their Schools, together with any suggestions which they may have to offer for the improvement of the same ; and they shall append to each report the number of times each teacher, in said School, has been *absent* or *late* during the term, with the reasons for such absence or lateness. And any teacher, either Principal or assistant, who fails, for any cause whatever, to be present fifteen minutes before the time for opening the School, shall be considered late, and shall be so reported by the Principal to the Superintendent.

To report when absent or late.

To keep record of books.

SEC. 5. They shall enter upon the catalogue, kept in the register, the name of every book placed in the library for reference, in their respective rooms, for the use of the teachers and scholars, and also that of every text book for indigent pupils.

To allow recess.

SEC. 6. They shall allow a recess for all the pupils, *not exceeding fifteen minutes* in each half day, from the time of leaving their seats, until they are again seated.

To cause school room to be cleaned.

SEC. 7. They shall cause the school room to be properly cleaned at least once in each term.

Cleanliness of pupils.

SEC. 8. They shall give proper attention to the cleanliness and dress of each pupil.

To provide books for indigent pupils.

SEC. 9. They shall, whenever satisfied of the inability or poverty of the parent or guardian of any pupils to furnish his children with the required school books,

send a written order to the Superintendent, specifying the books needed. These books shall belong to the School, and shall be loaned to indigent pupils only ; they shall be returned to the Principal teacher at or before the close of every term, or whenever the pupil may leave the School.

SEC. 10. The Principal teacher of music shall have charge of the musical instruction in the High School, and in the upper classes of the Grammar Schools ; he shall also have the general supervision of the musical instruction in all the Schools ; the assistants shall have charge of the instruction in the lower classes of the Grammar Schools ; and the classes in the Intermediate Schools.

Teachers of
Music.
Duties of Prin-
cipal and
assistants.

SEC. 11. It shall be the duty of each assistant teacher to follow the direction of the Principal, and co-öperate with him not only during school hours, but also before and after School, when the pupils are on the school premises, and during recess.

Duty of assis-
tant teacher.

ARTICLE X.

PUPILS.

SECTION 1. During the first week in each term, and on the first Monday in every calendar month, any child in *all respects qualified*, may enter the Primary, the Intermediate, or the Grammar School, in the district in which he resides, by applying to the teachers at the school house.

When to enter
School.

SEC. 2. No pupil shall be admitted into any School, whose residence is out of the city, or who may be boarding in the city, or staying with friends, chiefly for the purpose of attending a Public School. Nor shall any pupil attend upon a School, in a district other than that in which he resides, except by a permit from the Superintendent.

To be a resi-
dent of the
city.

To attend
School in his
own district.

SEC. 3. No child shall be admitted as a pupil in a Primary School, who has not attained the age of five

Qualifications
for admission
to Schools.

years; nor into the Intermediate or the Grammar Schools, unless regularly transferred, or found, upon examination, to be qualified to enter the lowest class therein, except by permit from the Superintendent. None but pupils of a Grammar School, shall be admitted to the High School, except when there is not a sufficient number in the Grammar Schools, qualified for admission.

To be punctual
and regular in
attendance.

SEC. 4. All pupils are required to be in their respective school rooms before the time of beginning School, and to be regular in their daily attendance, and obedient to their teachers and to the school regulations, and to be decently and properly clad.

Not to leave
School except

SEC. 5. No pupil shall be permitted to leave School before its close, for any cause, except at the written request of the parent or guardian; nor without a permit from the Superintendent. No pupil shall be allowed to leave the school room in School hours, or the yard at recess, without permission from a teacher; nor to dissolve his connection with any School, except on the personal or written application of the parent or guardian of such pupil.

To pay for in-
jury to School
property.

SEC. 6. Every pupil who shall, *accidentally or otherwise*, injure any school property, whether fences, gates, trees or shrubs, or any building or any part thereof, or break any window glass, or injure or destroy any instrument, apparatus or furniture belonging to the School, shall be liable to pay in full for all damages.

Defacing
School proper-
ty, how pun-
ished.

SEC. 7. Every pupil who shall, anywhere on or around the school premises, use or write any profane or unchaste language, cut, mark or otherwise intentionally deface any school furniture, or buildings inside or out, or any property, whatsoever, belonging to the school estate, shall be punished in proportion to the nature and extent of the offence.

Absences from
School.

SEC. 8. Every pupil who shall be absent from School, shall, on his return, bring to the Principal teacher a writ-

ten excuse from his parent or guardian, for such absence, which shall be received as satisfactory by the teacher; any pupil, however, who shall be absent from any other cause than sickness, five half days in four successive weeks, or who shall not attend the quarterly examination of his School, shall not resume his place in School without a permit from the Superintendent.

SEC. 9. Pupils of the High and Grammar Schools who shall leave their respective Schools before the close of a term, shall, before entering again, submit to an examination for the determination of the classes into which they may be entitled to enter; and no promotions shall be made of absentees without a permit from the Superintendent.

Pupils leaving School to submit to an examination before entering again.

ARTICLE XI.

EVENING SCHOOLS.

SECTION 1. The Standing Committee on Evening Schools shall, in each year, in the month of October, determine the number of Schools to be opened, and shall also recommend to the Committee on Qualifications a suitable number of persons to be appointed as teachers for the same.

Evening Schools to be arranged in October.

SEC. 2. The Standing Committee, acting under the advice of the Superintendent, shall, from time to time, increase or diminish the number of Schools, and also the number of teachers, as the exigencies of the case may require.

To be increased or diminished.

SEC. 3. No scholar, without a permit from the Superintendent, or from the Standing Committee, shall be admitted into the Evening Schools if under twelve years of age, or if able to attend the day Schools.

Scholars to be admitted.

SEC. 4. The Schools shall be commenced on the first Monday in November, and shall be continued twenty weeks, unless otherwise determined by the Committee;

To be commenced in November, and continued twenty weeks.

CORPORAL PUNISHMENT, HOLIDAYS, DISMISSIONS.

and a report of the condition of the Schools, shall be presented at the next regular meeting of the Committee, after the close of the term,

ARTICLE XII.

CORPORAL PUNISHMENT.

To be avoided. SECTION 1. Each teacher shall aim at such discipline in his Schools as would be exercised by a kind, judicious parent in his family; and he shall not resort to corporal punishment, until milder measures fail to secure good discipline. And he shall keep a record of all instances of inflicting corporal punishment, which record shall be open, at all times, to the inspection of the Superintendent and the Committee.

Record of corporal punishments to be kept.

ARTICLE XIII.

HOLIDAYS.

Holidays. SECTION 1. The following holidays shall be granted alike to all the Public Schools, viz :—Every Saturday, the day of the celebration of American Independence, Christmas day and the day preceding, and Washington's birth-day.

ARTICLE XIV.

DISMISSION OF SCHOOLS.

Schools not to be dismissed without permission. SECTION 1. No School shall be dismissed without permission from the General Committee, or from the Superintendent acting under the advice of the Executive Committee.

ARTICLE XV.

MISCELLANEOUS.

SECTION 1. The hours of instruction in the several Schools shall be fixed, from time to time, by the General Committee. Hours of Instruction.

SEC. 2. No school room shall be used for any other purpose than the instruction prescribed in these By-Laws, unless by permission of the Executive Committee. Use of School Room.

SEC. 3. No person shall be allowed to address any School, except the Superintendent and members of the Committee. Addresses to Schools.

SEC. 4. No child shall be permitted to attend any School, without first furnishing to the teacher a certificate from the Superintendent of Health or some practising physician, that said child has been protected from small pox, by vaccination. Pupils to furnish certificate of vaccination.

SEC. 5. No pupil shall be allowed to retain his connection with any School, who indulges in profane or unchaste language, or who conducts himself in a disorderly manner going to, or returning from School. Profane language and disorderly conduct.

SEC. 6. No pupil affected with any contagious disease, shall be suffered to remain in any School. Contagious diseases.

SEC. 7. No person shall be allowed to visit any School in order to make arrangements for, or to give notice of, any public exhibition, spectacle, concert, or other amusement, or for any purpose whatever, not connected with the Schools and their instruction. Persons not allowed to give notices in schools.

SEC. 8. It shall be the imperative duty of all teachers, to make themselves acquainted with the By-Laws adopted by the School Committee, and to read to their scholars, AT LEAST ONCE each term, such parts as relate to the government of the Schools. Teachers to be acquainted with laws.

SEC. 9. A faithful compliance on the part of teach- Compliance of

teachers with the Laws. ers with the By-Laws of the Committee, and the directions of the Superintendent, shall be one of the conditions on which they may retain their connection with the Schools.

Writing to be taught thirty minutes each day. SEC. 10. Writing or penmanship shall be taught thirty minutes every day, in all the Intermediate and Grammar Schools; and at the close of each term, there shall be an examination of the writing books, and such other specimens of penmanship as may be furnished by the pupils.

Teachers to be selected from the High School graduates. SEC. 11. In the selection of teachers for the several Schools, preference shall always be given to such graduates of the High School as have maintained a high rank therein.

ARTICLE XVI.

ALTERATIONS AND AMENDMENTS.

SECTION 1. These By-Laws shall not be altered, amended or repealed, except by a vote of two-thirds of the members present, unless the proposed change shall have been submitted at a previous meeting, or at a special meeting called for the purpose, when a majority vote shall be sufficient.

The following amendments to the By-Laws, were adopted by the School Committee, March 11th, 1870.

Voted, That the word "District" be stricken out of the By-Laws wherever it occurs, and the word "Ward" substituted in its place, excepting where it refers to School Districts.

Voted, That Section 14, Article IV of the By-Laws be, and the same is hereby, repealed.

Voted, That the By-Laws be amended so as to read as follows :

ARTICLE I.

SECTION 2. At this meeting, a President, Secretary, and the following Standing Committees shall be elected, to hold their places during the year, viz: An Executive Committee, a Committee on Qualifications, a Committee on the High School, a Committee on Evening Schools, a Committee on Music, and a Committee on Accounts.

SECTION 3. Each Ward Committee shall nominate to the General Committee one of their number for each of the following Standing Committees, viz: The Committee on Qualifications, the Committee on the High School, the Committee on Evening Schools, and the Committee on Music. Three members shall constitute a quorum of each Committee.

SECTION 4. The Committee in the first ward shall constitute the Committee of the schools in said ward; the Committee in the second and third wards shall constitute the Committee of the schools in the said wards, jointly; the Committee in the fourth and seventh wards shall constitute the Committee of the schools in said wards, jointly; the Committee in the fifth ward shall constitute the Committee of the schools in said ward; the Committee in the sixth and eighth wards shall constitute the Committee of the schools in said wards, jointly; the Committee in the ninth ward

shall constitute the Committee of the schools in said ward ; and said Committees shall cause each school under their charge to be visited at least twice during each term by some member of the Committee, who shall, at the regular meeting of the School Committee, report upon the condition of the same.

ARTICLE II.

SECTION 4. He shall nominate the members of the Executive Committee and shall be chairman thereof, and shall also nominate the Committee on Accounts.

Section 4 shall stand as Section 5.

ARTICLE IV.

SECTION 6. The Committee on the High School shall consist of one member from each ward, and shall possess the same powers and perform the same duties with respect to the High School, as the Committee of the schools in the Wards shall possess and perform, with respect to the several schools under their charge.

ARTICLE V.

SECTION 1. The school year shall begin on the first Monday in September, and shall be divided into three terms : the first term shall continue fourteen weeks and be followed by a vacation of one week ; the second term shall continue fourteen weeks, and be followed by a vacation of one week ; the third term shall be thirteen weeks, and be followed by a vacation, until the commencement of the next school year.

SECTION 2. The regular examination of the High School for the first and second terms shall take place on the afternoon of the last Wednesday in each term, and the exhibition shall be on the afternoon of the last Monday of the third term. The examination of the Primary and Intermediate Schools shall be on the afternoon of the last Thursday in each term ; and of the Grammar Schools on the afternoon of the last Friday in each term.

ARTICLE VI.

SECTION 1. At the regular meeting, at the close of the third term, the appointment of the Superintendent and that of every Teacher shall expire, and a new election shall then take place.

ARTICLE X.

SECTION 5. No pupil shall be permitted to leave school before its close, for any cause, without a written request of his parent or guardian, or a permit from the Superintendent. No pupil shall be allowed to leave the school-room in school hours, or the yard at recess, without permission from his Teacher, nor shall he dissolve his connection with his school, except on the personal or written application of his parent or guardian.

SECTION 10. When a pupil *can* advance faster than his class, he *shall* be allowed to do so; and he shall be promoted to a higher class at the beginning of each term, if fully qualified, when there is room; and when there are no vacant seats, he shall be permitted to pursue the studies of the advanced class.

ARTICLE XI.

SECTION 1. The Standing Committee on Evening Schools shall, in each year, in the month of September, determine the number of Schools to be opened, and shall also recommend to the Committee on Qualifications a suitable number of persons to be appointed as teachers for the same.

SECTION 4. The Schools shall be commenced on the second Monday in October, and shall be continued twenty weeks, unless otherwise determined by the Committee; and a report of the condition of the Schools, shall be presented at the next regular meeting of the Committee, after the close of the term.

ARTICLE XIII.

SECTION. 1. The following holidays shall be granted alike to all the Public Schpols, viz: every Saturday, Thanksgiving day and the day after, Christmas day and the day preceding, Washington's birthday, and Commencement day.

ARTICLE XV.

SECTION 3. No person shall be allowed to address any school, except the Superintendent and members of the Committee, and those invited by them.

Voted, That all By-Laws and parts of By-Laws inconsistent herewith, are hereby repealed.

STANDING RULES OF ORDER,
OF THE
SCHOOL COMMITTEE.

ORDER OF BUSINESS.

- I. Calling the Roll.
 - II. Reading the Records.
 - III. Report of the Superintendent.
 - IV. Report of the Examining Committee of the several Schools, beginning with the Primary.
 - V. Reports of the several District Committees.
 - VI. Reports of the Standing Committees.
 - VII. Reports of Special Committees.
 - VIII. Unfinished Business.
 - IX. Motions, Resolutions, Petitions, &c.
-

RULES OF ORDER.

SECTION 1. Twenty members shall constitute a quorum of the Committee.

SEC. 2. The President shall take the chair at the hour appointed for the meeting of the Committee, and shall call the members to order, whenever a quorum is present.

SEC. 3. He shall preserve order and decorum. He may speak on general questions, as other members, and on points of order in preference to other members.

SEC. 4. He shall decide all questions of order, subject to an appeal to the Committee by any one member.

SEC. 5. He shall rise to address the Committee, or to put a question, but he may read sitting.

SEC. 6. He shall declare all votes; and if any member doubt the vote, the President shall require the members voting to rise and stand until they are counted.

SEC. 7. He may express his opinion on any subject under debate; and in such case, he shall leave the chair and appoint some other member to take it, but he may state facts on questions of order without leaving his seat.

SEC. 8. He shall put all questions in the order in which they are moved, unless the subsequent motion be previous in its nature; but in naming sums and in fixing times, the largest sum and the longest time shall be put first.

SEC. 9. Any question shall be taken by yeas and nays, provided one-fifth of the members present shall demand it.

SEC. 10. Special committees shall consist of three members, and shall report in writing; they shall be appointed by the President, unless otherwise ordered.

SEC. 11. When any member wishes to speak, he shall rise, and with due respect, address himself to the President, confining himself strictly to the points in debate.

SEC. 12. No member in debate shall mention another by his name, but he may describe him by the ward or the district he represents.

SEC. 13. When two or more members rise at the same time, the President shall name the member who shall speak first.

SEC. 14. No member shall speak more than twice, nor more than five minutes at any one time, on the same question, without leave.

SEC. 15. No motion shall be acted upon until seconded; and, when required, it shall be reduced to writing.

SEC. 16. When a motion has once been made and carried, it shall be in order for any member voting in the majority, to move for a reconsideration.

SEC. 17. Every member who is present when any question is

put, shall, on a division, be counted, unless he be personally interested in the question, or be excused by the President.

SEC. 18. When a question is under consideration, no other motion shall be made except to adjourn, to lay on the table, to postpone, to commit, or to amend.

SEC. 19. A motion for amendment or postponement, shall be considered as the previous question, and shall be decided before the original motion.

SEC. 20. A motion to adjourn shall always be in order, and shall be decided without debate.

SEC. 21. All elections shall be by ballot, when so required by any member.

SEC. 22. All questions shall be decided *viva voce*, or by hand vote, unless a ballot be called for by two members.

SEC. 23. The first member named on any Standing Committee, shall be the chairman thereof, until such Committee shall elect a chairman.

SEC. 24. No member shall be interrupted by another while speaking, except to correct a mistake, or to call to order.

SEC. 25. If any member transgresses the Rules of Order in speaking, the President shall, or any member may call him to order; in which case the member so called to order, shall immediately take his seat, unless permitted to explain.

SEC. 26. None of the Rules of Order shall be suspended without the consent of two-thirds of the members present.

C L A S S I F I C A T I O N

AND

COURSE OF STUDY

IN THE

PUBLIC SCHOOLS.

PRIMARY SCHOOLS.

FIFTH GRADE.

FIRST AND SECOND TERMS.—Alphabet, and reading from Cards.

FOURTH GRADE.

THIRD AND FOURTH TERMS.—Reading, Spelling from Leach's Complete Spelling-Book, and from Cards.

THIRD GRADE.

FIFTH AND SIXTH TERMS.—Hillard's Second Reader. The addition of small numbers. The Multiplication Table begun. Spelling from Reading Lessons, the Complete Spelling-Book, and from Cards.

SECOND GRADE.

SEVENTH AND EIGHTH TERMS.—Twenty pages in Hillard's Third Reader. The addition of small numbers and the Multiplication Table continued. Spelling from Reading Lessons, the Complete Spelling-Book, and from Cards.

FIRST GRADE.

NINTH AND TENTH TERMS.—Twenty pages in Hillard's Third Reader. The addition of small numbers completed. The subtraction and division of small numbers begun. The Multiplication Table finished. Review of the Complete Spelling-Book, from the beginning, and advance to page 49.

Oral Exercises in Arithmetic and the explanation of the meaning of words *daily*, in each Grade. Exercises in Spelling in every Reading Lesson, and Drawing from Cards, throughout the course.

N. B.—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined for promotion to a higher grade, at the beginning of each term.

All pupils, before being promoted to a higher grade, must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences and failures in lessons will seriously retard the promotion of pupils.

INTERMEDIATE SCHOOLS.

FIFTH GRADE.

FIRST AND SECOND TERMS.—Twenty pages in Hillard's Third Reader. Review of Leach's Complete Spelling-Book, from beginning and advance to page 51. Leach and Swan's Intellectual Arithmetic begun.

FOURTH GRADE.

THIRD AND FOURTH TERMS.—Twenty pages in Hillard's Fourth Reader. To page 54 of the Complete Spelling-Book, and review from beginning. Intellectual Arithmetic, Numeration, Addition and Subtraction.

THIRD GRADE.

FIFTH AND SIXTH TERMS.—Twenty pages in Hillard's Fourth Reader. To page 57 of the Complete Spelling-Book, and review of preceding pages. Intellectual Arithmetic, and Warren's Geographical Questions to Lesson 9.

SECOND GRADE.

SEVENTH AND EIGHTH TERMS.—Twenty pages in Hillard's Fourth Reader. Review of the Complete Spelling-Book, to page 62. Intellectual Arithmetic reviewed, and Fractions continued. Long and Short Division in Leach and Swan's Practical Arithmetic, commenced. Geographical Questions, to Lesson 14.

FIRST GRADE.

NINTH AND TENTH TERMS.—Twenty pages in Hillard's Fourth Reader. To page 67 of the Complete Spelling-Book, and review from the beginning. Arithmetic continued. The Geography of the Eastern and the Middle States. Words defined daily by each class.

N. B—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined for promotion to a higher grade at the beginning of each term.

All pupils, before being promoted to a higher grade, must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences, and failures in lessons, will seriously retard the promotion of pupils.

GRAMMAR SCHOOLS.

Qualifications for Admission.

Leach and Swan's Practical Arithmetic, Long Division completed.
 Leach and Swan's Intellectual Arithmetic, to page 36.
 Warren's Geography of the Eastern and Middle States.
 Hillard's Fourth Reader finished. 67 pages of the Complete Spelling-Book.

EIGHTH GRADE.—FIRST YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic, review and advance to Fractions. Intellectual Arithmetic. Geography. Hillard's Intermediate Reader. Complete Spelling-Book, to page 74.

SEVENTH GRADE.—FIRST YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; complete Fractions. Intellectual Arithmetic. Geography. Oral Instruction in Grammar. Hillard's Intermediate Reader. Complete Spelling-Book reviewed.

SIXTH GRADE.—SECOND YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Federal Money. Intellectual Arithmetic. Geography. Oral Instruction in Grammar. Hillard's Intermediate Reader. Complete Spelling-Book, to page 96.

FIFTH GRADE.—SECOND YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; complete Denominate Fractions. Intellectual Arithmetic. Geography. Green's Grammar. Hillard's Fifth Reader. Goodrich's History of the United States. Complete Spelling-Book, to page 101.

FOURTH GRADE.—THIRD YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Interest. Intellectual Arithmetic; Per Cent. and Interest; Special review of Fractions. Grammar. Compositions. Geography. Hillard's Fifth Reader. Complete Spelling-Book reviewed. History continued.

N. B.—When pupils fail in their lessons, they may be detained thirty minutes after each session, and no longer; provided, their parents do not object. And when they have failed for four weeks in succession, they may be put into a lower class, after their parents have had reasonable notice of their failure.

THIRD GRADE—THIRD YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; complete Proportion. Intellectual Arithmetic. Geography. Grammar; Analysis, Parsing and Syntax. Hillard's Fifth Reader. Compositions. Complete Spelling-Book, to page 111. History continued.

SECOND GRADE—FOURTH YEAR.

FIRST AND SECOND TERMS.—Practical Arithmetic; complete Square and Cube Root. Intellectual Arithmetic, finished and reviewed. Geography; general review. History; Discoveries and Settlements. Grammar; Analysis and Parsing. Compositions. Hillard's Sixth Reader. Complete Spelling-Book finished and reviewed. Declamation.

FIRST GRADE—FOURTH YEAR.

THIRD AND FOURTH TERMS.—Practical Arithmetic; general review. Intellectual Arithmetic; reviews and Problems. History; complete Revolutionary War. Grammar; Analysis and Parsing selections of Prose and Poetry. Hillard's Sixth Reader. Etymology of Words. Compositions. Declamation.

N. B.—If any pupil wishes, by extra effort, to advance faster than his class, he can be examined, for promotion to a higher grade, at the beginning of each term.

All pupils, before being promoted to a higher grade, must pass a satisfactory examination on all the lessons assigned to their respective classes.

All absences and failures in lessons will seriously retard the promotion of pupils.

HIGH SCHOOL.

FIRST YEAR.

Classical Department.

FIRST TERM.—Harkness' Latin Grammar and Reader, commenced. Worcester's History of Rome. Harkness' Latin Prose Composition, commenced.

SECOND TERM.—Latin Grammar and Reader, continued. Robinson's Algebra, commenced. Latin Prose Composition, continued. Baird's Classical Manual.

THIRD TERM.—Latin Grammar and Reader, continued. Algebra, continued. Latin Prose Composition, continued. Classical Manual.

FOURTH TERM.—Latin Grammar, continued. Latin Reader, concluded. Algebra, concluded. Latin Prose Composition, continued. Classical Manual.

SECOND YEAR.

FIRST TERM.—Cæsar, commenced. Hadley's Greek Grammar, commenced. Greek Exercises. Latin Composition.

SECOND TERM.—Cæsar, continued. Greek Grammar and Exercises, continued. Latin Composition, continued.

THIRD TERM.—Cicero, commenced. Greek Grammar and Exercises, continued. Latin Composition, continued.

FOURTH TERM.—Cicero, continued. Anabasis, commenced. Latin Composition, continued.

THIRD YEAR.

FIRST TERM.—Cicero, concluded. Virgil, commenced. Anabasis, continued. Latin Composition, continued. Arnold's Greek Composition, commenced.

SECOND TERM.—Virgil, continued. Anabasis, continued. Greek and Latin Composition, continued.

THIRD TERM.—Virgil, continued. Anabasis, continued. Greek and Latin Composition, continued.

FOURTH TERM.—Virgil, concluded. Anabasis, concluded. Greek and Latin Composition, concluded. Algebra, reviewed.

Daily lessons in Harkness' Latin Grammar, and in Hadley's Greek Grammar. Weekly exercises in English Composition, written Translation, Declamation, original and selected, and Vocal Music, throughout the course.

English and Scientific Department.

FIRST YEAR.

FIRST TERM.—Robinson's Algebra, commenced. Worcester's History of Greece. Warren's Physical Geography. Greene's English Grammar, reviewed. Declamation. Composition. Vocal Music.

SECOND TERM.—Algebra, continued. Worcester's History of Rome. Jarvis' Physiology. Declamation. Composition. Vocal Music.

THIRD TERM.—Algebra, continued. Worcester's History of France. Crittenden's Book-keeping, commenced. Declamation. Composition. Vocal Music.

FOURTH TERM.—Algebra, concluded. Worcester's History of England. Book-keeping, concluded. Declamation. Composition. Vocal Music.

SECOND YEAR.

FIRST TERM.—Geometry, (Davies' Legendre) commenced. Quackenbos' Rhetoric, commenced. French. Declamation. Composition. Vocal Music.

SECOND TERM.—Geometry, continued. Rhetoric, continued. French. Declamation. Composition. Vocal Music.

THIRD TERM.—Geometry, concluded. Rhetoric, concluded. French. Declamation. Composition. Vocal Music.

FOURTH TERM.—Sheppard's Constitution of the United States, commenced. Quackenbos' Natural Philosophy. French. Declamation. Composition. Vocal Music.

THIRD YEAR.

FIRST TERM.—Natural Philosophy (lectures), concluded. Constitution of the United States and of Rhode Island, concluded. French Translation and Composition. Declamation. English Composition. Vocal Music.

SECOND TERM.—Youman's Chemistry (lectures), commenced. Brocklesby's Astronomy, commenced. French Translation and Composition. Declamation. English Composition. Vocal Music.

THIRD TERM.—Chemistry (lectures), continued. Astronomy, concluded. French Translation and Composition. Declamation. English Composition. Vocal Music.

FOURTH TERM.—Chemistry, concluded. Davies' Trigonometry. French Translation and Composition. Declamation. English Composition. Vocal Music.

FOURTH YEAR.

FIRST TERM.—Dana's Geology, commenced. Collier's History of English Literature, and Trench on Study of Words, commenced. French Translation and Composition. English Composition and Declamation. Vocal Music.

SECOND TERM.—Geology, concluded. English Literature and Study of Words, continued. French Translation and Composition. English Composition and Original Declamation. Vocal Music.

THIRD TERM.—Wayland's Intellectual Philosophy, begun. English Literature and Study of Words, concluded. French Translation and Composition. English Composition and Original Declamation. Vocal Music.

FOURTH TERM.—Intellectual Philosophy, concluded. Review of Grammar School studies. French Translation and Composition. English Composition and Original Declamation. Vocal Music.

Girls' Department.

FIRST YEAR.

FOURTH AND FIFTH ROOMS.

FIRST TERM.—Gray's Botany. Quackenbos' Rhetoric. Latin, begun.

SECOND TERM.—Bailey's Algebra, begun. Warren's Physical Geography. Latin and Rhetoric, continued.

THIRD TERM.—Algebra, continued. Worcester's General History, in connection with Geography, begun. Rhetoric and Latin, continued.

FOURTH TERM.—Algebra, completed. General History, continued. Rhetoric and Latin, continued.

Exercises in Reading, Writing, Grammar, Composition and Spelling, throughout the year.

SECOND YEAR.

THIRD ROOM.

FIRST TERM.—General History, continued. Rhetoric and French begun, and Latin, continued.

SECOND TERM.—General History, completed. Rhetoric completed. French and Latin, continued.

THIRD TERM.—Collier's History of English Literature and Quackenbos' Natural Philosophy, begun. French and Latin, continued.

FOURTH TERM.—English Literature, continued. Natural Philosophy, completed. French and Latin, continued.

Compositions semi-monthly. General exercises in Rhetoric, Spelling, Reading and Grammar, throughout the year.

THIRD YEAR.

SECOND ROOM.

FIRST TERM.—Jarvis' Physiology. English Literature, completed. French and Latin, continued.

SECOND TERM.—Geometry, (Davies' Legendre), begun. Youman's Chemistry, begun. English Prosody. French and Latin, continued.

THIRD TERM.—Geometry, continued. Chemistry, completed. Poetry. French and Latin, continued.

FOURTH TERM.—Geometry completed. Trench on the Study of Words. English Prosody. French and Latin, continued.

Compositions semi-monthly. Exercises in Reading, Spelling, and Review of Grammar School Studies, throughout the year.

FOURTH YEAR.

FIRST ROOM.

FIRST TERM.—Brocklesby's Astronomy begun. Wayland's Intellectual Philosophy begun. French and Latin, continued.

SECOND TERM.—Astronomy completed. Intellectual Philosophy, completed. History of the English Language. French and Latin continued.

THIRD TERM.—Dana's Geology and Wayland's Moral Science begun. History of the English Language, continued. French and Latin, continued.

FOURTH TERM.—Geology and Moral Science, completed. History of the English Language, continued. French and Latin, continued.

Compositions, Drawing, Vocal Music, and review of Grammar School studies, during the whole course.

SUMMARY

OF THE

TEXT BOOKS

USED IN THE PUBLIC SCHOOLS.

PRIMARY SCHOOLS.

Hillard's Primer.
Reading Cards.

Leach's Complete Spelling-Book.
Hillard's First Reader.

INTERMEDIATE SCHOOLS.

Hillard's Second, Third & Fourth Readers. Leach and Swan's Theoretical and Practical Arithmetic.
Leach's Complete Spelling-Book.
Leach & Swan's Intellectual Arithmetic. Warren's Geographical Questions.

GRAMMAR SCHOOLS.

Hillard's Intermediate, Fifth and Sixth Readers. Leach's Complete Spelling-Book. Leach and Swan's Intellectual Arithmetic. Leach and Swan's Theoretical and Practical Arithmetic. Greene's Introduction to the Study of English Grammar.	Greene's English Grammar. Goodrich's History of the United States, by Seavey. Warren's Geographical Questions and Maps. Warren's Common School Geography. Potter and Hammond's Writing Books. Worcester's Dictionaries. Webster's Dictionaries.
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HIGH SCHOOL.

Classical Department.

Harkness' Latin Grammar.
Harkness' Latin Reader.
Harkness's Latin Prose Composition.
Hanson's Latin Prose Book.
Hadley's Greek Grammar.
Harkness First Greek Book.
Arnold's Greek Composition.
Boise's Xenophon.
Frieze's Virgil.
Andrews' Cæsar.

Johnson's Cicero.
Baird's Classical Manual.
Andrews' Latin Lexicon.
Liddell and Scott's Greek Lexicon.
Long's Classical Atlas.
Robinson's University Algebra.
Wilhem's Method of Vocal Music.
Worcester's Dictionaries.
Webster's Dictionaries.

English and Scientific Department.

Robinson's University Algebra.	Cleaveland's English Literature.
Worcester's History of Greece.	Collier's History of English Literature.
Worcester's History of Rome.	Trench on the Study of Words.
Worcester's History of France.	Wayland's Intellectual Philosophy.
Worcester's History of England.	Sheppard's Constitution of the United States.
Warren's Physical Geography.	Spier and Surenne's French and English Dictionary.
Greene's English Grammar.	Fasquelle's French Grammar.
Potter and Hammond's Writing-Books.	Perrin's French Fables.
Jarvis' Physiology.	Howard's Aids to French Composition.
Crittenden's Book-Keeping.	Foa's Petit Robinson.
Geometry (Davies' Legendre).	Vie de Washington.
Quackenbos' Rhetoric.	Wilhem's Method of Vocal Music.
Quackenbos' Natural Philosophy.	Worcester's Dictionaries.
Youman's Chemistry.	Webster's Dictionaries.
Brocklesby's Astronomy.	
Davies' Trigonometry.	
Dana's Geology.	

Girls' Department.

Gray's Botany.	Wayland's Moral Science.
Quackenbos' Rhetoric.	Harkness' Latin Grammar.
Bailey's Algebra.	Harkness' Latin Reader.
Warren's Physical Geography.	Hanson's Latin Prose Book.
Worcester's Ancient and Modern History.	Frieze's Virgil.
Warren's Common School Geography.	Baird's Classical Manual.
Greene's English Grammar.	Andrews' Latin Lexicon.
Potter and Hammond's Writing-Books.	Long's Classical Atlas.
Cleaveland's English Literature.	Spier and Surenne's French and English Dictionary.
Collier's History of English Literature.	Fasquelle's French Grammar.
Quackenbos' Natural Philosophy.	Perrin's French Fables.
Jarvis' Physiology.	Howard's Aids to French Composition.
Geometry (Davies' Legendre).	Foa's Petit Robinson.
Youman's Chemistry.	Vie de Washington.
Trench on the Study of Words.	Wilhem's Method of Music.
Brocklesby's Astronomy.	Worcester's Dictionaries.
Wayland's Intellectual Philosophy.	Webster's Dictionaries.
Dana's Geology.	

Books of Reference.

There is in the High School, a Library of over eight hundred volumes of standard works, comprising among others, the following:—

GENERAL REFERENCE.—Smith's Dictionaries of Biography, Antiquities, Mythology, and Ancient Geography; Freund's Latin Lexicon unabridged; New American Cyclopedia; Chambers' Encyclopedia; Encyclopedia Britannica; English Encyclopedia; Harper's Gazetteer; Lippincott's Gazetteer; Craig's Universal Dictionary; Ure's Dictionary.

METAPHYSICS.—Hamilton's Metaphysics; Mc'Cosh's Intuition of the Mind; Cousin's Psychology; Mills' Examination of Hamilton; Haven's Intellectual Philosophy.

PHYSICS.—Cooke's Physics; Tyndal on Heat; Miller's Chemistry; Kane's Chemistry.

RHETORIC, ENGLISH LITERATURE, AND STUDY OF WORDS.—Campbell's Rhetoric; Wilson's Elements of Punctuation; De Vere's Studies in English; Latham's English Language; Bartlett's Dictionary of Americanisms; Macaulay's, Hazlitt's Ruskin's and D'Israeli's Essays.

GEOLOGY.—Hugh Miller's complete works; Humboldt's Cosmos; Lyell's Manual.

HISTORY.—Grote's Greece; Mommsen's Ancient Rome; Arnold's Rome; Gibbon's Decline and Fall; Martin's France; Hume's England; Macaulay's England.

In addition to the above, there are also standard Books of Reference in all the Grammar and Intermediate Schools.

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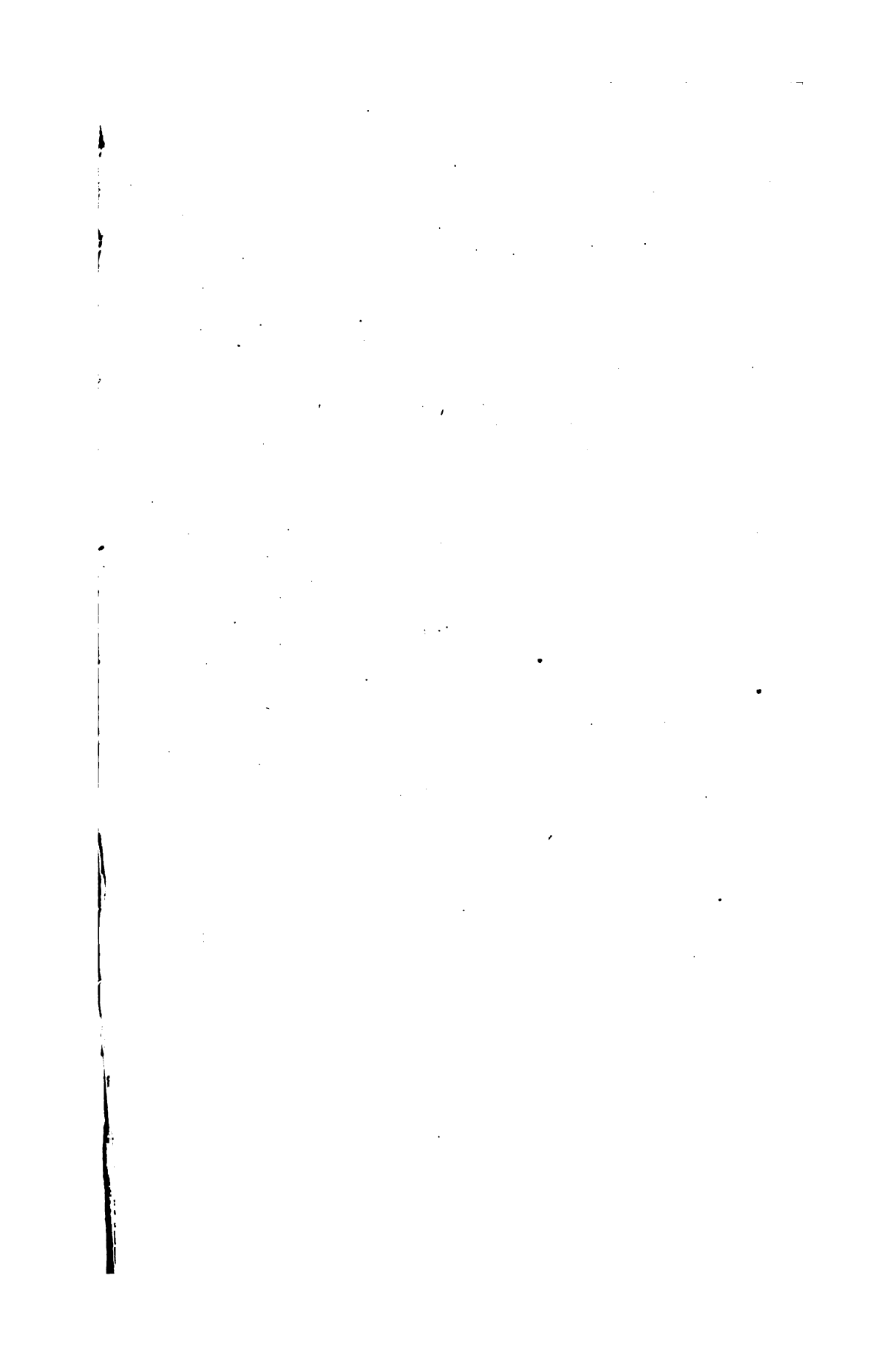
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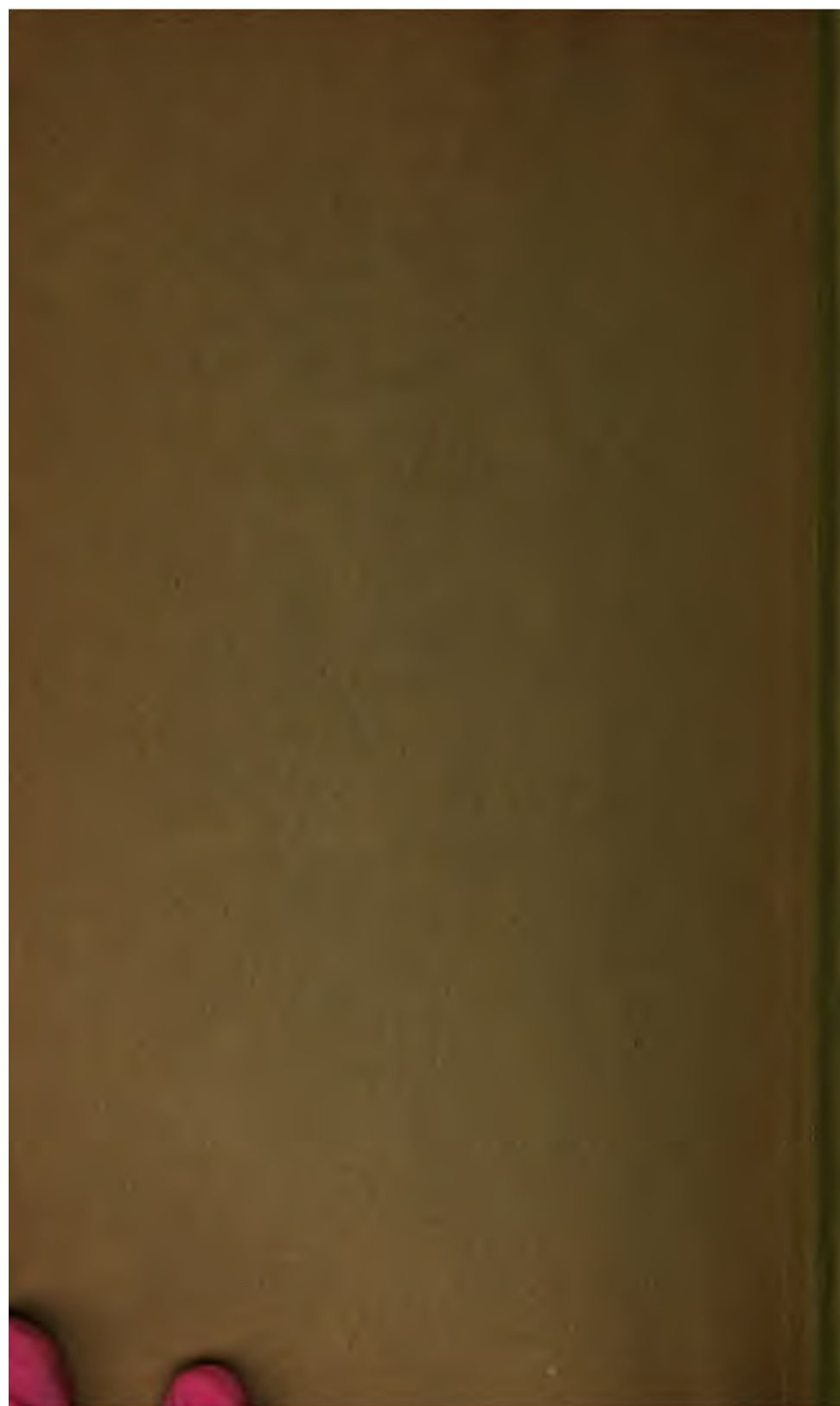
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1. The first part of the document is a list of names and addresses of the members of the committee. The names are listed in alphabetical order, and the addresses are listed below each name. The list is as follows:

2. The second part of the document is a list of the names and addresses of the members of the committee who have been elected to the office of the Secretary. The names are listed in alphabetical order, and the addresses are listed below each name. The list is as follows:



JUL 18 1932



